

# TOWN OF SANBORNTON



## 2020 ANNUAL REPORT



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## **2020 Town Report Dedication**

This year, the Town Report is dedicated to all of our Town Employees and elected officials who have gone above and beyond in this year of unprecedented challenges. The impacts of the global pandemic have definitely been felt here in Sanbornton, but thanks to the efforts of our staff and employees, the change to our daily life has been minimal.

Our First Responders – the Sanbornton Police Department and the Fire & Rescue Department – were the first ones thrown into the fight against COVID-19. Chief Hankard and Chief Dexter quickly adopted safety measures to keep their teams and the public safe, while still providing the critical services that residents required. Our First Responders put themselves on the line from Day One, and they never faltered in their support to the community. The nature of their jobs meant they were in close, frequent contact with the public but through their professionalism and dedication, they met the task safely. And although they are not Town employees, we are grateful for all of our residents who are frontline health care workers that have worked so hard through this pandemic.

Police and fire were not the only employees who had to adapt in dealing with the public. The Town Clerk/Tax Collector staff deals with residents every day on everything from taxes to car registrations to vital records. Julie Lonergan, our Town Clerk, came up with innovative ways to keep things as close to “business as usual” as was possible during the pandemic. From the outside customer service window to mailing out registrations to in-person appointments, the Town Clerk/Tax Collector office continued to offer their full range of services to residents. The cooperation and understanding of our citizens went a long way to helping things move smoothly, and services continue to evolve as we finish out the year.

The Executive Administration branch also adopted new procedures to keep people safe. Our Town Administrator, Trish Stafford, worked with all of the staff to keep business moving.

Checks and payments went out on time, and the Town processed a record number of building requests and real estate transactions. The business of Town government went on through their tireless efforts.

One of the most visible signs of change due to COVID took place at the Transfer Station. Nate Douglass and his team had to change the process to keep everyone safe. Some cash services were suspended early on for safety reasons, and eventually things got “back to normal” – but with some changes to the flow within the station. In a sign of the times, the volume at the Transfer Station was up significantly this year, as many people apparently took advantage of the COVID restrictions to do a lot of work around their homes. Once again, public cooperation helped make the process go smoothly.

The Highway Department kept a steady strain and did not let COVID slow them down. Highway Director Johnny Van Tassel pushed ahead to provide services throughout the crisis. Through mud season, into the summer, then into the biggest snow storm anyone had seen, the crew put in

110% for the Town. They completed rehabilitating a number of gravel roads this summer with outstanding results, and they continue to deal with the weather events to keep us all moving safely.

The Library faced significant challenges as COVID forced it to close to the public. Our Library Director, Marcia Haigh, worked with the staff and the Library Trustees to find innovative ways to stay engaged. They set up a pick-up service that allowed people to order books and pick them up in a contactless way. Through the summer, they kept things fun for kids and adults alike with the Story Walk and online events – definitely making the best of a bad situation. While many miss their visits to the Library, the staff has provided excellent service in the face of all of the restrictions.

Another department that took a big blow to its operation from COVID was Recreation. Coordinator Amanda Pelissier and the staff came up with some innovative ideas and activities for kids at home when COVID forced the cancellation of the very popular in-person child care, camps, and indoor sports programs in order to meet State and CDC safety guidelines. From activity bags to Letters from Santa, the staff did their part to help relieve some of the stress everyone felt this year. They all look forward to being able to restart the sports and recreation programs that are so popular with residents.

Finally, when times are tough, we always see an increase in the number of people needing assistance. Our Welfare Director, Melanie Van Tassel, saw a rise in the number of families and individuals impacted by COVID-19, and she worked tirelessly with local agencies and non-profit organizations to make sure people got the support they needed to weather the impacts of the pandemic. Her caring and dedication made a huge difference to many residents seeking relief from circumstances brought on by COVID.

This Town Report is dedicated to the men and women who work on our behalf to deliver the many services we rely upon every day. While we appreciate them every year, perhaps this year more than most has highlighted their creativity, ingenuity, and dedication – and how strongly they believe in their mission to serve the residents of Sanbornton, in good times and bad. Their efforts are truly appreciated and they embody the “can do” spirit that makes Sanbornton such a special place to live.

## Boston Post Cane Recipient



With the passing of John Wilson in January, Mr. William Blackwood was identified as the next recipient of the Boston Post Cane, which recognizes the Town's oldest living resident. A replica of the Cane is presented to the recipient, and the actual Cane is displayed in the meeting room at the Town Office. Mr. Blackwood was presented the replica by our Town Clerk, Julie Lonergan, last July. Because of the COVID crisis, a public recognition ceremony wasn't possible.

William Blackwood was born September 12th, 1920 and just celebrated his 100th birthday! He is the youngest of five children. William has been married to his wife Barbara for 70 years and together they raised two children. He is a grandfather, great grandfather, and beloved uncle of many nieces and nephews. William is a graduate of New Hampton High School, the Massachusetts Institute of Technology, and Northeastern University. He became involved in all aspects of engineering, even working on the Apollo space program. William retired to Sanbornton with his family, inheriting the family farm from his parents on North Bennett Ferry Road. He is still active and will engage you in many fascinating conversations about the early developments of NASA.



## 2020 Selectmen's Report

As everyone knows, 2020 turned out to be a year of unprecedented changes and challenges for everyone. The Selectboard is proud of the perseverance of the residents and Town employees as they faced up to the many hurdles brought on by the global pandemic.

Little did anyone realize that the March Town Meeting would be one of the last public events of the year. The meeting itself went well, with good discussion but little controversy. The collaboration between the Board and the Budget Committee produced a budget that has unanimous agreement between the bodies, and was approved by the voters.

An important decision at Town Meeting was to approve the use of \$175,000 from the Unassigned Fund Balance to perform some of the much-needed upgrades at the Life-Safety Building. After more than 30 years, policemen and firemen now have potable water and can take showers after a call, rather than having to travel home with contamination. The building also has a new security entrance, providing some additional safety for the personnel who work in the building. It was a first – and very important – step in addressing many of the building needs in Town.

With the spread of COVID-19, many of the Town's activities shifted from in-person to remote meetings. Through the use of Zoom and other platforms, the Selectboard and other boards and committees went about their business and were able to deal effectively and efficiently with Town business. The Selectmen adopted a new schedule, shifting from meetings every week to every other week. This change improved efficiency and allowed the Board to deal with issues in more detail, while still keeping business moving forward.

This year, the decision was made to delay the business session of Town Meeting until May. Both the Board and the Town Moderator, Tim Lang, felt that the delay would give more time for the COVID situation to settle, as vaccines are rolled out and the rate of new infections slows down. The warmer weather in May also provides more opportunities to locate larger outdoor venues within Town to accommodate a safe, socially distanced meeting in person, if required. It is another unusual event as a result of COVID, but the resiliency and flexibility of our residents will guarantee we succeed.

Despite the challenges of COVID, it was a very good year for stability in our Town staff. There were no changes in any of the Department Heads or key personnel, and the employees overcame the unique restrictions of COVID to continue to deliver services to residents. The Board believed the dedication of this year's Town Report to all of the employees and elected officials who serve the people on a daily basis was truly appropriate. We encourage you to read each of the Department's reports to see all that they accomplished in this very unusual year.

The Board and the Budget Committee continued to work together to responsibly manage the Town's finances. This year's budget showed a decrease from Fiscal Year 21, which represents our ongoing commitment to provide the services that residents need while managing the costs as closely as possible. The Department Heads should be applauded for preparing budget inputs that represented their requirements and demonstrated their dedication to responsible management of your tax dollars.

One of the casualties of COVID was the celebration of the Town's 250<sup>th</sup> Anniversary. Although the volunteer Old Home Day Committee did some excellent planning, in the end the celebration was canceled due to COVID concerns. The Committee started meeting (virtually) in September, and plans are underway for a delayed celebration of the Town's history and heritage in the summer of 2021.

An important development this year was the finalization of recommendations from the Building Construction Committee on a way forward for Town facilities. The Committee worked tirelessly to assess and analyze every option. They engaged residents through meetings and social media to get feedback and input, resulting the proposal that is Article 1 for the 2021 Town Meeting Warrant. This project will put the Town in a position to face the demands of government for the next 20 years. We thank the Committee members and all of the residents who have put so much effort into coming up with a feasible and affordable solution to a 20-year old problem.

Although everyone faced challenges in 2020 with the pandemic and the changes it brought, the Town emerged strong and ready to face the new year ahead. Despite the struggles, the year brought out the best in people, as neighbor helped neighbor weather the challenges. The Selectboard is proud of the Town's response to the COVID pandemic, and we look forward to seeing the Town move forward in the coming year with a renewed sense of community.

Respectfully submitted,

John Olmstead, Chairman Sanbornton Selectboard

## Elected Officials

John Olmstead	Selectboard Chairman	2022
James Dick	Selectboard Vice Chairman	2023
Tom Salatiello	Selectboard Clerk	2021
Timothy P. Lang	Moderator	2023
Karen Cobb	Treasurer	2022
Julie Lonergan	Town Clerk/Tax Collector	2023
Melanie Van Tassel	Overseer of the Public Welfare	2022
<b>Budget Committee</b>		
Craig Weisman	Chairman	2022
Ray Masse	Vice Chairman	2023
Bob Presby	Member	2021
Kate Osgood	Member	2021
Robert Lambert	Member	2022
Ralph Rathjen	Member	2023
James Dick	Selectmen's Representative	
Audry Barriault	Recording Secretary	
<b>Cemetery Trustees</b>		
Brenden Morrison	Chairman	2023
Karey Caldwell	Secretary	2022
Phil Turner	Trustee	2022
Vacant		
Tom Salatiello	Selectmen's Representative	
<b>Sanbornton Public Library Trustees</b>		
David Adams	Chairman	2023
Carol Raymond	Vice Chairman	2022
Paula Grassie	Trustee	2021
Donna Schimming	Trustee	2022
Grita Olmstead	Trustee	2023
Ana Gourlay	Alternate	2021
Christine Hobby	Alternate	2021
<b>Trustees of the Trust Funds</b>		
Megan Farkas	Chairman	2022
Lynn Chong	Trustee's Secretary	2021
Tina Nagel	Trustee	2023
Vacant	Alternate Trustee	
Vacant	Alternate Trustee	

## Elected Officials *(Cont'd)*

<b>Supervisors of the Checklist</b>		
Sheila Dodge		2022
Mary Ahlgren		2023
Sheryl Anderson		2024

Bob Guida (R)	NH State Senate (District 2)	2022
Juliet Harvey-Bolia (R)	State Representative to the General Court	2022
Timothy P. Lang (R)	State Representative to the General Court	2022

## Appointed Officials

<b>Building Construction Committee</b>		
Nina Gardner	Chairman	2021
Steve Cobb	Vice Chairman	2021
Brendan Morrison	Member	2021
Chuck Flanders	Member	2021
Kenneth Carleton	Member	2021
James Dick	Selectmen's Representative	
<b>Capital Improvements Plan Committee</b>		
Andy Sanborn	Chairman & Citizen Member	2021
Nina Gardner	Citizen Member	2021
Kate Osgood	Citizen Member	2021
Jody Slack	Planning Board	2021
Vacant	Planning Board	
Bob Lambert	Budget Committee Member	2021
James Dick	Selectmen's Representative	
Audry Barriault	Recording Secretary	
<b>Conservation Commission</b>		
Brad Crosby	Chairman	2021
David Perry	Member	2021
Mary Ahlgren	Member	2021
Karen Bordeau	Member	2023
Ray Masse	Member	2023
Richard Ayers	Member	2023
Max Paganini	Alternate	2022
Vacant	Alternate	2022
Vacant	Alternate	2022
James Dick	Selectmen's Representative	
Audry Barriault	Recording Secretary	

## Appointed Officials (Cont'd)

<b>Historic District Commission</b>		
Franz Vail	Chairman	2022
Nina Gardner	Member	2022
Sam Swartz	Member	2022
Stuart Dymont	Member	2022
Timothy Cline	Member	2023
Barbara Whetstone	Alternate	2022
James Dick	Selectmen's Representative	
<b>Lakes Region Planning Commission</b>		
Vacant	Commissioner	
Vacant	Commissioner	
Johnny Van Tassel	TAC Representative	
<b>Planning Board</b>		
Andy Sanborn	Chairman	2021
Don Bormes	Vice Chairman	2023
Jody Slack	Member	2021
Tom Lynch	Member	2023
William Ellis	Member	2023
Vacant	Alternate	
Vacant	Alternate	
Kalena Graham	Alternate	2021
John Olmstead	Selectmen's Representative	
<b>Recreation Commission</b>		
Joel Smith	Chairman	2022
Tracy Seavey	Member	2023
Jacquelyn Riendeau	Member	2021
Barbara Whetstone	Member	2022
Coleen Longo	Member	2023
John Olmstead	Selectmen's Representative	
<b>Solid Waste Disposal Committee</b>		
Jennifer Holt	Chairman	2022
Jeff Burns	Member	2021
Tara Albert	Member	2021
Andy Sanborn	Member	2022
David Swanay	Member	2023

## Appointed Officials (Cont'd)

<b>Zoning Board of Adjustment</b>		
Timothy P. Lang	Chairman	2022
Don Bormes	Vice Chairman	2022
Paul Dexter	Member	2022
Doug Rasp	Member	2023
Glenn Frederick	Member	2023
Melissa Anderson	Member	2023
Audry Barriault	Alternate & Recording Secretary	2023
Steven Cobb	Alternate	2023
Vacant	Alternate	
Vacant	Alternate	

## Official Ballot of the Town of Sanbornton March 10, 2020

Pursuant to the Warrant for the 2020 Town Meeting, The Moderator Tim Lang and Assistant Moderator Don Bormes opened the polls at 7:00 a.m. on March 10, 2020.

The Election Officials, Lori Budington, Donna Carter, Irene Gosselin, Cherie Braley and were sworn in by Timothy Lang, Moderator on March 9, 2020 prior to the polls opening. John Heath was sworn in at 3pm by Juliana Lonergan, and Steven Cobb was sworn in by Tim Lang at 5:30pm.

At 2:30 p.m. absentee ballots were processed, 13 (thirteen) ballots were accepted. Absentee voter list was sealed and is not to be opened unless by court order per RSA 657:15 and RSA 658:27.

Names that appeared on the voter checklist totaled 2426. A total of 267 ballots were cast, including absentee ballots representing a 11% of voter participation. The polls closed promptly at 7:00 p.m. The results of the election are as follows:

<b>Budget Committee 3 yr.</b>		<b>Moderator 2yr.</b>	
Raymond Masse	234*	Tim Lang	226*
Write In			
Lisa Auger	4		
Ralph Rathjen	4	<b>Town Clerk /Tax Collector 3yr.</b>	
		Juliana Lonergan	240*
<b>Cemetery Trustee 3yr.</b>		<b>Selectmen 3yr.</b>	
Brendan Morrison	242*	James Dick	226*
<b>Library Trustee 3 yr.</b>		<b>Supervisor of the Checklist</b>	
David Adams	156*	Mary Ahlgren	255*
Virginia Chapman	135		
Grita Olmstead	145*	<b>Trustee of Trust Funds3yr.</b>	
		Christine Nagel	231*
		<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Ballot Question 1</b> ( <i>Amend Article 9.B, Historical Preservation District</i> )		192	57
<b>Ballot Question 2</b> ( <i>Amend Article 12, Floodplain Conservation District</i> )		210	40
<b>Ballot Question 3</b> ( <i>Amend Article 18, Board of Adjustment</i> )		188	48

Amendment submitted to correct title to read "2020 Town Meeting Minutes."

A true Copy attest.  
3/16/2020  
Jul Hong

# 2019 Town Meeting Minutes

## Town of Sanbornton

## New Hampshire

## March 11<sup>th</sup>, 2020



Date: 3/11/2020

Time: 7:00 PM

Location: Sanbornton Central School

Moderator Tim Lang opened the meeting at 7:00pm and recognized Joel Smith of the Recreation Commission who spoke about the Recreation Department. He thanked Mark Cray, Dolly Elliott and former Recreation Department Director Julie Lonergan for their service.

Budget Committee and Board of Selectmen members and staff introduced themselves. Moderator Lang introduced co-moderators Ian Raymond and Steven Cobb and read the results of yesterday's Town Election results. A coin was flipped to determine the position of Budget Committee Member for a three-year term, as there were four write-in nominations for both Ralph Rathjen and Lisa Auger. Ralph Rathjen won the coin toss.

Selectman Jim Dick noted that the Town Report accidentally left out the report from the Solid Waste Committee but this has been made available online.

### Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Four Million Three Hundred Twenty-Six Thousand Two Hundred and Ninety-four Dollars (\$4,326,294) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

DRA Acct #'s	DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4130-4199	General Government	\$1,369,352	\$1,369,352
4210	Police	\$505,902	\$505,902
4220-4299	Fire & Emergency Management	\$531,283	\$531,283
4311-4319	Highways & Streets	\$950,177	\$950,177
4321-4329	Sanitation	\$313,390	\$313,390
4411-4449	Health & Welfare	\$108,314	\$108,314
4520	Recreation	\$123,049	\$123,049

4550	Library	\$161,183	\$161,183
4583-4589	Other Culture and Patriotic Purposes	\$23,350	\$23,350
4611-4659	Conservation	\$2,425	\$2,425
4711-4799	Debt Service	\$237,339	\$237,339
<b>Total</b>		<b>\$4,326,294</b>	<b>\$4,326,294</b>

**DISCUSSION:**

Budget Committee Chair Craig Weisman made a motion to approve. Selectman Olmstead seconded the motion and explained that the budget process went smoothly this year, as the departments introduced their budgets to both the Board of Selectmen and Budget Committee at the same time. BC Chair Weisman noted that the Health Insurance Study Committee was formed as a result of discussions at last year’s Town Meeting, and that that committee was able to make recommendations to the BC and BOS based on their findings to allow savings for the Town for insurance. BC member Ray Masse served on that committee and explained that they worked to maintain the level of health insurance coverage employees have been receiving while still saving the Town \$80,000. The entire report is on the town website.

Andy Sanborn of Knox Mountain Rd asked for the individual deductible amounts of the new insurance. Ray responded that the new HealthTrust Access Blue plan will have a \$3,000 deductible for single, \$9,000 for a family, with an out of pocket maximum of \$5,000 for single and \$10,000 for a family. The proposed salary increase of 4% for employees, along with an HRA and FSA component, will allow for an offset in the out-of-pocket costs in this plan.

