

Sanbornton Public Library Board of Trustees

Minutes for March 19, 2024

Trustees: Virginia Blackmer, Bob Baier, Mary Ahlgren, Director Rebekka Mateyk , Diane Mason and Grace Olson

Call to order at 11:05 am.

The trustees welcomed Diane Mason as a new trustee and with regret accepted the resignation of Michael Gray from the board. We thank him for his service to the library. Grace Olson agreed to complete the remainder of his term. There was a vote for officers and Virginia Blackmer will continue as Chair, Mary Ahlgren Vice Chair, Bob Baier Treasurer and Diane Mason Secretary. Rebekka let us know there are Trustee Manuals available for everyone as well as information available on the NHLTA website.

Secretary's report: Motion to accept the report dated February 20, 2024, Ahlgren/Baier passed.

Treasurer's report: The Franklin Savings Bank balance is \$50,159. This will cover the library through June. Motion to approve unanticipated funds of \$84.99 , Baier/Ahlgren passed. Rebekka reported that we are over the budget with part-time hours and that the hours have been cut back.

Rebekka, Bob and Ginny attended the Board of Selectman meeting on February 28, 2024 to notify them of the grade and step changes for the Library Director's and Assistant Director's positions.

An amendment was passed at the town meeting which may impact requests we have listed with the CIP i.e cupola, exterior painting and front door. Ginny will follow up with the CIP Committee to see where we stand.

Old Business: The policy manual has been reviewed by all the trustees. No new grant updates.

New Business: Museum passes will be reviewed by the trustees and will be discussed next month. Motion to donate \$75 to the Old Home Day Committee passed Baier/Ahlgren.

The trustees recognize the importance of attending the school budget meeting being held on Saturday March 23, 2024 at 9:00. The library will open at 11:00 so that library employees can attend this important meeting. The employees who wish to attend will use vacation time to cover their lost hours.

Rebekka asked to have some assistance from the trustees in selecting a new book drop. Mary and Diane will help with this matter.

We were also informed about some accounting and payroll software changes coming up in the near future which will be expensive and labor intensive. She may need some assistance from one of the trustees.

Meeting adjourned by motion at 12:08 pm, Ahlgren/Baier.

Next meeting April 16, 2024 10:30 am