**Vote was in the affirmative – Article 1 passed.**

**Article 2 - Modifications to the Life-Safety Building**

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-five Thousand Dollars (\$175,000) to be added to the Town Building Improvements Capital Reserve Fund for use only on the Life-Safety Building for the purposes of modifying the Life-Safety Building (565 Sanborn Rd) to add shower/locker room facilities, a secure entrance, a water filtration/treatment system, and to make other minor modifications as necessary during construction with said amount to come from the Town’s Unassigned Fund Balance. No amount is to be raised from taxation. Appropriations under this warrant article are not included in the Operating Budget total previously voted upon under Article 1 or the Transfer to Capital Reserve Funds total to be voted upon under Article 6.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee

**DISCUSSION:**

Selectman Dick made a motion to approve. Selectman Olmstead seconded the motion. Selectman Dick explained that these modifications were included in the \$5 million bond that was voted down last year. These changes would allow for the safety of Fire Department employees and proper maintenance of the fire equipment as the water at the LSB is currently not potable. These are permanent changes that will not be lost if a new town buildings complex is built in the future. BC Chair Weisman stated that this was discussed at length by the Budget Committee.

Mitch Lewis of Shute Hill asked how many showers will be installed and what water filtration system will be used. Fire Chief Paul Dexter responded that he is estimating two showers plus toilets for both male and females will be constructed though he won't know for sure until renovations start. The water filtration system has not been finalized yet; he noted that there may be Homeland Security funding available for improving the Police Department entrance. The filtration system would be able to feed to the Town Offices also, as the water there is also not potable.

Selectman Dick noted that the \$175,000 figure is a “do-not-exceed” number but this has been developed using plans from Bonnette Page and Stone, the construction firm that provided last year’s building complex proposal. Stuart Dymont of March Rd stated that this article should not say “no amount is to be raised from taxation”, as even if there are no new taxes, the money has been generated by taxation. Selectman Dick responded that there will be no increase to the tax rate to pay for this; the funding is from previous years of taxes and revenue surplus.

**Vote was in the affirmative – Article 2 passed.**

Nina Gardner made a motion to restrict reconsideration for Articles 1 and 2. Selectman Olmstead seconded the motion and the motion passed.

**Article 3 – Capital Outlay**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Nine Thousand Nine Hundred and Fifty-one Dollars (\$709,951) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

<b>DRA Acct #'s</b>	<b>DRA Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen's Recommendation</b>
4902	Machinery, Vehicles & Equip		
4902.122	Fire SCBA	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease Pmt	\$21,051	\$21,051
4902.310	DPW Truck 3 Lease Pmt	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease Pmt	\$16,175	\$16,175
Sub-Total		\$109,951	\$109,951
4909	Improvements Other Than Buildings – Town Roads	\$600,000	\$600,000
Sub-Total		\$600,000	\$600,000
<b>Total for All Capital Outlays</b>		<b>\$709,951</b>	<b>\$709,951</b>

**DISCUSSION:**

Selectman Dick made a motion to approve. Selectman Olmstead seconded the motion.

Selectman Dick stated that these requests go through the Capital Improvements Program Committee as well as BOS and BC. Mitch Lewis asked what the \$600,000 is for and stated that Shute Hill is in especially bad shape. Highway Department Director Johnny Van Tassel responded that this money goes towards reclaiming and repaving asphalt roads and shimming and overlaying. Major projects for FY 2020 include Shaw Hill Rd to Osgood Rd, Pine Stump Rd and Bay Rd to Lower Bay Rd. Andy Sanborn noted

that this \$600,000 is for major road projects that are not part of the regular road maintenance tasks. Chair Weisman added that the Underwood Road Study completed last year, which cost \$75,000, recommended \$1.2 million per year for road maintenance, and noted that the Highway Department is doing what they can with half that amount.

**Vote was in the affirmative – Article 3 passed.**

#### **Article 4 - Police Cruiser**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purchase and set up of a Police Cruiser. This cost includes: purchase of the vehicle, purchase/updating/installing any equipment needed, installation of existing equipment, decommissioning a cruiser in order to send it to auction or for trade, with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

#### **DISCUSSION:**

Selectman Olmstead made a motion to approve. Selectman Tom Salatiello seconded the motion. Selectman Olmstead explained that the Police Chief has been able to extend a vehicle another year in years past depending on its condition, but this year a cruiser will need to be replaced. Police Chief Steve Hankard explained that the 2017 sedan will become the Town Office car and he will be purchasing a new vehicle in FY2020.

**Vote was in the affirmative – Article 4 passed.**

Cal Di Nitto made a motion to restrict reconsideration for Articles 3 and 4. Selectman Olmstead seconded the motion and the motion passed.

#### **Article 5 - Trust Fund – Employee Severance Benefits**

To see if the Town will vote to establish an Employee Severance Benefits Expendable Trust Fund under RSA 31:19-a for the purpose of funding employee payouts for accrued sick time and paid time off due at the time of separation from employment with the Town, and to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be placed in this fund, and further to name the Board of Selectmen as the agent to expend from said Fund. Appropriations under this warrant article are not included in the Operating Budget total previously voted upon under Article 1 or in the Transfer to Capital Reserve Funds total to be voted upon under Article 6.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

This Warrant Article is designated as a Special Warrant Article.

#### **DISCUSSION:**

Selectman Dick made a motion to approve. Kate Osgood seconded the motion. Selectman Dick explained that the Town currently does not have a fund to cover vacation and sick time payouts when employees leave, and for long-time employees this can be a substantial amount. If all employees left on July 1<sup>st</sup>, the

total payout would be \$167,000. Ralph Rathjen noted that starting the fund at \$30,000, and possibly adding that much each year for five years, will allow the Town to limit its liability. Mitch Lewis asked how many vacation and sick hours employees can carry over year to year. Chief Dexter responded that 200 vacation hours and 480 sick hours can be carried over. (Employees only get paid out half of their sick time which is capped at 480 hours)

**Vote was in the affirmative – Article 5 passed.**

**Article 6 – Transfer to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Twenty Thousand Dollars (\$420,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

This Warrant Article is designated as a Special Warrant Article.

<b>DRA Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen’s Recommendation</b>
Fire Truck	\$80,000	\$80,000
Fire Truck Repair & Refurbish	\$10,000	\$10,000
Heavy Equipment	\$35,000	\$35,000
Road/Bridge Construction	\$150,000	\$150,000
Milfoil, Phosphorous Reduction	\$5,000	\$5,000
Town Building Improvements	\$25,000	\$25,000
Facilities Repair & Refurbish	\$90,000	\$90,000
Old Town Hall Repair & Refurbish	\$25,000	\$25,000
<b>Total Operating Transfer</b>	<b>\$420,000</b>	<b>\$420,000</b>

**DISCUSSION:**

Selectman Olmstead made a motion to approve. Selectman Dick seconded the motion. Selectman Dick explained that these items have been discussed as part of the CIP Committee process and are to save towards large projects.

**Vote was in the affirmative – Article 6 passed.**

Nina Gardner made a motion to restrict reconsideration for Articles 5 and 6. Chief Dexter seconded the motion and the motion passed.

**Article 7 - Amend Solar Energy Property Tax Exemption**

To see if the Town will vote to amend the exemption adopted pursuant to RSA 72:62 via Ballot Question #1 at the March 1993 Town Meeting to read, “ The Town votes to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property’s assessed value, for

property tax purposes, for persons owning real property which is equipped with solar energy. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy system under these statutes”. The amended exemption shall take effect beginning April 1, 2020.

Recommended by the Selectmen.

**DISCUSSION:**

Selectman Olmstead made a motion to approve. Selectman Dick seconded the motion. Ian Raymond of Skyline Drive explained that this article will allow for the Town to be line with the State RSA. Stuart Dymment stated that the article refers to any landowner which could include a corporation or a trust. Ian Raymond stated that this article would not apply to large systems.

**Vote was in the affirmative – Article 7 passed.**

**Article 8 – Sale of Town Owned Property**

To see if the Town will vote to authorize the Select Board to sell certain Town owned property identified as Tax Map 3, Lot 25, on Moose Run Drive, said parcel being 0.63 acres and having an assessed value of \$3,000. This lot is non-buildable and is to be sold “as is” through sealed bid with bids to be opened July 1, 2020 or thereafter.

<b>Tax Map</b>	<b>Lot Number</b>	<b>Acreage</b>	<b>Address</b>	<b>Assessment</b>
3	25	0.63	Moose Run Dr	\$3,000

Recommended by the Selectmen.

**DISCUSSION:**

Selectman Tom Salatiello made a motion to approve. Selectman Olmstead seconded the motion. Selectman Salatiello explained that the BOS and Conservation Commission agreed that this property is of no value to the Town and should be auctioned.

**Vote was in the affirmative – Article 8 passed.**

Nina Gardner made a motion to restrict reconsideration for Articles 7 and 8. Chief Dexter seconded the motion and the motion passed.

**Article 9 - Petitioned Warrant Article for Paving of Dr True Rd and Maple Circle**

To see if the Town will vote to approve the paving of Dr True Rd and Maple Circle.

**DISCUSSION:**

Petitioners Ron Hilbrunner made a motion to approve. Kathy Hilbrunner seconded the motion. Selectman Salatiello explained that the Town follows the rules set forth in the Municipal Budget Act which states that a dollar amount must be associated with a warrant article. This article will still be voted on tonight as it is already included in the warrant, but it has no bearing.

Ray Masse made a motion to allow for the following amendment, seconded by Selectman Dick:

“The Board of Selectmen shall form a Road Study Review & Implementation Committee, generally comprised of the following persons:

Highway Department Director

3 Citizen Representatives (Including 1 of the Original Warrant Article 9 Petitioners)

Budget Committee Member

Capital Improvement Planning Committee Member

Selectmen's Representative

The purpose of this Committee shall be to review the request for the paving of Dr True Road and Maple Circle, and to make a recommendation to the Board of Selectmen – primarily based upon information obtained from the Underwood Engineering Road Repair and Evaluation Study - on whether the paving of these two roads should be included in the FY22 road repair plan."

Chair Weisman asked for Johnny Van Tassel's opinion on this amendment. Johnny responded that he does believe that the Vortechs stormwater system that was installed at Maple Circle would work best with a paved road. He stated that he would work with the Selectmen on discussing this or would help with a committee. Ray noted that the committee he is proposing would also discuss other roads. Andy Sanborn stated that he is reluctant to see a committee formed to supervise the Highway Department Director.

**Voting Results: Yay – 42; Nay – 46. Article 9 fails.**

Ralph Rathjen proposed an amendment that asked for a public hearing where the Underwood Engineering study would be presented by its creators. Town Counsel advised that this is not a legal amendment as it does not pertain to the original article.

Selectman Dick stated that the BOS can work with the petitioners, Johnny, and others on this issue.

**Voting on original article: Motion fails.**

#### **Article 10 – Other Business**

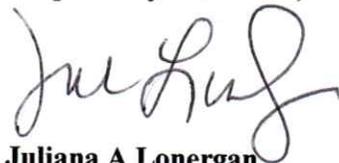
To transact such other business that may legally come before the Town Meeting.

#### **DISCUSSION:**

Nina Gardner reminded residents of the School Board Budget Hearing on Saturday March 21<sup>st</sup>. She stated that tax rates are largely impacted by the school budget.

**Meeting adjourned at 8:50pm.**

**Respectfully submitted,**



**Juliana A Lonergan**

**Town Clerk**

## FY 2020 Treasurer's Report

### GENERAL FUND ACCOUNT

**Cash on hand July 1, 2019** **\$ 3,718,445**

**Receipts:**

Tax Collector	11,200,060	
Town Clerk	994,201	
Selectmen's Office	1,073,933	
Interest earned on account	48,231	
Capital Reserve Fund Transfers	53,353	
Recreation Dept. annual commitment	55,238	
Ambulance S.R. Fund reimbursements	47,761	
Police Detail S.R. Fund reimbursements	16,105	
		<u>+13,488,882</u>
		<b>\$ 17,207,327</b>

**Expenditures:**

Payments by order of Selectmen	6,064,618	
Payments to Winnisquam Reg. School District	5,596,579	
Tax Payment to Belknap County	633,273	
Long Term Debt - principal payments	209,584	
Long Term Debt - interest payments	30,279	
		<b>-12,534,333</b>

**Ending Balance June 30, 2020** **\$ 4,672,994**

## FY 2020 Savings Accounts

### **EMERGENCY MEDICAL SERVICE, FIRE AND RESCUE APPARATUS & EQUIPMENT**

(Savings account opened in 2004 to hold Special Revenue Funds)

<b>Beginning balance July 1, 2019</b>	<b>\$ 165,520.96</b>
Deposits to account:	
Revenues	88,672.17
Expenditure - Transfers to General Fund_	48,016.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 206,177.13</b>

### **CEMETERY SALES FUND**

(Savings account opened in 2008 after sale of first plots)

<b>Beginning balance July 1, 2019</b>	<b>\$ 17,571.22</b>
Deposits to account: Sale of plots	1,650.00
Interest earnings	28.06
No Expenditures	0.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 19,249.28</b>

### **CONSERVATION FUND/Donations**

(Opened in 1988 in accordance with RSA 36-A:5)

<b>Beginning balance July 1, 2019</b>	<b>\$9,444.15</b>
Deposits to account: Deposit from Con Budget	730.88
Interest earnings	10.10
Expenditures	485.00
<b>Ending Balance June 30, 2020</b>	<b>\$9,700.13</b>

### **CONSERVATION / Land Use Change Tax Fund**

(Authorized by vote of 1999 Town Meeting in accordance with RSA 79-A:25 II; modified by vote of 2002 Town Meeting; modified by vote of 2014 Town Meeting)

<b>Beginning balance July 1, 2019</b>	<b>\$ 73,249.07</b>
Deposits to account:	11,680.00
Interest earnings	250.59
No Expenditures	0.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 85,179.66</b>

**FOREST MAINTENANCE FUND**

(Opened in February 2002 in accordance with RSA 31:113)

<b>Beginning balance July 1, 2019</b>	<b>\$ 78,316.02</b>
Deposits to account: Timber Sale	0.00
Interest earnings	257.69
Expenditures	2,895.04
<b>Ending Balance June 30, 2020</b>	<b>\$ 75,678.67</b>

**POLICE/DRUG FORFEITURE MONIES**

(Opened in 1990 in accordance with RSA 318-B:17-c)

<b>Beginning Balance July 1, 2019</b>	<b>\$ 424.66</b>
Deposits to account: Interest	.36
No Expenditures-	0.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 425.02</b>

**POLICE SPECIAL DETAIL FUND**

(Opened in 2012 in accordance with RSA 31:95-h)

<b>Beginning Balance July 1, 2019</b>	<b>\$ 16,987.94</b>
Deposits to account: Income	19,260.00
Interest	2.33
Expenditures – reimbursed to General Fund	18,316.42
<b>Ending Balance June 30, 2020</b>	<b>\$ 13,555.55</b>

**RECREATION COMMISSION – NON-LAPSING FUND**

(Authorized by vote at the 1995 Town Meeting, in accordance with RSA 35-B:2,11)

<b>Beginning balance July 1, 2019</b>	<b>\$ 109,771.85</b>
Deposits to account:	
Program receipts	49,241.01
Interest Earnings	342.95
Expenditures:	
Program payments from account	32,593.99
Annual Commitment to General Fund	55,238.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 71,523.82</b>

<b>Recreation Checking – Opened 8-29-19</b>	<b>500.00</b>
(Purpose is to write checks only – all funds flow through The recreation revolving fund)	

**SEWER FUND**

(Savings account opened in 2004 to hold Special Revenue Funds)

<b>Beginning balance July 1, 2019</b>	<b>\$ 18,284.26</b>
Deposits to account:	65,538.67
Interest earnings	19.77
Expenditures	46,248.06
<b>Ending Balance June 30, 2020</b>	<b>\$ 37,594.64</b>

**TOWN HALL RESTORATION FUND**

(Opened in 2001 in accordance with RSA 31:95-b)

<b>Beginning balance July 1, 2019</b>	<b>\$ 4,771.39</b>
Deposits to account: None	0.00
Interest earnings	4.83
No Expenditures	0.00
<b>Ending Balance June 30, 2020</b>	<b>\$ 4,776.22</b>

*All funds under control of the treasurer are on deposit at The Franklin Savings Bank.*

Respectfully submitted,

Karen M Cobb, Treasurer

## **Independent Auditor's Report**

The Independent Auditor's Report was not completed in time to meet the printing deadline of this Town Report. It will therefore be provided as an addendum at a later date.

## 2020 Compensation For Elected Officials And Town Employees

<b>Trustees of Trust Funds</b>	Lynn Chong	\$200.00
	Megan Farkas	\$200.00
	Christine Nagel	\$200.00
<b>Moderator</b>	Timothy Lang	\$200.00
<b>Selectmen</b>	John Olmstead	\$4,500.00
	Thomas Salatiello	\$4,500.00
	James Dick	\$0.00
<b>Treasurer</b>	Karen Cobb	\$6,206.18
	Carol Levesque	\$304.26
<b>Overseer of Public Welfare</b>	Melanie Van Tassel	\$28,228.24
<b>Elections &amp; Registrations</b>	Sheila Dodge	\$1,155.00
	Donald Bormes	\$200.00
	Sheryl Anderson	\$1,140.00
	Mary Ahlgren	\$1,225.00
	Cherrie Braley	\$200.00
	Richard Gardner	\$270.00
	Lori Budington	\$435.00
	Donna Carter	\$360.00
	Megan Farkas	\$200.00
<b>Town Clerk &amp; Tax Collector</b>	Julian Longeran	\$52,533.58
	Gloria Landry	\$33,748.74
	Irene Gosselin	\$450.00
<b>Town Administrator</b>	Trisha Stafford	\$67,287.68
<b>Health and Zoning</b>	Michael Capsalis	\$1,369.67
<b>Highway Department</b>	Johnny Van Tassel	\$64,143.28
	Roy Clark	\$54,529.38
	Jason Sirles	\$50,296.36
	William Goutier	\$41,893.22
	James Greene	\$44,832.17
	Joshua Dow	\$36,322.28

<b>Selectmen's Office</b>	Peggy Petraszewski	\$41,032.72
	Terri-Lee Jansky	\$39,454.60
	Susan Smith	\$10,142.50
<b>Police Department</b>	Stephen Hankard	\$77,946.21
	Kevin McIntosh	\$80,874.11
	Justin Howe	\$71,750.23
	Shane Morton	\$66,595.98
	Warren Thompson	\$58,402.28
	Adam Morton	\$5,671.20
	Timothy Stevens	\$2,581.06
	Carolyn DiNitto	\$40,840.40
	William Seifert	\$5,016.81
<b>Recreation Department</b>	Amanda Pelissier	\$42,665.20
	McKayla Shaw	\$5,042.31
	Dolores Elliott	\$19,905.00
	Audrey Budington	\$4,916.52
	Savanah Seavey	\$2,283.35
	Michael Gray	\$431.64
<b>Planning Board</b>	Stephen Laurin	\$30,087.23
	Audry Barriault	\$1,728.00
<b>Transfer Station</b>	Nathan Douglas	\$51,284.29
	Corey Getman	\$2,829.67
	Shauna Goutier	\$16,649.07
	Bethan Lavin	\$2,842.88
	Charles Schneckloth	\$798.04
<b>Zoning Board of Adjustment</b>	Stephen Laurin	\$4,769.44
	Audry Barriault	\$1,010.25
<b>Budget Committee</b>	Audry Barriault	\$1,012.44
<b>Capital Improvement Committee</b>	Audry Barriault	\$675.76
<b>Conservation Commission</b>	Audry Barriault	\$1,090.00

**Fire Department**

Paul Dexter	\$73,088.19
Kenneth Carleton	\$64,535.18
Michael Lewis	\$65,755.59
Virginia Chapman	\$4,090.71
William Hackman	\$6,986.89
Steven Hussey	\$6,449.34
Daniel Chapman	\$3,375.25
Anna McLoon	\$29,718.83
John Kelly	\$6,496.12
Kyle Mcgann	\$669.90
Michael Mussey	\$15,473.51
Dennis Paquet	\$4,304.36
Duncan Phillips	\$7,741.18
Scott Taylor	\$46,939.27
Raymond Smith	\$6,757.35
Ryan Donnelly	\$486.50
Alberta Dobsa	\$5,281.09
Megan Howes	\$5,175.22
Aaron Abbot	\$2,757.59
Mark Bitetto	\$4,421.87
Mary Baxter	\$18,644.99

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**Grand Total: \$1,566,608.16**

*(All Officials & Employees)*

## **2020 Sanbornton Trustees of the Trust Funds Report**

The Trustees met throughout the year as needed. Due to the pandemic, there were fewer meetings than in a typical year.

Tina Nagel was elected in March to a 3-year term, and we welcome her as a new trustee.

We worked with the Fire Chief to coordinate a large payment from the Fire Truck CRF ahead of the usual schedule to take advantage of discounted pricing; additional requests for CRF reimbursement for a variety of expenditures were also reviewed, approved and checks written to the Town. Disbursements from the Town in keeping with amounts and purposes approved at the Town Meeting were deposited into the appropriate accounts in June.

The Trustees carried out the terms of the 2019 John Doe Taylor III scholarship awards and issued two \$650 awards to be paid toward the recipient's second semester tuition; one of these checks was later returned by the institution. One \$1,500 scholarship was awarded for the upcoming year. Various other disbursements were made, including to the Union Cemetery trustees of income from charitable trusts.

The state reports (MS-9 and MS-10) were submitted in mid-September, after a 2-week extension granted by the DoJ. Due to unresolved reporting incompatibilities with the online portal operated by DoJ, we continued with paper filing processes. The annual audit was completed successfully.

The Trustees continue to use two separate institutions for investment of Sanbornton's capital reserve funds and the numerous charitable trust funds that have been established and maintained over the years.

Lynn Chong, Trustee

Megan Farkas, Trustee and Chair

Tina Nagel, Trustee

**Report of the Trust Fund of the Town of Sanbornton, New Hampshire on June 30, 2020**

Name and Purpose of Trust	Principal					Income					Total Principal and Income	Prior Year Balances	
	Beginning Balance	New Funds Created	Capital Gains (Losses)	(Withdrawals)	Increase (Decrease) FV of Investments	Ending Balance	Beginning Balance	Increase (Decrease) FV of Investments	Income	Expenses (Allocated) (Distributions)			Ending Balance
	<b>Nonexpendable Trusts:</b>												
Cemetery Perpetual Care	23,907.87		5,535.67			29,443.54	69,731.68	1,333.24			71,064.93	100,508.47	93,639.55
Library Fund	26,985.45		2,192.83			29,178.28	10,107.65	1,504.87			11,612.52	40,790.80	37,093.10
Needy Poor	23,388.10		3,620.06			27,008.16	37,847.49	1,304.26			39,151.75	66,159.92	61,235.60
School & Parsonage	3,038.74		345.23			3,383.97	2,801.00	169.46			2,970.46	6,354.43	5,839.74
School & Cemetery	6,757.45		1,523.38			8,280.83	19,011.51	376.84			19,388.34	27,669.17	25,768.96
Scholarship	29,246.05		2,866.37			32,112.42	19,240.58	1,630.93		(650.00)	20,221.52	52,333.94	48,486.63
Fireman's Memorial Scholarship	8,545.92		921.85			9,467.77	7,047.72	476.57			7,524.29	16,992.06	15,593.64
Playground	847.81		90.48			938.29	682.74	47.28			730.02	1,668.31	1,530.55
Veteran's Memorial	1,406.44		163.28			1,569.72	1,355.51	78.43			1,433.95	3,003.67	2,761.95
Town Park Building	6,808.44		453.29			7,261.73	859.21	379.68			1,238.88	8,500.61	7,667.65
	130,932.27		17,712.44			148,644.71	168,685.10	7,301.56		(650.00)	175,336.66	323,981.37	299,617.37
<b>Expendable Trusts:</b>													
<b>Town Capital Reserve Funds:</b>													
Heavy Equipment	565.16					565.16		2.27			2.27	567.43	565.16
Town Building Improvement	118,345.35	25,000.00		(25,853.00)		117,492.35		399.10			399.10	117,891.45	118,345.35
Fire Truck	434,982.09	80,000.00		(508,669.00)		6,313.09		2,151.86			2,151.86	8,464.95	434,982.09
Road/Bridge Construction	112,018.69	100,000.00				212,018.69		237.06			237.06	212,255.75	112,018.69
Fire Truck Repair & Refurbish	102,560.56	10,000.00				112,560.56		344.40			344.40	112,904.96	102,560.56
Town Hall Repair & Restoration	78,219.09					78,219.09		261.64			261.64	78,480.73	78,219.09
SAR Funds to SAR	4,130.50					4,130.50		4.16			4.16	4,134.66	4,130.50
Facilities Repair & Refurbish	89,809.25	65,000.00		(27,500.00)		127,309.25		317.16			317.16	127,626.41	89,809.25
Transfer Station Equipment	6.89					6.89						6.89	6.89
Millfoil, Phosphorus Reduction	20,056.09	5,000.00		(5,000.00)		20,056.09		17.80			17.80	20,073.89	20,056.09
Road Evaluation & Repair	32,948.55					32,948.55		76.89			76.89	33,025.44	32,948.55
	993,642.22	285,000.00		(567,022.00)		711,620.22		3,812.34			3,812.34	715,432.56	993,642.22
<b>Totals</b>	1,124,574.49	285,000.00	17,712.44	(567,022.00)		860,264.93	168,685.10	11,113.90		(650.00)	179,149.00	1,039,413.93	1,293,259.59
Rate of return on average amount invested:		2.472%											
Unrealized decrease in FV of average invested:													
		2.472%											

## Capital Improvements Plan Committee Report

The Capital Improvement Committee of Sanbornton reviewed ten Capital expense requests:

<u>POLICE</u>	Pickup Truck
<u>TRANSFER STATION</u>	Backhoe Truck MSW Compactor
<u>HIGHWAY</u>	Roads Bridges
<u>Selectmen</u>	Town Building Improvements & Design Old Town Hall Town Facilities Maintenance

Overall, capital requests were up \$51,000 over last year

Fire Truck:	+\$10,000 (planned increase)
PD Truck:	+\$8,000 Milfoil: -\$5,000
Old Town Hall Restoration:	-\$5,000
Facilities Repair & Refurbishment:	-\$40,000
Transfer Station Equipment:	+\$45,000 (first-time investment)
Highway Dept Truck #1:	+\$38,000

The transfer station equipment request was a result of including the Transfer station's capital equipment in the town's Capital plan for future planned replacements and major repairs.

To balance the increase in requests with Tax burden, the committee carefully considered areas of funding where immediate plans for disbursement are not currently under consideration. The committee is recommending zero set aside for the old Town Hall and Milfoil CRF items as a result.

The committee is recommending a continuing set aside with the creation of a CRF for town buildings at the same funding level as the retired highway department building Bond payment. The Committee would like to thank Jim Dick for assistance with spreadsheets and his work with the department heads to establish responsible planning for the town's assets.

The net CIP recommended Capital plan is \$19,997 reduction from last year.

Respectfully submitted

Andrew Sanborn, Chair	Nina Gardner
Jody Slack	Kate Osgood
Bob Lambert	Jim Dick, Selectmen's Rep.

## 2020 Town Owned Facilities & Properties

### Town Facilities

Map & Lot	Facility	Location	Acres
003-102-000	Town of Sanbornton Hermit Lake Beach	L/O Stage Road	10.00
011-075-000	Town of Sanbornton Lake Winnisquam Beach	L/O Dr True Road	0.74
020-045-000	Town of Sanbornton Chapel Station	11 Weeks Road	0.57
020-063-000	Town of Sanbornton Transfer Station	184 Shaw Hill Road	46.37
022-027-000	Town of Sanbornton Highway & Recreation	60 Hunkins Pond Road	3.62
026-013-000	Sanbornton Town Office & Life Safety Bldg	573 Sanborn Road	2.64
026-033-000	Sanbornton Historical Society	520 Sanborn Road	0.75
026-042-000	Town of Sanbornton Public Library	27 Meeting House Hill R	0.24
026-044-000	Sanbornton Congregational	21 Meeting House Hill Rd	0.24
026-045-000	Town of Sanbornton Town Hall	19 Meeting House Hill Rd	3.22
026-052-000	Sanbornton Historical Society	523 Sanborn Road	0.80
026-066-000	Sanbornton Congregational	425 Sanborn Road	1.37

### Conservation Commission Properties

Map & Lot	Location	Type	Acres
004-027-000	191 Hermit Woods Road	Common Lot /Land Only	2.84
015-061-000	New Hampton Road	Land Only	1.71
023-006-005	Hunkins Pond Road	Land Only	13.83

### Town Owned Properties

Map & Lot	Location	Type	Acres
001-012-000	Mountain Road	Land	20.00
003-003-000	Plummer Pond Island	Island	0.14
003-005-000	Plummer Pond Island	Island	0.27
003-023-000	Moose Run Drive	Land	0.34
003-068-000	Patriot Lane	Land	0.45
003-122-000	Hermit Lake Road	Land	0.40
003-130-000	Hermit Lake Road	Land	0.41
003-133-000	Hermit Lake Island	Island	0.34
003-142-000	Hermit Lake Island	Island	1.04
003-143-000	Hermit Lake Island	Island	0.17
003-144-000	Hermit Lake Island	Island	0.09
003-145-000	Hermit Lake Island	Island	0.28
003-151-100	Hermit Lake Island	Island	0.05
003-166-000	Hueber Drive	Land	0.65
003-170-000	Stage Road	Land	0.57
003-171-000	Hermit Lake Island	Island	0.06

**Town Owned Properties (Cont'd)**

<b>Map &amp; Lot</b>	<b>Location</b>	<b>Type</b>	<b>Acres</b>
003-185-000	Wescott Drive	Land	0.55
004-032-000	Eastman Hill Road	Forest	128.00
006-002-000	Knox Mtn Road	Land	40.00
008-006-000	Hermit Lake Island	Island	2.00
008-013-000	Hermit Lake Island	Island	2.00
008-014-000	Hermit Lake Island	Island	0.23
008-015-000	Hermit Lake Island	Island	0.17
008-017-000	Mountain Road	Land	13.03
008-025-000	Hermit Woods Road	Land	1.50
008-035-000	Circle Point Road	Land	0.27
008-047-000	Point Road	Land	0.15
008-059-000	Circle Point Road	Land	0.47
009-020-000	Cawley Pond Road	Land	1.00
009-061-000	Taylor Road	Forest	68.32
011-071-000	Dr True Road	Land	56.41
012-062-000	Leighton Estates Road	Land	1.82
013-003-000	Knox Mtn Road	Land	20.00
015-101-000	Tower Hill Road	Land	12.00
015-126-000	Shute Hill Road	Land	10.00
016-003-000	Old Range Road	Land	32.00
016-004-000	Old Range Road	Land	19.00
016-024-000	Old Range Road	Land	18.44
016-065-000	Poplar Road	Land	7.00
018-030-000	369 Philbrook Road #1	Land	0.75
021-046-000	Willow Road	Land	13.00
021-075-000	Willow Road	Land	1.21
025-012-000	New Hampton Road	Land	6.23
025-018-000	New Boston Road	Land	68.00
025-034-000	Park View Drive	Land	0.14
026-047-000	Meeting House Hill Road	Land	3.70
026-067-000	Meeting House Hill Road	Land	1.06
027-005-000	Calef Hill Road	Land	0.23



**Sanbornton**  
Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
JEFF EARLS (Cross Country Appraisal)

Municipal Officials		
Name	Position	Signature
John Olmstead	Selectmen (Chair)	
James Dick	Selectmen	
Tom Salatiello	Selectmen	

Preparer		
Name	Phone	Email
Terri Jansky	603-729-8005	assessing@sanborntonnh.org
 Preparer's Signature		



Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	19,416.48	\$1,843,938
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	89.24	\$37,927
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.69	\$293
1F	Residential Land	5,450.42	\$245,475,900
1G	Commercial/Industrial Land	269.40	\$4,350,600
1H	<b>Total of Taxable Land</b>	<b>25,226.23</b>	<b>\$251,708,658</b>
1I	Tax Exempt and Non-Taxable Land	3,978.47	\$8,342,200

Buildings Value Only		Structures	Valuation
2A	Residential	0	\$246,953,088
2B	Manufactured Housing RSA 674:31	0	\$2,480,100
2C	Commercial/Industrial	0	\$23,120,900
2D	Discretionary Preservation Easements RSA 79-D	3	\$17,856
2E	Taxation of Farm Structures RSA 79-F	19	\$73,800
2F	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$272,645,744</b>
2G	Tax Exempt and Non-Taxable Buildings	0	\$11,260,585

Utilities & Timber		Valuation
3A	Utilities	\$8,850,700
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0
5	<b>Valuation before Exemption</b>	<b>\$533,205,102</b>

Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
11	<b>Modified Assessed Value of All Properties</b>		<b>\$533,205,102</b>

Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	13	\$465,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	31	\$620,000
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
20	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,085,000</b>
21A	<b>Net Valuation</b>			<b>\$532,120,102</b>
21B	Less TIF Retained Value			\$0
21C	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$532,120,102</b>
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$532,120,102</b>
22	Less Utilities			\$8,850,700
23A	<b>Net Valuation without Utilities</b>			<b>\$523,269,402</b>
23B	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$523,269,402</b>



**Utility Value Appraisers**

New Hampshire Department of Revenue Administration
CROSS COUNTRY

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$0	\$2,896,800	\$0	\$0	\$2,896,800
PSNH DBA EVERSOURCE ENERGY	\$0	\$5,662,100	\$0	\$0	\$5,662,100
	\$0	\$8,558,900	\$0	\$0	\$8,558,900

Gas Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$0	\$291,800	\$0	\$0	\$291,800
	\$0	\$291,800	\$0	\$0	\$291,800



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	158	\$79,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	9	\$12,600
All Veterans Tax Credit RSA 72:28-b	\$500	24	\$12,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>191</b>	<b>\$103,600</b>

**Deaf & Disabled Exemption Report**

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	1
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	3	\$30,000	\$90,000	\$90,000
75-79	5	\$35,000	\$175,000	\$175,000
80+	5	\$40,000	\$200,000	\$200,000
	<b>13</b>		<b>\$465,000</b>	<b>\$465,000</b>

Income Limits

Single	\$20,000
Married	\$30,000

Asset Limits

Single	\$50,000
Married	\$50,000

**Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)**  
 Granted/Adopted? No Structures:

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)**  
 Granted/Adopted? No Properties:  
 Percent of assessed value attributable to new construction to be exempted:  
 Total Exemption Granted:

**Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)**  
 Granted/Adopted? No Properties:  
 Assessed value prior to effective date of RSA 75:1-a:  
 Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	1,755.61	\$557,307
Forest Land	10,910.67	\$973,173
Forest Land with Documented Stewardship	6,155.35	\$300,677
Unproductive Land	161.08	\$3,454
Wet Land	433.77	\$9,327
	<b>19,416.48</b>	<b>\$1,843,938</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	6,024.84
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	64.23
Total Number of Owners in Current Use	<b>Owners:</b>	378
Total Number of Parcels in Current Use	<b>Parcels:</b>	546

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$12,930
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b> \$0
Monies to Conservation Fund		\$12,930
Monies to General Fund		\$0

**Conservation Restriction Assessment Report RSA 79-B**

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
DEN BRAE G/C EDU FARM	89.24	2	\$37,927

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
2	19	0.69	\$293	\$73,800

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
3	3	0.00	\$0	\$17,856

Map	Lot	Block	%	Description
000022	000007	00200A	75	79-D HISTORIC BARN
000023	000066	000000	75	79-D HISTORIC BARN
000027	000020	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$16,000.00	782.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRANKLIN, CITY OF	\$1,871
	<b>\$1,871</b>

**Notes**

**Town Clerk's Report  
July 1, 2019 – June 30, 2020**

MOTOR VEHICLE	\$704,968.72
BOAT	\$2,006.20
AGENT FEES	\$13,270.00
DOGS	\$8,027.00
MARRIAGE LICENSE	\$56.00
VITAL STATISTICS	\$757.00
MAPS & ORDINANCES/COPIES	\$1,733.75
UCC	\$1,200.00
TRASH TAGS	\$3,702.00
CREDITS/MISC	\$603.78

<b>FY 2020 TOTAL REVENUE COLLECTED</b>	<u>\$736,324.45</u>
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Respectfully submitted,

Juliana Lonergan

Town Clerk / Tax Collector



## Tax Collector's Report

**For the period beginning** Jul 1, 2019 **and ending** Jun 30, 2020

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality: <span style="border: 1px solid black; padding: 2px;">SANBORNTON</span>	County: <span style="border: 1px solid black; padding: 2px;">BELKNAP</span>	Report Year: <span style="border: 1px solid black; padding: 2px;">2020</span>
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#### PREPARER'S INFORMATION

First Name <span style="border: 1px solid black; padding: 2px;">Juliana</span>	Last Name <span style="border: 1px solid black; padding: 2px;">Lonergan</span>	
Street No. <span style="border: 1px solid black; padding: 2px;">573</span>	Street Name <span style="border: 1px solid black; padding: 2px;">Sanborn Rd</span>	Phone Number <span style="border: 1px solid black; padding: 2px;">(603) 286-4034</span>
Email (optional) <span style="border: 1px solid black; padding: 2px;">tctc@sanborntonnh.org</span>		



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$1,899,062.19	\$135,969.03	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$3,293.05		
Excavation Tax	3187				
Other Taxes	3189		\$53,728.06		
Property Tax Credit Balance		(\$52,524.19)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2019	Prior Levies
Property Taxes	3110	\$5,062,280.00	\$4,990,137.00	
Resident Taxes	3180			
Land Use Change Taxes	3120		\$11,680.00	
Yield Taxes	3185		\$24,190.60	
Excavation Tax	3187			
Other Taxes	3189	\$71,208.16		

Overpayment Refunds	Account	Levy for Year of this Report	2019	2018	2017
Property Taxes	3110	\$60,056.03			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$6.77	\$11,051.03	\$12,973.58	
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$5,141,026.77</b>	<b>\$6,993,141.93</b>	<b>\$148,942.61</b>	<b>\$0.00</b>
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**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$3,542,956.73	\$6,725,653.60	\$14,693.06	
Resident Taxes				
Land Use Change Taxes		\$11,680.00		
Yield Taxes		\$26,973.03		
Interest (Include Lien Conversion)	\$6.77	\$11,051.03	\$11,420.08	
Penalties			\$1,553.50	
Excavation Tax				
Other Taxes	\$21,325.31	\$51,433.89		
Conversion to Lien (Principal Only)			\$117,081.97	
<input style="width: 300px; height: 15px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$5,021.60	\$6,449.28		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$308.91		
<input style="width: 300px; height: 15px;" type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$1,529,788.49	\$157,096.31	\$4,194.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$510.62		
Excavation Tax				
Other Taxes	\$49,882.85	\$1,985.26		
Property Tax Credit Balance	(\$7,954.98)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$5,141,026.77</b>	<b>\$6,993,141.93</b>	<b>\$148,942.61</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,735,502.55</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$167,491.03</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year				\$165,160.54
Liens Executed During Fiscal Year			\$128,863.81	
Interest & Costs Collected (After Lien Execution)			\$5,789.72	\$23,113.98
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$134,653.53</b>	<b>\$188,274.52</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions			\$47,404.40	\$79,128.92
Interest & Costs Collected (After Lien Execution) #3190			\$5,789.72	\$23,113.98
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110			\$81,459.41	\$86,031.62
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$134,653.53</b>	<b>\$188,274.52</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,735,502.55</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$167,491.03</b>



**SANBORNTON (403)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Juliana

Preparer's Last Name

Lonergan

Date

Jul 2, 2020

**2. SAVE AND EMAIL THIS FORM**

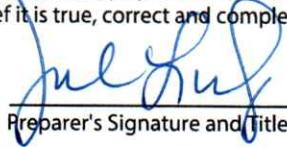
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 Tax collector

Preparer's Signature and Title

**Final Tax Rate Computation for 2020 (Source: NH DRA)**

	<u><b>TOTALS</b></u>	<b>TAX RATE</b>
<b><u>Municipal Tax Rate</u></b>		<b>\$7.70</b>
Appropriations	\$5,701,245	
Less: Revenues	-\$1,407,049	
Less: Fund Balance Voted Surplus	\$0	
Less: Fund Balance to Reduce Taxes	-\$350,000	
Add: Overlay	\$47,635	
Add: War Service Credits	\$103,600	
Net Town Appropriation	<b>\$4,095,431</b>	
<b><u>Local Education Tax Rate</u></b>		<b>\$9.39</b>
Due to Local School	\$0	
Due to Regional School	\$6,588,088	
Less: Equitable Education Grant	-\$581,252	
Less: State Education Taxes	-\$1,008,010	
Net School Appropriation	\$4,998,826	
<b><u>State Education Tax Rate</u></b>		<b>\$1.93</b>
State Education Tax Rate	\$1,008,010	
State Education Tax Not Retained	\$0	
Net Required State Education Tax	<b>\$1,008,010</b>	
<b><u>County Tax Rate</u></b>		<b>\$1.16</b>
Due to County	\$617,259	
Less: Shared Revenues	\$0	
Net County Appropriation	<b>\$617,259</b>	
<b><u>COMBINED TAX RATE</u></b>		<b>\$20.18</b>
<b><u>Commitment Analysis</u></b>		
Total Property Taxes Assessed	\$10,721,102	
Less: War Service Credits	-\$103,600	
<b>TOTAL PROPERTY TAX COMMITMENT</b>	<b>\$10,617,502</b>	

**Five-Year Tax Rate Comparison**

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Town</b>	\$8.82	\$8.99	\$7.46	\$7.43	\$7.70
<b>Local School</b>	\$11.04	\$10.81	\$8.83	\$8.83	\$9.39
<b>State School</b>	\$2.43	\$2.42	\$1.91	\$1.76	\$1.93
<b>County</b>	\$1.34	\$1.41	\$1.12	\$1.20	\$1.16
<b>Total Rate</b>	<b>\$23.63</b>	<b>\$23.63</b>	<b>\$19.32</b>	<b>\$19.22</b>	<b>\$20.18</b>

## 2020 Town Clerk/Tax Collector's Report

The year 2020 was quite a year for the Town Clerk/Tax Collector Office as we faced the challenges of safely navigating the Coronavirus.

With the closing of the lobby to walk-in services, the office adopted some new procedures; we started mailing out monthly motor vehicle registrations, we were able to provide a walk-up service on the side of the building through the window and we started using the mail slot in the door as another way for people to drop off anything they needed to at the town office. This option worked well until it got too cold and then in November, the lobby was opened up for appointments. This option was a way to keep staff and residents safe and limiting contact.

This year we were kept busy with four elections; the first election was in February, then Town Election & Meeting in March, September was the State Primary and then the General Election was held on November 3rd. The Coronavirus added many challenges in holding safe and social distancing protocols for elections. In addition to the challenges, there was a substantial increase in absentee ballots; as such, we were awarded grants from the State of New Hampshire for the processing of absentee ballots in the amount of \$7,689. And we were awarded \$5,000 from Center Aid from Tech and Civic Life to purchase items needed to keep elections running safely and more efficiently. And finally; in October, the decision was made to move the General Elections to Sanbornton Central school gym so that we could adequately social distance everyone.

Elections are a team effort and I want to thank the following:

- Winnisquam Regional School District for the use of Sanbornton Central School,
- The State of New Hampshire with supplying us with all the protective gear and PPE supplies and support so we could hold our elections and to keep everyone safe.
- I also want to thank our Moderator, the Assistant Moderators, Supervisors of the Checklist, the Board of Selectmen and all the wonderful dedicated poll workers that worked the elections that were held this year.

The people who work the elections put their personal concerns behind the importance of our elections. Again, I want to thank those poll workers and volunteers for doing an outstanding job this year.

Looking ahead to the upcoming Spring and Summer, I want to remind everyone that this year the Town Clerk's office started taking boat registrations. This is a great service to the residents as it streamlines the boat registration process and it's an additional revenue source for the Town. We called it a win-win for Sanbornton.

At the March 2020 election, I was elected for a three-year term after serving as interim Town Clerk/Tax Collector from August 2019. I look forward to continuing my service to the Town, improving services and communication.

And... do not forget the deadline to register your dog is April 30<sup>th</sup>.

Respectfully submitted:

Juliana Lonergan, Town Clerk & Tax Collector

**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**  
**RESIDENT BIRTH REPORT**  
**01/01/2020-12/31/2020**  
**--SANBORNTON--**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
FIGUEROA, MIGUEL ANGEL	01/09/2020	CONCORD,NH	FIGUEROA, JOEL	FIGUEROA, RACHAEL
FONTENOT, ANDREJ CAMPBELL	02/20/2020	CONCORD,NH	FONTENOT, CHRISTOPHER	ZAPLETAL, MIRKA
SMITH, ROBERT ROSAIRE	03/07/2020	LEBANON,NH	SMITH, AUSTIN	WOODS, CRYSTAL
ELPHICK, COLIN DAVIS	03/25/2020	LEBANON,NH	ELPHICK, CHRISTOPHER	ELPHICK, CARISSA
ARCHIBALD, BRODY WHEELER	04/03/2020	CONCORD,NH	ARCHIBALD, CURTIS	ARCHIBALD, KATE
HUTCHINS, AUDREY LELA	04/03/2020	CONCORD,NH	HUTCHINS, CHRISTOPHER	HUTCHINS, JANELL
ROLLINS, CHLOE CANDACE	04/25/2020	LEBANON,NH	ROLLINS, CHRISTOPHER	ROLLINS, TONI
ROLLINS, CALEB WAYNE	04/25/2020	LEBANON,NH	ROLLINS, CHRISTOPHER	ROLLINS, TONI
WALLACE BOYLE, MIA JANE	05/14/2020	CONCORD,NH	WALLACE, DYLAN	BOYLE, KERRY
BARBOUR, GRAHAM EDWARD	06/07/2020	CONCORD,NH	BARBOUR, KIER	BARBOUR, KRISTEN
LACROIX, EVERLY ANNE	06/29/2020	CONCORD,NH	LACROIX, JORDAN	LACROIX, MORGAN
WILSON, CHARLOTTE MARY	07/25/2020	CONCORD,NH	WILSON, BENJAMIN	WILSON, HEATHER
ABBOTT, AMOS EDWARD	08/01/2020	CONCORD,NH	ABBOTT, AARON	ABBOTT, BRITTANY
POTTER, COLE ALLEN	08/20/2020	CONCORD,NH	POTTER JR, JASON	TOBIN, MORGAN
GARDEN, RYLEIGH MAE	08/21/2020	CONCORD,NH	GARDEN, ROBERT	GARDEN, JESSICA
ANDERSON, ISAAC JOHN	08/28/2020	LEBANON,NH	ANDERSON JR, CARL	ANDERSON, SARAH
FULLER, LEO JACOB	11/08/2020	CONCORD,NH	FULLER, JACOB	FULLER, KALEIGH
CLARK, LIAM MICHAEL	12/10/2020	MANCHESTER,NH	CLARK, BRIAN	CLARK, KATHLEEN
COSGRO, BRADY NICHOLAS-JAMES	12/24/2020	CONCORD,NH		COSGRO, KOURTNI



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT  
01/01/2019 - 12/31/2019**

***CORRECTED COPY***

**--SANBORNTON, NH --**

Completed 2019 Report

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
TOBIN, WILLIAM B	01/01/2019	SANBORNTON	TOBIN, MARTIN	MARSHALL, RUTH	Y
BAILLARGEON, GAITAN	01/18/2019	SANBORNTON	BAILLARGEON, DELPHIS	DUVAL, ALEXANDRINE	Y
BROWN, NATASHA RAINE	01/22/2019	CONCORD	HOUGH, LEONARD	BLEGGI, HEIDI	N
SCHLAEFER, MARY FRANCES	01/25/2019	LACONIA	CHARRON, FREDRICK	LEPAGE, EUGINIA	N
FITTS, DONALD MAURICE	02/01/2019	SANBORNTON	FITTS, SAMUEL	BEGIN, AMELIA	N
HURD, ARLENE BEVERLY	02/04/2019	FRANKLIN	MORSE, THURLOW	LEWIS, MARJORIE	N
CLARK, MARTHA ELIZABETH	02/18/2019	CONCORD	CLARKE, CHARLES	KELLY, ELIZABETH	N
SMITH, STEPHEN ROBERT	03/08/2019	SANBORNTON	SMITH, ARTHUR	PHIPPS, ESTHER	N
LEBLANC, ROLLAND M	03/15/2019	SANBORNTON	LEBLANC, ROLLAND	SMALL, MADELINE	Y
ABBOTT, JUDITH A	04/21/2019	LACONIA	PAYNE, RAYMOND	WEEKS, KATHRYN	Y
HAAS JR, RICHARD HENRY	04/24/2019	SANBORNTON	HAAS SR, RICHARD	PARKER, JULIA	N
BEAN JR, LAURENCE M	05/02/2019	FRANKLIN	BEAN, LAURENCE	RUSSELL, ELAINE	N
GREENLESS JR, DANIEL W	05/22/2019	SANBORNTON	GREENLESS SR, DANIEL	WHEELER, HARRIET	Y
WEBB, JUDITH SWART	06/28/2019	SANBORNTON	SWART, CRAIG	HYLER, CAROLYN	N
SNYDER, ELAINE ELLIOTT	07/20/2019	LACONIA	ELLIOTT, ALVIN	DARGY, FLORA	N
BARNUM, WILLIAM JOHNSON	07/21/2019	SANBORNTON	BARNUM, WILLIAM	JOHNSON, JOSEPHINE	N
ROBITAILLE I, MARK ANTHONY	07/24/2019	SANBORNTON	UNKNOWN, UNKNOWN	ROBITAILLE, RITA	N
GRANT,RICHARD ARTHUR	08/05/2019	SANBORNTON	GRANT, JOHN	LANE, EDNA	Y



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--SANBORNTON, NH --

*CORRECTED COPY*

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WOOD, EVELYN S	08/06/2019	SANBORNTON	SLAGLE, RAYMOND	BUTLER, EFFIE	N
BOUCHER, JOSEPH MAURICE	08/09/2019	CONCORD	BOUCHER, EDWARD	LAFLAMME, DORA	Y
COLEMAN, DEAN LEROY	09/13/2019	CONCORD	COLEMAN, CARL	PARTRIDGE, FLORENCE	N
AUGER, JAMES WILBUR	10/06/2019	FRANKLIN	AUGER, CHARLES	ATKINS, ELLEN	N
LAFLAM, ROBERT JOHN	11/07/2019	CONCORD	LAFLAM, ARTHUR	GUIMONT, ALICE	Y
THIBODEAU, CHARLES H	11/19/2019	LACONIA	THIBODEAU, JOSEPH	PETELLE, LOUISE	Y
KELLEY, WILLIAM JOSEPH	12/28/2019	LONDONDERRY	KELLEY, JOSEPH	MILES, EDNA	Y

Total number of records 25

DEPARTMENT OF STATE DIVISION OF  
VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
NADEAU, ROBERT EDWARD	01/06/2020	CONCORD	NADEAU, ROBERT	SANVILLE, ROSE	N
CLOUSE, CALVIN WAYNE	01/08/2020	LACONIA	CLOUSE, VIRGIL	BOWMAN, RITA	Y
WILSON, JOHN TRACY	01/13/2020	LACONIA	WILSON, RALPH	WICK, ALICE	Y
KELLEY, MARK EDWARD	01/13/2020	SANBORNTON	KELLEY, EDWARD	COOK, MARGARET	N
MURPHY JR, THOMAS ERNEST	01/15/2020	CONCORD	MURPHY SR, THOMAS	SYLVESTRE, ARLENE	N
BARBOUR JR, WILLIAM HERBERT	02/10/2020	LACONIA	BARBOUR SR, WILLIAM	NUSSEY, CHARLOTTE	Y
LABRIE, DIANE CATHERINE	02/17/2020	FRANKLIN	RIGNEY JR, JOHN	CROOKER, JANET	N
MILLS, MICHAEL SCOTT	02/19/2020	LACONIA	MILLS, HAROLD	HURLBUT, JUDITH	Y
ROSS, RICHARD E	03/19/2020	SANBORNTON	ROSS, DAVID	SANBORN, NITA	N
CIOFFI, CARMINE	03/30/2020	FRANKLIN	CIOFFI, NICANDRO	CIULLO, ANNA	Y
FOGARTY, KATHLEEN DELIA	04/08/2020	SANBORNTON	PERKINS, STEPHEN	HILLIARD, ALICE	N
JORGENSEN, RICHARD LARS	04/16/2020	SANBORNTON	JORGENSEN, LARS	BISHER, HELEN	Y
DULAC, GERARD A	04/18/2020	SANBORNTON	DULAC, PERRE	DROUIN, AIMEE	Y
CLARIDGE, WINIFRED JEAN	04/25/2020	LEBANON	BOWERS, CHARLES	HATTON, WINIFRED	N
LESCAULT, WAYNE ALLEN	06/05/2020	SANBORNTON	LESCAULT, ALFRED	BOUCHER, JOYCE	Y
MOKLER, BRIAN VICTOR	07/01/2020	LACONIA	MOKLER, HERMAN	LAMPORT, SUSANNE	N
MARCHAND, RONALD ROGER	07/11/2020	SANBORNTON	MARCHAND, ROGER	ST ONGE, LAURETTE	Y
BONENFANT, KENNETH G	07/15/2020	CONCORD	BONENFANT, GERARD	BEAULIEU, MADELINE	Y

DEPARTMENT OF STATE DIVISION OF  
VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SHEEHAN, BRIAN MATTHEW	07/25/2020	LACONIA	SHEEHAN, JOHN	VIPS, ZENTA	N
DRAGO, JOSEPH GAETANO	07/31/2020	SANBORNTON	DRAGO, EMILIO	PIETROPAULO, JOSEPHINE	N
HILL, DAVID ROBERT	08/03/2020	SANBORNTON	HILL, HAROLD	STONE, SARAH	Y
JOYCE, BARBARA JEAN	08/18/2020	CONCORD	AKERMAN, DONALD	COWAN, ALICE	N
STANKIEWICZ, KATHERINE MARY	08/21/2020	SANBORNTON	GRAZIAVICH, GEORGE	MASON, HELEN	N
GOSELIN, EMMA GRACE	09/13/2020	SANBORNTON	RIDLON, FRED	RAYNO, ESTHER	N
WESTERGREN, GARY PIERCE	09/17/2020	LEBANON	WESTERGREN, ARNOLD	PIERCE, HELEN	Y
IGNACIO, JONAH G	11/09/2020	SANBORNTON	IGNACIO, JOSE	GALON, GLORIA	N
ROBBINS, BETSY ANN	11/20/2020	SANBORNTON	ROBBINS, CHANDLER	GUERNSEY, EDITH	N
PETRINI, DANIEL	11/21/2020	LACONIA	PETRINI, FRANCIS	REGIS, PRIMINA	Y

Total number of records 28

**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2020 - 12/31/2020

-- SANBORNTON --

<b>Person A's Name and Residence</b>	<b>Person B's Name and Residence</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
LIVINGSTON, CHRISTOPHER D SANBORNTON, NH	KENNEDY, FEY Z SANBORNTON, NH	NORTHFIELD	TILTON	02/01/2020
SIDNEY III, ELWIN R SANBORNTON, NH	HEITZ, WENDEE L SANBORNTON, NH	SANBORNTON	SANBORNTON	02/29/2020
YOVANOVICH, DEVON M LACONIA, NH	TIBBETTS, CHRISTOPHER D SANBORNTON, NH	SANBORNTON	NORTHFIELD	05/23/2020
BARRETT, JENNIFER L HOOKSETT, NH	PROVENCAL, JOSHUA R SANBORNTON, NH	HOOKSETT	MANCHESTER	06/13/2020
GARDEN, ROBERT D SANBORNTON, NH	FLANDERS, JESSICA A SANBORNTON, NH	SANBORNTON	LACONIA	06/13/2020
MORRISON, LUKE A SANBORNTON, NH	SMITH, SABRINA C NORTH LOGAN, UT	SANBORNTON	SANBORNTON	08/01/2020
MORRISON, STARLIN A SANBORNTON, NH	WITBECK, HELEN J GILFORD, NH	SANBORNTON	SANBORNTON	08/13/2020
VINCENT, JACK SANBORNTON, NH	JOHNS, KRISTIE L SANBORNTON, NH	NORTHFIELD	TILTON	08/18/2020
SWAIN, TYLER M SANBORNTON, NH	PERKINS, ELIZABETH A MESA, AZ	SANBORNTON	SANBORNTON	10/08/2020
SYLVESTRE, MARCEL E SANBORNTON, NH	MILLER, MARGARET I SANBORNTON, NH	SANBORNTON	SANBORNTON	11/01/2020
PAVNICK JR, ROBERT A SANBORNTON, NH	JOHNSON, ELIZABETH M SANBORNTON, NH	SANBORNTON	SANBORNTON	12/31/2020

Total number of records 11

## **2020 Highway Department Report**

2020 was another productive year for the highway department I wanted to say Thank You once again to the residents of Sanbornton for all the support you have given to myself and the highway crew members this year. I would also like to say Thank You to the hard-working Town of Sanbornton employee's, board, and committee members whose work to keep the Town moving forward.

### **Contracted Work**

This work was bid/hired out, and overseen by the Highway Director.

- Weeks Rd Reclaim and Pave
- Meadows Shim and Overlay
- Bay Rd Shim and Overlay
- Bayshore Dr Shim and Overlay

### **Highway Department**

The Highway Department continued to do all of the normal duties we do for all seasons of the year. We started adding some new methods to gravel road maintenance and as always keep looking for new and possibly better way to serve the community.

Respectfully Submitted

Johnny Van Tassel  
Director of Highways

## 2020 Sanbornton Police Department Report

2020 was a bizarre year for the Sanbornton Police Department. When COVID-19 hit, our normal way of doing business changed drastically. We went from encouraging our staff to be around people and active in our great community, to keeping our distance unless absolutely necessary.

Instead of welcoming the public into our office for discussions, fingerprinting, and other services, we had to lock the doors during open hours and worked through a window. Our officers even had to cut down on motor vehicle enforcement, to try and maintain a safe and healthy staff. With training and extra precautions, at least the motor vehicle enforcement has been increased.

As you can imagine, a police department of our size would be highly impacted with even one or two officers in quarantine. By working closely with our partners in the Sanbornton Fire Department, we have maintained safe working conditions in the Life Safety Building and our employees have worked hard to remain healthy. We have had a few quarantine issues, but have been able to maintain our full levels of service. We do look forward to returning back to business as usual, whenever that may occur.



Our statistics were obviously greatly affected by the pandemic. With our self-initiated activities cut back, many areas, such as arrests, went down. The officers went more into reactive mode than our preferred proactive enforcement. As these trying times roll on, our numbers have been going back up.

As we have done since 2017, our department had officers on the road between the hours of 6:00 am and 2:00 am. The remaining four hours are now being covered seven days per week by Sanbornton Police Department officers, in an on-call capacity. The New Hampshire State Police had been assisting us by covering 3 of those nights, but due to their staffing issues, they had to discontinue this assistance. Our long-term plan is to return to a staff of 7 officers, which would allow us to return to 24-hour coverage. At the time I am writing this report, we currently have Officer Adam Morton attending the New Hampshire Full Time Police Academy. We look forward to getting him on the road, so we can be back to 6 officers strong.

A major change for this department in 2020 involves our patrol vehicles. We now have two 2020 Ford Interceptor Hybrid cruisers (one purchased in FY 20 and one in FY 21). These vehicles use hybrid technology to improve fuel economy, reduce idle time, and improve performance. I am proud to say that we are the first agency in this area to bring in this advanced technology to our fleet.

We continue to be very pleased with our community involvement thanks to the popularity of our Facebook page. Facebook is allowing us to put out important information to our citizens much faster than before. Please like us on Facebook to receive our messages. I believe through this increased community cooperation that we have continued to see burglaries and many types of thefts on the decrease from some previous years. Agencies this size function most effectively when they can work with the community to achieve their goals. An alert public can notice suspicious activity in their neighborhoods quickly, which gets our officers where they need to be in order to respond to or even prevent criminal activity.

The Sanbornton Police Department has continued to participate in community programs, such as our Elderly Call Program, L.E.A.D. (Law Enforcement Against Drugs) at the Sanbornton Central School, and our House Check Program when residents go away. We are also continuing our partnership with the Drug Enforcement Agency in providing our biannual Prescription Drug Take-Back events. There has also been a Sanbornton Police Department team at the New Hampshire Special Olympics Winni Dip for 10 years running. Along with the Special Olympics, this department has been involved with the Make-A-Wish Foundation of New Hampshire and recently participated for the fourth year in the Beards for Bucks fundraiser for our local Child Advocacy Center. The staff of the Sanbornton Police Department is always looking for ways to serve you better, so please let us know any suggestions you may have.

After all of their extensive work in 2020, I would like to extend my thanks to the Sanbornton Building Construction Committee. They were given the task of addressing solutions for the many deficiencies in the police department facilities and those of other town departments. They have spent countless hours working with employees, contractors, architects, and holding public hearings. They are addressing such critical issues within our agency; I cannot thank them enough for their efforts. For more information on their work and proposals, please check the Town of Sanbornton website and the committee's Facebook page.

Respectfully Submitted

Stephen M. Hankard  
Chief of Police

**SANBORNTON POLICE**  
**DEPARTMENT**  
**2020 YEARLY STATS**

9-1-1 Abandoned	4
Abandoning a Vehicle	2
Alarms	28
All Others	25
Animal Complaints	62
Arrests/ Arrests on Warrants	74
Assaults	10
Assist Motorist	27
Assist Other Department	35
Bad Checks	3
Boundary/Neighbor Dispute	9
Burglary	3
Civil Matters	9
Conduct After an Accident	4
Criminal Mischief	16
Criminal Restraint	3
Criminal Threatening	17
Criminal Trespass	20
Directed Patrol	18
Disorderly Conduct/ Fireworks	11
Domestic/ Stalking/ DVO	33
Driving After Suspension	18
Driving While Intoxicated	11
Drug Related Offenses	7
Fingerprinting	1
Fire/ Medical Responses	55
Fraud	23
Harassment	7
House Checks	23
Juvenile Issues	6
Littering	3
Missing Person	2
Money Relays	80
MV Accidents/Non-reportable	69
MV Summons	34
MV Warnings	413
Operation of OHRVs	4
Parking Issues	16
Pistol Permits	51

Police Information	101
Property Issues	14
Liquor Laws/PC	8
Reckless Conduct	18
Resisting Arrest/Detention	3
Road Hazards	60
Service of Court Summons	9
Sex Offender Registration	32
Suicide/Attempted	3
Suspicious Activity/ Vehicle	59
Theft/ Shoplifting	24
Untimely Deaths	3
V.I.N. Verifications	17
Weapons Offenses	2
Well-Being Check	11

**MV Accidents 54    MV Stops    512**

**Incidents    916**



## 2020 Sanbornton Fire & Rescue Department Report

As always, we thank all the dedicated members of the Fire & Rescue Department and their families, all Town Employees, the Selectboard and the residents of Sanbornton for their continued support over the last year, without this support we would not be able to accomplish the goal of protecting the residents and visitors of Sanbornton.

Sanbornton continues to be protected by our neighbors and friends which make up the Officers, Firefighters and Emergency Medical Technicians of the Sanbornton Fire & Rescue Department, these dedicated Men & Women continue to respond 24/7 – 365 days a year for emergency response to fire, medical emergencies, technical rescue, hazardous material incidents, and prevention activities in our community, as well all members attend on average three department meetings and trainings per month and are required to sign up and cover night shifts from home (from 7pm to 5am) four nights per month.



Members of the 2020 Sanbornton Fire & Rescue conducting training on the new extrication tools

The members continue to conduct countless hours of training in all aspects of Fire & Rescue to better serve the residents and visitors of Sanbornton.



Live Fire Training in Tilton



Training with the new Rescue42 Struts

Due to COVID-19 consuming much of our lives, with an attempt to keep both the staff and the general public safe we cut back on our “on site” inspections and conducted most inspections and issued permits remotely via email and photos. One of the increases this year was the issuance of burn permits due to residents being at home. 836 burn permits were issued in comparison to the 651 being issued in 2019.

We hope in the coming year to get back to some form of normal operation with regards to inspections. Below is the comparison of the last two years.

	<u>2019</u>	<u>2020</u>	<u>Onsite Inspections</u>
➤	32	7	Life Safety
➤	11	1	Place of Assembly
➤	4	4	Foster Care
➤	1	1	Fire Alarm Installation
➤	76	36	LP gas/Oil burner or tank installation
➤	3	3	Wood / Pellet stove installation
➤	4	7	Supra Box installations
➤	4	1	Annual School inspections
➤	4	3	Consultations
➤	11	2	Fire Drills
➤	31	27	“911” Reflective Sign Permits
➤	54	2	Outside fires (seasonal permits only)
➤	6	10	Issuance of new E911 Address

As a reminder, all Oil, LP & Natural Gas furnace and/or piping, wood and pellet stoves, stationary generator installations DO require a permit and inspection; make sure your installer is aware of the requirement and contacts the Sanbornton Fire Department prior to installation, if you have any questions contact the Fire Chief at the Central Fire Station (286-4819).



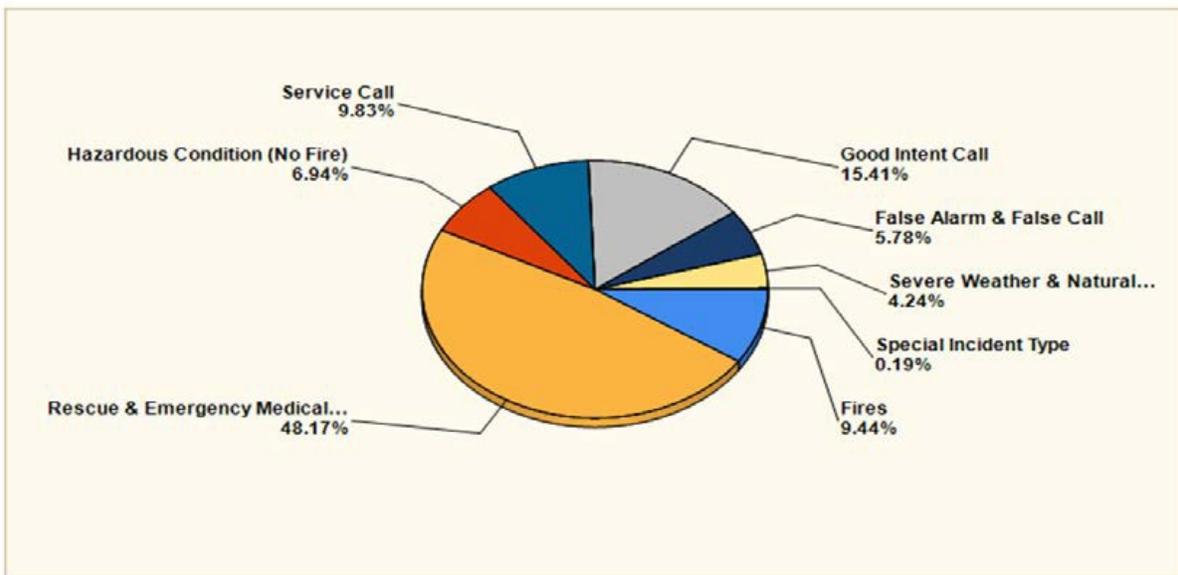
E-3 operating at a building fire in Laconia



SF&R members Masked and Socially Distanced

This year we saw an extreme increase in “Emergency Responses” and the following is a summary of the 519 emergency calls for the 2020 calendar year, an increase of 48 calls from 2019. We saw for the second year in a row, the busiest year for the Sanbornton Fire & Rescue in its 71-year history.

	<u>2019</u>	<u>2020</u>	
➤	23	49	Fires ( <i>Building/Chimney/Vehicle/Brush/Mutual Aid</i> )
➤	291	250	Emergency Medical Incidents/Motor Vehicle Collisions
➤	50	59	Hazardous Conditions ( <i>Gas Leaks/Carbon Monoxide/Live Power Lines down, etc.</i> )
➤	44	51	Service Calls ( <i>Assist other Agency/Cover Assignment, Public Assist</i> )
➤	63	110	Good Intent/False Alarms ( <i>Alarm activation-nothing found/Cancelled en-route</i> )



2020 again saw an increase in the “overlapping” calls for service with 80 overlapping calls compared to 60 overlapping in 2019 and 38 overlapping in 2018. “Overlapping” calls are when there are two or more calls going on simultaneously. This statistic continues on an upward trend.



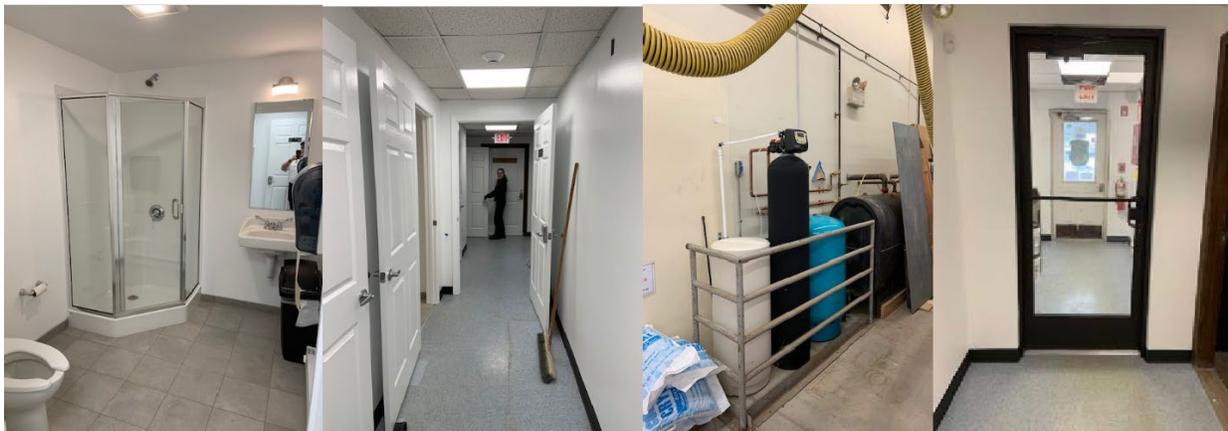
19 Ambulance 1 & 2 at a multi-car accident on Interstate 93

2020 has been a very challenging year for public safety regarding the COVID-19 pandemic and the increase in precautions that needed to be taken by everyone. During the year when at all possible the Department conducted training and meetings remotely using the ZOOM platform and when hands-on training needed to be conducted we limited the exposure to our members.

For the majority of the year the town of Sanbornton had a very small amount of residents testing positive for the virus until December came, at which time the list swelled to over 30 residents testing positive.

All the departments in Sanbornton came together to weather this storm in a very positive and professional manner to ensure the continued protection of our residents and employees in a time of uncertainty and I wish to thank all of them for their continued dedication to the residents of Sanbornton.

With everything else going on this past year we also had construction happening at the Life Safety building with the addition of showers, a water filtration system, secured front entrance and all new exterior windows.



With the completion of the upgrades to the Life Safety Building, we were able to use that work as a match to receive an “Emergency Management Planning Grant - Supplemental (EMPG-S) in the amount of \$74,971 to complete upgrades to the town’s Emergency Operation Center (EOC) which is located in the Life Safety Building, this included replacement of furniture, upgrades to the IT services in the building (to include computers, monitors and a mounted projector), and upgrades to the current meeting room and kitchen area.

This year we also took delivery of our new Extrication Tools, this was conversion from the traditional hydraulic tools where we had a hose connected to a power unit which limited our reach, to battery operated tools that allowed better flexibility.

The new system consists of a Holmatro “Pentheon” Cutter, Spreader and Ram which is able to be charged while in the apparatus and the addition of two “Rescue42” struts that help stabilize a vehicle.



The purchase of this equipment was made possible by utilizing funds from the “Ambulance Revenue” fund, which assists with replacement of large capital expenditures.

The Fire Department would like to thank the Highway Department and the Police Departments for their continued help throughout the year during weather and other events. This proves that “Team Work” is a valuable tool to get things done.

We are continually recruiting new members, so if you think being a Firefighter or EMT might be for you please stop by the Central Station and speak to one of the on-duty staff to get more information on the requirements.

Paul D. Dexter Jr.

Fire Chief / Emergency Management Director

## 2020 Sanbornton “E911” Report

As you may or may not know, the Sanbornton Fire & Rescue Department is responsible along with the Board of Selectmen to manage the E911 system in Sanbornton, this includes issuance of “new” E911 addresses for new homes or businesses as well as tracking and resolving any discrepancies found in the numbering system.

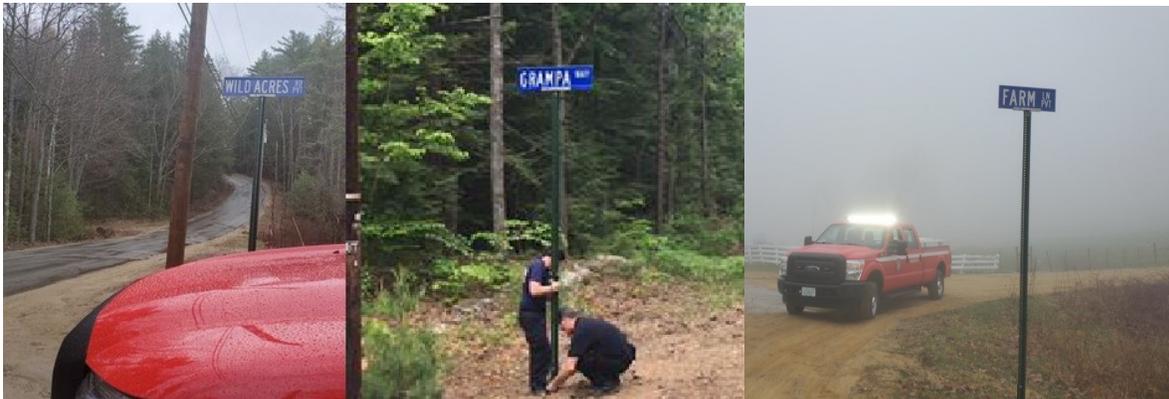


The Town of Sanbornton has an “ordinance for the establishment of a street numbering system” which details the regulations to follow for issuance of E911 numbering. The general purpose of the ordinance is as follows;

- a. To establish a uniform system of numbering primary buildings
- b. To promote efficiency in locating primary buildings
- c. To provide more expedient emergency response
- d. To provide a consistent system to establish mailing addresses

The full text of the ordinance can be found on the town’s website [sanborntonnh.org](http://sanborntonnh.org)

In an effort to promote efficiency in locating primary buildings we have begun to look at the “shared driveways” (two or more primary residences on the same driveway), over the years this has caused some delay in emergency responses by both the Fire & Rescue Department and the Police Department, so we have begun a project to issue new road names to these shared driveways using a “Blue” street sign with a new number issued to primary buildings.



We continue to encourage all residences to properly install appropriate number signs at the end of their driveways to assist emergency responders in locating you in a timely manner.



We have “911” numbering signs for sale for \$10.00 at the Central Fire Station, this has been a popular program throughout town and has helped emergency responders to better locate you in an emergency. If you do not have a visible sign at the end of your driveway contact the Central Fire Station (286-4819) and find out how you can get one of these important tools.



Paul D. Dexter Jr.

Fire Chief / Emergency Management Director

## 2020 Forest Fire Warden and State Forest Ranger Report

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. The Sanbornton Fire Department and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

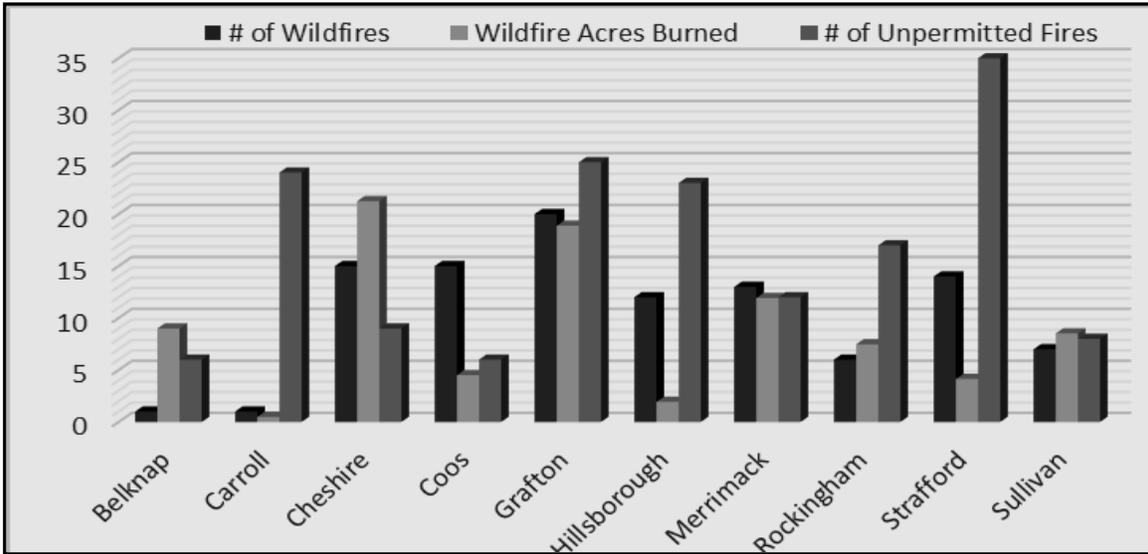
Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2021 fire season, please remember to contact the Sanbornton Fire Department (286-4819) to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the Sanbornton Fire Department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up to date information, follow us on Twitter: **@NHForestRangers**

*(Wildland Fire Statistics on Next Page)*

## 2020 Wildland Fire Statistics

(All fires reported as of December 01, 2020)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

\*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED – STATE WIDE (These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

\*Miscellaneous includes power lines, fireworks, electric fences, etc...

## **2020 Recreation Commission Report**

The Recreation Department typically offers a variety of programs that serve the community. The Recreation Commission works diligently to provide a safe, friendly and fun environment for the Sanbornton community to enjoy throughout the year. This year has been a challenge but with thinking outside the box, we were able to provide the community with some great opportunities.

The Recreation Commission welcomed Barbara Whetstone and Colleen Longo as new members. They have brought with them many great ideas for future programs and events. The Recreation Commission meets the second Tuesday of the month and is open to anyone. We currently have positions on the commission open. If interested, please contact the Recreation Department or Town Administrator.

### **Activities & Programs**

#### **Gunstock Skiing & Snowboarding Outreach Program**

Gunstock offers a great program each year that includes a discounted season pass and lessons with free rentals for each registered participant. The passes can be redeemed the first day the mountain opens. Lessons were held on Fridays in February and March starting at 5:30pm.

Sanbornton Recreation coordinates this program with the Pines Community Center and had 45 registered participants.

#### **Before & After School Care**

This year the Before and After School Program ran until mid-March due to the school district shutting down as a result of COVID-19. We have been working with the school district's safety guidelines to run the program once our schools resume their daily in-person days. Dolly Elliot is the director of Before & After School Care and McKayla Shaw is the Assistant Site Director; they are both a vital part of the program. The before-school program typically starts at 7:00am during school days, allowing parents to have a safe and healthy environment to bring their children before going to work. The mornings are filled with free play including board games, arts, crafts, jump rope and basketball. There is also a fun, structured group game played during the last 20 minutes of the program. The after-school program begins when students are dismissed from class and runs until 5:30pm. Afternoons consist of outside play, snack, cooking, crafts, and group games. The program is a licensed provider by the State of NH Health & Human Services.

#### **Basketball**

The basketball program offers a K-2<sup>nd</sup> Grade skills and drills program on Saturdays throughout January and February. Players from the Winnisquam Regional High School Boys and Girls basketball teams joined coach Liz Miller and Rich Thompson to help provide a fun program for grades K-2. This program had 40 registered participants!

This fall/winter we were unable to run our 3rd/4th grade and 5th/6<sup>th</sup> grade youth basketball programs due the pandemic.

## **Spring Easter Egg Hunts**

This year Easter was a little bit different. We were unable to hold our annual Easter Egg Hunt. Instead, a survey was posted on Facebook to gauge interest among families in the community and as a result, 1,500 candy stuffed eggs were delivered to 75 children! Families were able to hold an egg hunt of their own during the Stay-at-Home Order. Photos were shared on the Sanbornton Recreation Facebook page of children enjoying their egg hunt and we were even mentioned on NH Children's Trust Facebook page for being able to help support families during such a tough time.

## **Summer Activity Bags**

This year Sanbornton Recreation was unable to have access to Sanbornton Central School to hold our Summer Day Camp program. Instead the department was kept busy by creating weekly Summer Activity Bags. Families could come down to the Old Town Hall every Monday and pick up materials for various crafts and activities. The weekly crafts and activities were also available online for convenience for the community. Every week materials were provided for the different crafts, as well as scavenger hunts around the town, and fun family games. There were 50 families who participate in this program.



This Summer we had 75 yards of fresh, certified playground-safe woodchips delivered to the playground at the Town Park. This was great, as many families enjoyed utilizing the park and spending some time outdoors throughout the summer and fall months. Thank you to the Sanbornton DPW, Gary Seavey, and Recreation staff for helping to spread the woodchips.

## **Fall Sports**

### *Field Hockey Program*

This year we had one team of 10 players from K-2nd grade and one team of seven 3rd through 5<sup>th</sup> grade players that practiced once a week. No games were held due to COVID but there were lots of skills, drills and a scrimmage or two. Thank you to Coach Melissa Bourque for taking on the coaching of both teams!

### *Soccer Program*

Fall soccer was a great success this season. Due to such high registration numbers, the teams were split into the smallest possible teams based on coach availability. Dan Chapman coached 11 Preschoolers and 12 2nd/3rd graders! He did a fabulous job at making sure everyone had fun in a safe way. Mark Hebert coached 13 Kindergarten/1st graders with the help from Junior Assistant Coach, Ben Fair.

Thanks to parent volunteers we were also able to split up 4th-6th graders into three smaller teams. Eric Adams coached eight players on the blue team, Kate Osgood coached eight players on the red team, and Matt Trudeau coached eight players on the yellow team. Each team was able to play against each other in some very competitive scrimmages.

Sanbornton Recreation also received a \$1,000 soccer donation thanks to Chevy and Benson Auto!

### **Trunk-or-Treat**

This year's Trunk-or-Treat was held at the Sanbornton Town Park to enable social distancing and safety. There were 12 trunk participants and each was given a 10ft PVC pipe to slide candy down to all trick-or-treaters. Sign-ups were held through Facebook and Sign-up Genius so families could choose a time slot, staggering crowds and following all CDC safety guidelines. Overall this event was a huge success with over 100 children participating over the span of four hours! Thank you to all the amazing volunteers and participants who made this a safe and fun event.



### **Christmas Santa Letters**

This year a Santa Letter mailbox was set up by the town gazebo where letters to Santa could be dropped off. This was a huge hit for families with over 45 letters being received within the span of two weeks! The letters were sent in on time and Santa was even able to send personalized responses back.

In closing, I would like to extend a huge thank you to all the volunteers who assisted with the programs we provide, as well as to the Board of Selectmen and all the Town Departments for always stepping up when needed. The Commission would like to thank the Winnisquam Regional School District for allowing us access to their buildings. A big thank you to everyone as we continue to think of creative ways to assist the community during this pandemic. We look forward to resuming our Pickleball, Adult Co-ed Volleyball, Summer Day Camp, Adult Trips, Sewing Club, and all other Recreation Programs.

For more information or to receive email updates please send inquiries to:  
sanborntonrecreation@gmail.com. You can also find us on Facebook at Sanbornton Recreation  
Department or contact the main office at 393-6665.

Respectfully submitted,

Amanda Pelissier, Coordinator

**Recreation Commission Members:**

John Olmstead, Selectmen Representative

Joel Smith, Chair

Tracy Seavey, Secretary

Jacquelyn Riendeau

Barbara Whetstone

Colleen Longo

## 2020 Sanbornton Public Library Report

**Trustees:** David Adams, Chair ('23) Carol Raymond, Vice Chair ('22)  
Grita Olmstead, Treasurer ('23) Donna Schimming, Secretary ('22)  
Paula Grassie, ('21) Christine Hobby, Alternate ('21)  
Ana Gourlay, Alternate ('21)

**Staff:** Marcia Haigh, Director  
Martha Bodwell, Technical Services Librarian  
Cheryl Provost, Library Assistant (part-time 12 hours)  
Jessie Ahlgren, Program Coordinator (part-time 15 hours)

Several facility projects occurred in Fiscal Year 2020. Like the other town buildings, the library had a new fire alarm and security system installed in December 2019. The Trustees also replaced the water softener, using \$2042 from donations. Funds raised at two winter bake sales (\$888) paid for the replacement of the sign in front of the building. We returned \$5244 to the town from unspent appropriations.

Readers switched to e-books as the stay home order continued in April. We saw an increase in the number of users for NH Downloadables and while working remotely, issued new library cards and card numbers so that our patrons could access the free online services. We will increase our payment for this service in 2021 to help reduce wait times.

Programming moved to Zoom to keep social distancing. We offered a virtual FIO club for tweens and a Friday morning storytime. The parents picked up bagged craft project supplies prior to the weekly storytime and the children displayed their creations with others on screen. June 4<sup>th</sup> we presented "Votes for Women" via Zoom, funded by a grant from the New Hampshire Humanities Council. The Board of Trustees also conducted their monthly meetings via Zoom.

We also offered three StoryWalks in the field; one for Mother's Day, one for the summer reading program, and one for a spooky October read. The summer reading program continued with multiple options to encourage reading. ReadSquared provided online incentives. Staff prepared themed craft bags for pickup. The weekly themes were posted on our website, splnh.com. Families also counted minutes spent reading and a donor matched those minutes with a \$204 donation to the local food pantry.

We have consistently offered curbside pickup services. Requests made through our online catalog, via email or by phone kept staff hopping. In September, interlibrary loan service restarted and the activity picked up more. Quarantining the materials before and after delivery has been a logistical challenge but worth every precaution to reduce the risk to our readers.

We miss in-person visits, and look forward to the return of Chess Club, Fiber Arts, Puzzle Aficionados, Artist Group, Story time, After-School Group, and Book Club.

Respectfully submitted,  
Library Board of Trustees  
David Adams, Chair

## 2020 Transfer Station Report

We have had an unusual year at the Transfer Station. This is true for all Sanbornton residents in their own lives also. As the T.S. manager, I thank the residents for standing behind me with all of the changes. I would also like to thank the Board of Selectman and the Town Administrator for all their help. We went from starting to separate recycling, to one person in the building at a time and lane barriers. This was not easy for any of us. In time there will be more changes. I'll ask for your support and patience again at that point.

There was a price increase on our bags, tags and demolition as of Oct. 1<sup>st</sup>. 2020. This is a reflection of price increases across the board from our service providers. This is the new normal in the world of all general household waste. Expect changes to come in the future on things like electronics, freon and the like. We ask for your patience and understanding as these changes start to take place.

We are pleased to add Bethany Lavin to our T.S. team. A strong thank you to Shauna Goutier for all her hard work during these trying times.

There is a lot of change going on in the recycling world. Right now, single-stream recycling costs more per ton to dispose of than regular trash (Municipal Solid Waste – MSW). It's vital that only true recycling material goes into the bin. We “sell” our recycling material to companies that remove the valuable material. If the material is contaminated (including with food residue), then the whole lot will end up getting thrown out and going into the landfill. We need everyone to do their part to rinse out cans, bottle, and jars – and to only put material in the recycling dumpster that is on the list of approved items. “Wish-cycling” costs the Town money and defeats the purpose of a recycling program.

Interesting fact. Household trash/MSW has gone up to 598 tons in the last year. This is 62 tons more than the prior year. That's 1,196,000 pounds of MSW in one year. Impressive for a small town. Consider back yard composting. This could reduce MSW up to 50% per household. Consider this also: Reduce-Reuse-Recycle. This will save space in our disappearing landfills and put money back in your pocket.

Information regarding the Transfer Station can be found on the Town of Sanbornton's web site. ([www.sanborntonnh.org](http://www.sanborntonnh.org))

Nate Douglass, Transfer Station Manager

## **2020 Tree Warden Report**

I would like to thank the Board of Selectmen, Highway Department Director and all other Town Officials for allowing me and supporting me to be the Town Warden for the Town of Sanbornton. I was appointed in early March of 2020 just before the World, Country and Town changed due to the Coronavirus. The information we were provide by Health Officials changed how all Town Officials and the public would deal with all issues including tree issues.

Several issues were brought to my attention by Officials of the Town and the residents. Visits occurred (wearing mask and social distancing of course) and Director Johnny Van Tassel was notified and resolved all the issues.

I am hopeful that once things resume to normalcy, that we can resume assessing any other issues.

My wife and I have traveled around town viewing many trees and have noticed many dangerous ones along our Town and State roads. We will be ready to meet with Director Van Tassel this spring to address those problems.

My phone number and email address are located on the Town website under Departments – Tree Warden.

Thanks again for your patience in this situation we find ourselves in.

Guy J Giunta Jr

## **2020 Welfare Department Report**

The dynamics of my office have continued to evolve this year, we have seen so many changes in the 17 years I have been your Overseer of Public Welfare. I have witnessed an increase in rental properties, and also numerous families sharing properties.

What challenging times we have all faced in 2020, certainly unprecedented, as we have faced this pandemic as a country, state and community. I believe as social service workers we were prepared for the possible financial impact of the virus, however, we may not have expected the other impacts that came with the isolation that happened. We have seen an incredible increase in mental health struggles, for children and adults. It has never been more important to watch over our friends, family and our community.

I would like to take a moment to thank First Fruits Food Pantry of Mountain View Church for their kindness and commitment in providing meals to those in need, and to Mr. Bob Presby for his unwavering dedication to his community. The countless hours you have all humbly given has blessed so many lives, Thank You.

The Town of Sanbornton is such a beautiful place to live, and I am so thankful for the opportunity to live here and also to serve as your Welfare Officer. Stay Safe my friends.

Sincerely,

Melanie Van Tassel

OPW

## 2020 Budget Committee Report

Early in the calendar year the Budget Committee (BC) worked to complete its preparation and submittal of the FY21 budget for Town Meeting. The development of that budget was very much a collaborative effort with the Board of Selectmen (BoS). One key and positive influence in that process was the decision to have combined meetings of the BC, BoS and the leaders of the major departments.

The Committee's work towards an FY22 budget began in August with a joint meeting of the BC and BoS where agreement was reached on a pay matrix cost of living adjustment for FY22 and on the use of a new budgeting tool for department heads. In September, the BC and BoS held a second joint meeting where we completed preliminary reviews of the four major department budgets; Police, Fire, Transfer & Highway.

The FY22 budget will differ from prior years in that NH Retirement System costs are being moved from a single budget line (4155.300) and instead will be allocated by department. The intent is to better reflect the true operating cost of each department.

As of the writing of this report, our process of FY22 budget reviews and approvals is well ahead of last year. We would like to recognize the efforts of Jim Dick, the Selectmen's Representative on the BC, as it was Jim's development of and commitment to a timeline for the budget process that has accelerated everyone's effort this year.

To the rest of the BC, thank you for your efforts and commitment to the important role our Committee plays. The challenges this year were unique, but you all persevered and we thank you for that.

Respectfully Submitted,

Craig Weisman, Chair

Ray Masse, Vice Chair

Kate Osgood, Member

Bob Lambert, Member

Bob Presby, Member

Ralph Rathjen, Member

Jim Dick, Selectmen's Representative

Audry Barriault, Recording Secretary

## 2020 Sanbornton Building Construction Committee Report

Following the failure of Warrant Article 1 (Bond for the Construction of New Town Office Building and Renovation to Old Town Hall, Life Safety Building & Current Town Office Building) at the 2019 Town Meeting, the Board of Selectmen (BOS) voted to establish a Building Construction Committee (BCC) on June 26, 2019. It was charged “to work with the Town’s engineering firm, Bonnette, Page and Stone (BPS) to evaluate options with the information provided at the last town meeting to meet the comprehensive needs of the town to be presented no later than November 30, 2019.”

The Committee composed of four citizen representatives, a town employee and a selectman held its first meeting on October 17, 2019. Since then, the Committee has held over 50 meetings and 8 public presentations. A preliminary report was submitted to the Board of Selectmen in August and the final recommendation report was submitted in December.

The primary issues being addressed at the Police Department include:

- Lack of any exterior or interior ballistic protection
- Lack of secure lobby area
- Lack of button or badge access control within interior PD spaces
- Lack of proper secure storage for firearms, evidence or records
- Lack of restroom facilities for detainees that does not bring them into contact with civilian employees or the general public
- Lack of private witness interrogation space
- Lack of required facilities to separate juveniles from adults with proper audio and visual isolation
- Lack of a sally port to facilitate secure detainee transfer to/from vehicles
- Lack of proper holding facilities for detainee and public safety.

These identified needs reflect changes in law enforcement requirements that were not the same as they were 20 years ago- or even five years ago. The facilities required for addressing threats to police officers and the public today are different than they were when the current police facilities were built in 1988.

The Committee noted the following as serious deficiencies with the current Town Office space that need to be addressed:

- Lack of ADA compliance
- Lack of proper work space for the Welfare Officer (currently working out of the kitchen) with the appropriate privacy to conduct business under RSA 165
- Lack of proper work space for Recreation Department Director. That work is currently being done out of the Highway Department Garage
- Lack of adequate restrooms to accommodate routine usage by Town Employees and the public (currently only 1 toilet)

- Improper storage for vital records inside the vault (water lines pass through the vault, putting documents at risk)
- Inadequate electrical service to support the required equipment
- Lack of proper separation and privacy of individual office spaces. Currently, many offices are divided by only file cabinets.

More than 8 potential options were explored, with BPS helping to develop ROM Costs for each of the proposals. In all cases our priority was to ensure the safety and security of town facilities and our employees. It is important to note that the Town Office building was originally built in 1964 as a fire station, and the Life-Safety Building was built in 1988, with 960 sq ft of police administration space. It was never designed as a detention facility.

Between the public engagement and the review of updated cost estimates, the Committee re-considered some other alternatives including the notion of a standalone building directly behind the old Town Hall. Utilizing this site, a new access road to this property could be built on the lower end of Meeting House Hill Road avoiding the unsafe, tight passage between the gazebo and entrance to the Old Town Hall. There is adequate space for significant improvements to parking and additional space should town needs change in 20-30 years.

In reaching its final recommendations (delivered to the BOS on January 6, 2021) the Committee considered costs and impact on the tax rate as well as the ability of each component of the project to meet the identified needs of both the Police Department and Town Office staff, recognizing the charge of the Committee was to fully address both. Flexibility for any required future construction or expansion was also considered in terms of location and facility design. It felt leaving space for future construction was important.

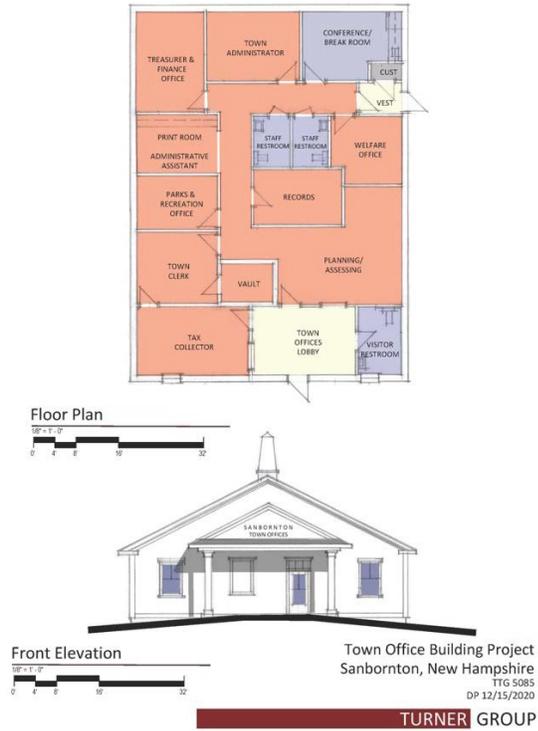
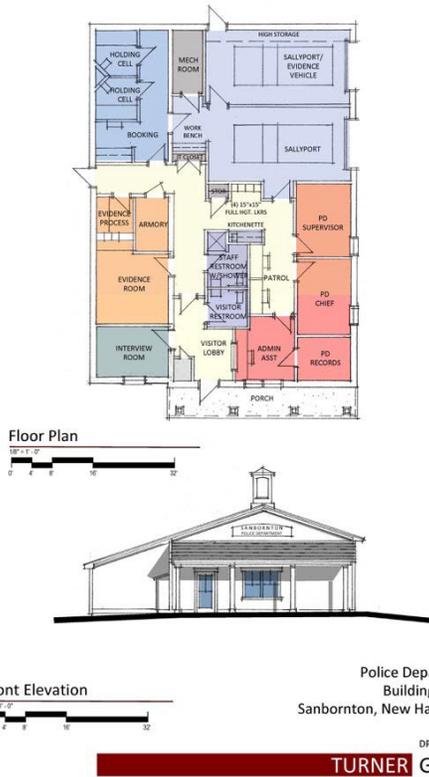
The recommended project is a renovation of the existing town offices into a secure and modern police station and a new building for town office functions behind Town Hall with much needed additional parking. This design would shift larger meetings to Old Town Hall, to provide the required workspace without adding to the cost. Putting the new Town Office closer to Old Town Hall makes this much more practical. This proposal along with a funding mechanism was adopted by the unanimous vote of the BOS on January 6, 2021. The Budget Committee also voted unanimously to endorse the project. A public hearing on the proposed bond is scheduled for April 15<sup>th</sup>.

The costs of the proposal along with the rough sketches of the building and their layout are included below.

We urge support of the community for passage of this proposal to meet the long overdue renovations for our town facilities.

For the Building Construction Committee:

Nina Gardner, Chair; Steve Cobb, Vice Chair; Jim Dick, Selectman; Chuck Flanders; Ken Carleton, Employee Representative; and Brendan Morrison.



Cost to Build As Designed (Gross Budget):	\$2,981,152
Proposed Use of Unassigned Fund Balance:	-\$600,000
Proposed use of Town Building Improvement & Design Capital Reserve Fund:	-\$172,635
Total Amount to Bond:	\$2,208,517
Tax Rate Increase (starting FY23):	11¢ per \$1,000 of Assessed Value

The projected 11¢ tax rate increase is based on the rolling over of the payments for the Highway Garage bond and the ARRA/Maple Circle bond into the Building Project bond payment. Those payments are already part of the tax rate and reduce the amount needed to be raised by taxation.

	Property Value								
	\$200,000	\$300,000	\$400,000	\$500,000	\$600,000	\$700,000	\$800,000	\$900,000	\$1,000,000
Tax Increase Per <u>Year</u>	\$22	\$33	\$44	\$55	\$66	\$77	\$88	\$99	\$110
Tax Increase Per Bill (Jun/Dec)	\$11	\$17	\$22	\$28	\$33	\$39	\$44	\$50	\$55

## 2020 Cemetery Trustee Report

The year 2020 was one of steady progress. During the year, our Committee finalized the Town Cemetery Excel program to record existing plot ownership.

For the Town's Cemetery budget - July, 2020- July, 2021, the Committee requested and was approved a sum of \$3000 to replace the dilapidated Cemetery shed. As a result, a thank you goes out to our Highway Department that removed the old shed over this past Summer. We hope to install the new shed this Spring.

At our meeting in March, 2020 Brendan Morrison was elected as Chair, Karey Caldwell was elected Secretary and Phil Turner, Third Member. During the year, a total of 2 Full Burial plots were sold.

The Committee continues to work on improving the cemetery grounds. Maintenance continues to be the number one project. Keeping the cemetery looking presentable and appealing to the residents is very important for the Trustees. The peaceful garden was spectacular in bloom this season, although it could always use some volunteers to maintain the area. If you wish to be a volunteer, please contact one of the Trustees.

Trustees:

Brendan Morrison, Chair	603 729-0002
Phil Turner	603 286-7068
Karey Caldwell	603 738-6763

## 2020 Conservation Commission Report

The Conservation Commission continued its efforts to improve the condition and usability of our trail system on Eastman Hill. At the very end of last year, we completed a project to makeover the three main trailheads which included brush hogging, adding ledgepack as needed and installing boulders as vehicle barriers.

The Commission, in partnership with NH Fish and Game and Trout Unlimited, supported a science project on habitat for trout. The Commission either acquired or arranged for all of the equipment needed including a chiller (water needed to be kept at 35 +/- degrees 24/7), insulated fish tank, filtration systems and more. Faith Sanborn, a fifth-grade teacher at Sanbornton Central School, hosted the Trout in the classroom program. Her students raised the trout from eggs, monitored and cared for their temporary habitat, and learned about ecosystems. Though the program was impacted by the school's closure during the pandemic, in May the Commission released dozens of live trout in Weeks Brook.

Other Conservation Commission initiatives in 2020:

- Working with a landowner who wishes to place 25 acres into a Conservation Easement
- Earth Day roadside cleanup
- Wildlife corridor mapping
- Continued publication of the Commission's newsletter
- Updating our mission statement

The Commission would like to thank departing member Sarah Fox for her time serving. She will be missed. We are excited to welcome Max Paganini who became an Alternate Member this year.

The Commission continues to seek out suitable land to purchase outright or to acquire an easement on. If you have land that you are interested in protecting for future generations to enjoy, please reach out to any Conservation Commission member or email us directly at [conservation@sanborntonnh.org](mailto:conservation@sanborntonnh.org).

The Commission urges residents who are interested in preserving the open spaces and rural character of Sanbornton to join us. We generally meet the second Thursday of each month at 7p.m. We also look to fill our remaining alternate member position, so please consider becoming a member of the Conservation Commission.

Respectfully Submitted,  
Brad Crosby, Chair  
Doug Sarette, Vice Chair  
Mary Ahlgren, Member  
Karen Bourdeau, Member  
Dick Ayers, Member  
Ray Masse, Member

Dave Perry, Member  
Max Paganini, Alternate Member  
Vacant, Alternate Member  
Jim Dick, Selectmen's Representative  
Audry Barriault, Recording Secretary

## 2020 Sanbornton Historic District Commission Report

Sanbornton Square was listed on the National Register of Historic Places in 1980 in recognition of its historic value. Sanbornton became a Certified Local Government in 1987 and formed the Sanbornton Historic District Commission at that time. The Historic District Commission is responsible to review any proposed changes to properties within the District that will have a visual impact in an effort to maintain the historic character of the District. The commission issues a Certificate of Approval if the proposal meets the Town's Standards and Guidelines.

The Commission meets at least quarterly, usually on a second Tuesday of the month, and also holds additional meetings when required to review applications (for construction, painting, remodeling, fencing, etc.) within the Historic District and for work sessions. The Historic District Commission met eight times in 2020; in January, March, April, May, June, October, November and December. The last six meetings were call-in meetings due to the Covid-19 emergency.

The board took the following actions in 2020:

- Completed a project that updated the survey of all properties within the District and verified the District's boundaries. The project was funded by a CLG grant through the NH Division of Historic Resources and executed by Historic Preservation Consultant, Mae Williams.
- Issued a Certificate of Approval (COA) for re-siding and painting a home on Tower Hill Road.
- Issued a COA for the construction of a new barn
- Met with a District resident who had completed work without a COA from the Commission.

The Commission plans to submit a grant application for the 2021 round of CLG grants to present two or three workshops in Historic Preservation at the Old Town Hall.

Respectfully submitted,  
Franz Vail, Chair

Members:  
Franz Vail  
Nina Gardner  
Stuart Dymont  
Tim Cline Samuel Swartz  
James Dick, Selectmen's Representative

Alternates:  
Barbara Whetstone

## **2020 Old Home Day Committee Report**

Sanbornton's Old Home Day Committee has been hard at work pulling together our 250<sup>th</sup> anniversary celebration combined with our annual Old Home Day. We had a great 2 ½ day event planned for 2020 before the pandemic hit. Although the group of volunteers attempted to work around the pandemic and continue the event safely, our efforts were unsuccessful and unfortunately it had to be rescheduled out of an abundance of caution. We have scaled back this year's event to one day with a goal of making it easier to make some last-minute changes depending on the status of COVID 19 and the regulations that may be in place this summer. We are planning that it will be similar to the last Old Home Day, with a broader variety of activities, some additional food options, and a fireworks display.

We'd like to thank everyone that has contributed their time to help organize this - we couldn't do it without you. We look forward to seeing you at our 2021 event scheduled for July 10<sup>th</sup> in the Town square.

Sincerely,

Justin Barriault and Terry Rasp

Old Home Day Committee Co-Chairs

## **2020 Planning Board Report**

### **LAND DEVELOPMENT REVIEW**

There were seven (8) applications submitted to the Planning Board for review in 2020 versus 6 applications submitted in 2019.

The Planning Board held Public Hearings and approved the applications for four (4) Site Plans, two (2) Voluntary Lot Mergers, one (1) Level II Home Occupation, and one (1) tree-cutting along designated Scenic Roads.

In addition, the Planning Board conducted Conceptual Consultations with six potential applicants.

The Planning Board conducted a site walk in December for the NE Solar Garden project.

Public Hearings for the NE Solar Garden Site Plan application proposing a 13-megawatt solar array have been continued to 2021.

### **AMENDMENTS TO THE ZONING ORDINANCE**

Voters approved Zoning Ordinance amendments to the Historical Preservation District, the Floodplain Conservation District, and to Article 18, Board of Adjustment, as proposed by the Planning Board, at the March 2020 vote.

The Planning Board has proposed one amendment to the Zoning Ordinance regarding Accessory Dwelling Units (ADU's) to allow, with limitations, "detached" ADU's within garages, barns and as stand-alone units. Two Public Hearings on the proposed amendment have been scheduled.

The Planning Board expects to submit the proposed ADU ordinance to the March 2021 ballot for a vote.

The Planning Board also held discussions regarding amendments to the Home Occupation ordinance and the Site Plan Review Regulations.

### **EVENTS/TRANSITIONS**

At their April annual business meeting, the Planning Board elected Debra Schneckloth (who has since resigned from the Board) as Chair of the Planning Board, and Don Bormes as Vice-Chair.

Debra Schneckloth announced to the Planning Board in August that she will be moving out of state, and submitted her resignation from the Board. Board members commended Ms.

Schneckloth for her work on the Planning Board.

Thomas Lynch was appointed as an alternate member of the Planning Board, and Andrew Sanborn was appointed as a full member of the Board in September.

The Planning Board held a joint land use boards meeting in September with members from the Zoning Board of Adjustment, Conservation Commission, and the Historic District Commission.

Their discussion involved: a grant to survey historic homes in the Historical Preservation District; solar energy systems; 55+ residential communities; purchase of conservation lands; and mapping of wildlife corridors.

Also, in September, the Planning Board approved their Fiscal Year 2021 budget and voted to forward it to the Selectmen for their approval.

### **UP-COMING PLANNING PROJECTS FOR 2021**

Projects which the Planning Board expects to undertake in 2021 include:

- Discussion of permitted uses in the Commercial Zoning District
- Discussion of Level One and Level Two Home Occupations
- Amendments to the Site Plan Regulations
- Discussion of Driveway Ordinance
- Discussion of a Nuisance Ordinance
- Revise Cell Tower (PWSF) Ordinance regarding Minor Modifications
- Revise Ordinance regarding termination of Variances and Special Exceptions
- Updates to 2021 Sanbornton Master Plan

The members of the Planning Board serve as volunteers without compensation.

Respectfully submitted by the Planning Board,

Vice Chair, Don Bormes

Selectman Representative, John Olmstead

Will Ellis

Jody Slack

Andrew Sanborn

Alternate Members: Kalena Graham, and Thomas Lynch

Planning Board Staff Assistant, Stephen Laurin

Planning Board Clerk, Audry Barriault

December 28, 2020



**Lakes Region Planning Commission**  
 103 Main Street, Suite 3  
 Meredith, NH 03253  
 603-279-5334 | www.LakesRPC.org

Plan Regionally. Grow Locally.

## Lakes Region Planning Commission 2020 Annual Report

The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties within a state-designated regional planning area established under RSA 36:45. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Economic development assistance
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis.

The following are highlights of our FY20 activities. For our full FY20 Annual Report, please visit the Commissioners page on our website at [www.LakesRPC.org](http://www.LakesRPC.org).

### Local Activities, Town of Sanbornton

HHW Collection	Household Hazardous Waste Collection: <b>Total Sanbornton households = 43</b> (counted as 1 household per vehicle) ( <i>see next page for HHW report</i> )
Land Use Regulations	Coordinated the purchase and delivery of 10 copies of the NH Planning and Land Use Regulations book annual edition for a savings of \$79 per book. <b>Total saved: \$792.50</b>
Electricity Aggregation	As an energy aggregator, facilitated the purchase of electricity and fuel for Sanbornton, one of 20 participants. <b>Total Sanbornton estimated savings for 2020: \$7,634.29</b> (electricity \$2,241, oil \$2,652.01, propane \$2,741.28)
General & Technical Assistance, GIS Mapping	<p>Responded to query from Planning Assistant regarding Floodplain mapping and resources. Phone discussion with Town Planner regarding development in the floodplain; phone conversation with NHOSI State Floodplain coordinator.</p> <p>Reviewed and commented on conservation plan and its incorporation into the Master Plan.</p> <p>Responded to question from Planning Board Assistant regarding different levels of home occupations as defined in the Zoning Ordinance and the associated requirements for such applications. Provided advice to Town Planner on interpretation of home occupation provisions in zoning ordinance.</p> <p>Corresponded with Town Planner regarding maximum kWh for residential solar.</p> <p>Replied to Planning Department regarding town ad for commissioner.</p> <p>Responded to Planning Board Assistant/Zoning Enforcement Officer question about hemp and researched commercial agriculture development involving sale of hemp.</p> <p>Addressed questions from Historic District Commission member regarding Zoning map and ordinance, especially pertaining to district boundaries; printed and delivered zoning map.</p>
Hazard Mitigation Plan	Provided technical and professional assistance for the 5-year update of the Hazard Mitigation Plan (HMP).
Watershed	<p>Awarded a grant from the Samuel Pardoe Foundation to begin Phase II of the development of a watershed management plan for Lake Winnisquam.</p> <p>Provided administrative and technical support to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the NHDES Rivers Management &amp; Protection Program. The Pemi River runs for 65 miles through Sanbornton and 8 other member communities until it converges with the Winnepesaukee.</p>

## Regional

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- Reviewed 6 Developments of Regional Impact, per RSA 36:54, for 5 member municipalities: Andover, Belmont, Northfield, Moultonborough, and Tuftonboro.
- Reviewed 8 project notices under the NH Intergovernmental Review Agreement requiring public notification to regional planning commissions of all projects in the region intended to receive federal financial support.
- Coordinated the 34th annual Household Hazardous Waste (HHW) collections. Directly related to water and soil quality, our regional collections have become a Lakes Region summer tradition since 1986.
- As an aggregator of electricity and heating fuel, facilitated the purchase of electricity and fuel for 21 participants (including 1 county and 3 school districts).
- Facilitated regional purchase and delivery of NH Planning and Land Use Regulation books. 28 communities ordered a total of 357 books at a savings of \$79 per book. **Total Regional Savings for 2020 = \$27,123**

## Economic Development

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- As the federally-designated Local Development District (LDD) for the Northern Border Regional Commission (NBRC), a federal-state funding partnership, LRPC administered a total of 9 grants in Ashland, Bristol, Laconia, Plymouth, and Wolfeboro.
- Administered over \$1.5 million in Community Development Block Grant (CDBG), NBRC, and USDA funds for the Town of Wolfeboro to support the G.A.L.A. Wolfeboro Makerspace project.
- Awarded grant writing/administration contracts for the Microcredit program from Grafton County to administer over \$1 million in CDBG Microenterprise Technical Assistance funding for the economic development corporations (EDCs) with loan funds for the northern half of the state. Applied for a CDBG Microenterprise COVID-19 Grant on behalf of Grafton County.
- Awarded a \$37,500 USDA Community Facility Technical Assistance Training Disaster Grant on behalf of Grafton and Carroll Counties' recipients for Complete Streets/Streetscaping. Completed USDA Community Facility Grant applications for over \$750K on behalf of Effingham, Ossipee, and Tuftonboro.
- Contracted by the state Lakeshore Redevelopment Planning Commission to write and administer grants for the Lakes Region Facility (former Laconia State School) economic development project. Obtained a waiver of eligibility allowing the City of Laconia to also apply for NBRC grant funding for this project.

## Household Hazardous Waste (HHW)

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**For the 34th year in a row**, LRPC coordinated the regional Household Hazardous Waste Collections during the summer of 2020. As we have come to expect in the year of the pandemic, things did not go exactly as planned. It was, however, a very successful set of hazardous waste collections and by several measures the program will emerge stronger. Despite concerns about the pandemic, 19 of the original 25 communities recommitted. Because this also reduced our budget by 25%, we reached out to the vendor and successfully renegotiated our flat-fee contract for this year, then made required adjustments to several collection sites to ensure safe and convenient drop-off. Part of the agreement that we negotiated keeps the costs to our communities consistent for the next several years; there will be **no increase in the 2021 HHW appropriation request**. A big thank you to the Site Coordinators and town staff in Bristol and Effingham, as well as their respective School Administrative Units (SAUs) for working with us in a short amount of time to change Bristol's collection site to Newfound Regional High School and add Effingham Elementary School as a new site.

Due to COVID-19 we put greater emphasis on new press releases, e-blasts, banners and signs, and a strong emphasis on web and social media postings. As a result, **1,609 households** turned out to our 7 collection sites and we safely disposed of nearly **53,000 pounds** of waste and **nearly three miles** of fluorescent bulbs, helping to protect both our household and water environments. This included record-setting turn-out at the Bristol site and an all-time high in Laconia of 426 households served.

Most of the policies put in place this year either by our vendor or the local and site HHW Coordinators made for a safer, smoother collection. All will be considered as we look forward to the 2021 collections. We will continue to send out occasional notices about disposal opportunities and alternatives to HHW by email and on our Facebook and Instagram accounts; hundreds of people have signed up for this service.

On behalf of the 25 participating municipalities that have participated in the past, we thank the NH Department of Environmental Services and U.S. Department of Agriculture for their continued support of our regional HHW collections, helping to provide safe and effective disposal of toxic materials that could have a serious negative impact on our region's water resources and economy if not handled properly. **We also greatly appreciate the more than 70 staff and volunteers and 7 host communities** who helped make it possible. The next collections are scheduled for **July 31 and August 7, 2021**. For more information, maps to the sites, and recipes and videos showing alternatives to HHW, visit us online at [www.LakesRPC.org](http://www.LakesRPC.org) or find us on Facebook and Instagram.

### **Solid Waste Management**

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- Facilitated 3 Solid Waste Roundtables, held in Tamworth, Meredith, and Plymouth in January, February, and March on Regional Solutions for Waste Management and Recycling, Parts 1 & II, and Medical Waste.
- Hosted workshop at NH Food Systems Statewide Gathering conference featuring NH composting activity, case study examples, state regulations, and opportunities for citizens to divert food waste from landfills.
- Met with stakeholders involved with NH Farm to School, an initiative of the University of New Hampshire's Sustainability Institute, about current projects and opportunities to collaborate.
- Participated in Statewide HHW Coordinators' meeting focusing on impacts of COVID-19 on collections.
- Presented webinar on Best Management Practices for Community Composting with Director Natasha Duarte of the Composting Association of Vermont. **230 people attended.**
- Plymouth State University (PSU). Worked with the Fall/Spring Technical Communications class on determining recycling participation on campus and in nearby towns, and on composting and food waste reduction.
- Met with members of the Tamworth Recycling Project about the Town's new recycling guidelines plus grant opportunities to improve their transfer station.
- Submitted a \$35,000 U.S. EPA Healthy Communities Grant application for a non-profit collaborative serving Tuftonboro and Wolfeboro to increase food waste reduction practices and composting.
- Designed "At-A-Glance" information sheets about solid waste, electronics, household hazardous waste, single vs. dual stream recycling, and food waste. Created a group advertisement for electronic and appliance repair shops in the region to encourage residents to repair their devices and reduce E-Waste.
- Produced a logo for the Lakes Region Household Hazardous Product Facility (LRHHPF) in Wolfeboro.
- Applied for competitive funding from USDA and was awarded a Solid Waste Management Grant for FY21.

### **Transportation**

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- Completed year one of NHDOT FY20-21 Unified Planning Work Program (UPWP).
- Supported LRPC's Transportation Technical Advisory Committee (TAC) which met six times during FY20 to enhance local involvement in regional transportation planning and project development.
- Drafted outline for the Regional Transportation Plan update. At the February TAC meeting, facilitated discussion of our corridor approach to updating the Plan and the next Ten Year Plan process.
- Attended House Public Works & Highways hearing on HB2020 regarding the State Ten Year Transportation Improvement Plan for 2021-2030.
- Attended two Governor's Advisory Commission on Intermodal Transportation (GACIT) meetings in our region (Laconia and Franklin) and one outside our region (Conway).
- Attended Census2020 seminar and NHDOT meeting to discuss data to be used in Regional Transportation Plan.
- Co-facilitated Statewide Bicycle-Pedestrian public meeting held in September at the Gilford Public Library.
- Participated in NHDOT Local Public Agency Training and Moultonborough's First Impression Forum.
- Published 3 regional transportation newsletters on regional and state news and funding opportunities.

- Developed policies and protocols regarding COVID-19 for personnel working in the field. Inspected and renewed registration for aging LRPC van.

### **Community Outreach & Education**

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- Convened four Commission meetings with guest speakers Steve Taylor on transportation history with [New Hampshire Roads Taken—Or Not](#); Russ Lanoie on septic issues with [Best Practice Stories from the Field—Avoiding Mistakes Up Front Can Help You Later](#); and a joint [Legislative Forum on Economic Development](#) co-hosted with three local organizations at Lakes Region Community College.
- Hosted a May webinar on the new [Community Power law](#) with expert panel presentations and Q&A.
- Principal Planner Susan Slack wrote a feature article for NHMA’s Town and City Magazine on [Protecting Water Quality with Septic System Rules](#).
- While the traditional annual meeting dinner was cancelled due to the pandemic, the full Commission met virtually on June 22 to adopt the FY21 budget and elect officers and Executive Board members for FY21-22. Outgoing Executive Board members Wayne Crowley, Chair; Barbara Perry, Treasurer; and John Cotton, Area Commissioner, were recognized for their many years of service and leadership. Current members Vice Chair John Ayer and Area 4 Commissioner David Kerr were respectively elected Chair and Treasurer. Three Commissioners were elected as new members of the Executive Board: David Katz (New Hampton) as Vice Chair and Mardean Badger (Ashland) and William Bolton (Plymouth) as At Large Commissioners.

Respectfully submitted,

*Jeffrey R. Hayes, Executive Director*

## 2020 Zoning Board of Adjustment Report

Below is a summary of the Zoning Board of Adjustment's cases heard in 2020.

**February 2020** Case 2020-1: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) for construction of a home 30.3' at closest point to wetlands at Tax Map 5, Lot 1-4 on Roxbury Rd, whereas a minimum of 75' is required per the ordinance.

**March 2020** Case 2020-2: Application for Special Exception for construction of access driveway located in the Wetlands Conservation District for proposed site development on Tower Hill Rd at Tax Map 22, Lots 14, 19-4 & 5 was received. Public hearing postponed per applicant request.

**April 2020** Case 2020-3: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) for construction of a garage 50' at closest point to wetlands at 82 Hale Rd, Tax Map 9, Lot 70-1, whereas a minimum of 75' is required per the ordinance.

**August 2020** Case 2020-4: The ZBA heard the case for special exception for operation of a gravel pit on Johnson Rd at Tax 15, Lot 58. This public hearing has been continued and the case is still open.

Case 2020-5: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) for construction of a deck 62' at closest point to wetlands at 140 Upper Bay Rd, Tax Map 16, Lot 11, whereas a minimum of 75' is required per the ordinance.

**October 2020** Case 2020-6: The ZBA voted unanimously to grant a variance from Article 10, Section A2 for operation of State inspection and repair facility at 31 Bay Rd, Tax Map 24, Lot 29, a non-permitted use in the Commercial District.

**December 2020** Case 2020-7: The ZBA voted unanimously to grant a variance from Article 7A, Section 5 for construction of a home on Knox Mountain Rd, Tax Map 19, Lot 1, on a lot with 100' of road frontage whereas a minimum of 600' is required per the ordinance.

The Zoning Board currently has two alternate member positions available and meets the 4<sup>th</sup> Tuesday of the month as needed. Please contact the Town Administrator or ZBA Chair Tim Lang if you are interested in serving as an alternate.

Timothy P. Lang Sr.

ZBA Chair

[tlang@thelangs.us](mailto:tlang@thelangs.us)

603-566-9802

## **2020 First Fruits Food Pantry Report**

As everyone knows, this year the Covid-19 Virus has presented all kinds of changes for everyone. The Pantry has had to adapt to those changes as well. Our first priority was to protect the staff at the Pantry in order to stay open. We did this by having our clients stay outside and fill out a food list that our pantry workers took inside to fulfill. This system has worked well for all the clients as well as the food Pantry staff.

The Pantry wants to thank the Town of Sanbornton, all the town residents and businesses, the First Baptist Church, Sanbornton Congregational Church UCC and the Mountain View Church for the tremendous support that everyone has given the Pantry this year.

The Pantry went into the past spring with the anticipation of having to serve a lot more clients from Sanbornton. We increased our distributions for several months until they began to slow down. The number of clients decreased over the summer, increasing in September to the normal number of individuals served. We distributed a total of 122 holiday boxes; 42 at Easter, 40 for Thanksgiving and 40 for Christmas.

The Pantry did start a snack program with the Sanbornton Central School; however, that program was cut short due to the pandemic.

A true blessing for this outreach are the members of the Mountain View Church and the volunteers who continue to give their time, energy and talent.

Respectfully submitted;

Robert Presby – Pantry Director

## 2020 Sanbornton Connects Report

*The Mission of Sanbornton Connects is to find ways to connect members of our community to each other and to community resources that will enhance the quality of life for everyone and help residents Age in Place in an age-friendly, multigenerational community.*

**People who have been involved in our group:** Karen Ulmer Dorsch, Nina Gardner, Jackie Bonafide, Carissa Elphick, Anne Howe, Barbara Whetstone, Catherine Wilson, Katie Surowiec, Ruth Martz, Adele Bausor, Gail Morrison, Pauline Chabot, Pat Consentino, Darlene Cray, Sharron Danforth, Brittany Davis, Catharine Farkas, Mona Smith, Janice and Craig Danyew.

Most of us are retired from full-time work and want to educate ourselves and our community about the impressive array of services that seniors can take advantage of in order to improve their quality of life.

Members of Sanbornton Connects are all volunteers who seek to:

- **Determine needs** (through surveys, forums, interviews, etc.) *on a regular basis*, that are specific to Sanbornton senior citizens, keeping in mind that these needs can change over time and under varying circumstances (especially during a pandemic);
- **Identify resources** available to seniors in the greater Sanbornton area and beyond;
- **Support planning and implementation** of programs and services for seniors that contribute to making Sanbornton an age-friendly community;
- **Connect seniors with other Sanbornton seniors and others of many age groups** so that they can all learn from and support each other. (How? Educational meetings on Zoom. Future intergenerational pot luck lunches or coffee hours in collaboration with the Sanbornton UCC and/or the Sanbornton Historical Society at Lane Tavern; possible transportation collaboration with Tilton—all when in-person meetings are possible and safe.)

Our initial January 2020 meeting resulted in the development of a March 2020 survey of seniors in Sanbornton to get a clear picture of their needs. This survey's results showed that our seniors believe that the following challenges will or do make it difficult to stay in their own homes as they grow older: financial challenges (including taxes); housing; future disability or chronic illness, access to services, transportation, health care, ability to perform daily chores, grocery shopping, no family nearby for support, need for a caregiver, feeling isolated. The impact of COVID 19 has exacerbated all of these challenges and made it difficult for many seniors to receive the support they need.

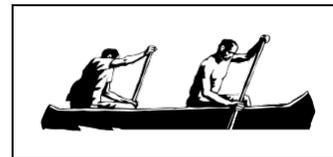
Sanbornton Connects is an informal group with no budget and no funding. We are not a registered 501(c)(3) nonprofit organization, but we are doing our best to help our neighbors within the constraints of the pandemic.

**We are learning and sharing information** from many organizations which are successfully making these connections, like AARP New Hampshire, ServiceLink, the Sanbornton Public Library, Sanbornton Congregational Church (Outreach Committee), the “We Love Sanbornton!”

Facebook page/Recommendations pages, Communities without Walls, the Gilford Senior Resource Team, Surowiec Farm, the Community Action Program, Interlakes Community Caregivers, the Sanbornton Food Pantry, the NH Bar Association, the Eden Alternative, the Village to Village Network, and more. Important future topics for Sanbornton Connects include: Helping Hands of the Lakes Region; AARP programs; Home Health Care; Housing; Transportation; Recreation; scams that target seniors; and personal safety.

Many of us have been volunteers in Sanbornton for dozens of years. We want to keep giving back to our town and our neighbors. At the same time, we want to avoid exposure to the coronavirus. So what can we do? There is no need to duplicate services that other organizations are providing to elders; but we can help by being involved in **planning and promoting** efforts to bring needs and resources together. We also want to **support** efforts and organizations that will continue to make Sanbornton a more age-friendly community. Our meetings are held via Zoom and are open to the public. For more information please contact: [jackie.bonafide@gmail.com](mailto:jackie.bonafide@gmail.com)

## 2020 Pemigewasset River Local Advisory Committee



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC to perform this task for them. Our site visits collect data, make observations and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that DES takes.

As stated in previous annual reports (and is worthy of repetition), the Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

During the year, we responded to several inquiries from municipalities that included providing a response to Ashland's Wastewater Treatment Facility's energy audit. We had several other site evaluations in response to permit requests, and we performed 4 site visits in 2020, as well as visited two sites that were not related to a DES permit application. One such site visit was to Resource Management Incorporated (RMI) located in New Hampton. Our visit to RMI was precipitated on the concerns of several PRLAC members who expressed their desire to know more about the contaminant PFAS in river water and waste water. More specifically, we sought to understand how PFAS might find its way into the river system through leachate and/or carried by feeder streams. We had a first meeting (albeit remotely) with DES staff to determine how best to approach the problem of PFAS in our river, and then several PRLAC members participated in an on-site visit of RMI to review their facilities, speak with several staff and principals of the company and ask them questions on just how they are addressing the problem of PFAS in the waste stream.

The other visit that was not related to permit investigations was an onsite meeting of several PRLAC members at an Eversource Right Of Way (ROW) maintenance site to observe how their vegetation control crews address foliage removal in their ROW's. Due to a change in DES rules, power companies' vegetation work would not be under PRLAC's approval, although PRLAC was very concerned with the possibility of runoff and slope erosion from Eversource's ROW's if the vegetation was aggressively removed from slopes that led down to the Pemi. PRLAC members were encouraged by the limited impact of Eversource's crews.

Another key role of PRLAC is its participation in DES's Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 19<sup>th</sup> year of regular water testing at these 9 stations. Testing takes place from Bristol to Thornton, and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Because DES had limited staffing in the Public Health Labs due to their concern of the COVID pandemic, there were no analyses done on the samples we normally test for E coli, total phosphorus and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: <https://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring>.

Our "Pemigewasset River Corridor Management Plan" can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>. Our river management plan is used to inform the general public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2020, we started the process of seeking funding to make updates to the management plan to accommodate changes, such as DES rules changes that affect responses to permit applicants. We are hoping that in 2021, we can work with DES to identify funds for this important update. We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document.

Although we had great intentions to start taking up some of the water quality issues focused on in our management plan, 2020 was dominated by the COVID-19 pandemic, and PRLAC took precautions to maintain the safety of our members. This year PRLAC lost two members to retirement, but welcomed several additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November. We have been meeting remotely through Zoom, and may continue to do so for some time to come. Details of the monthly meeting are posted through your Town and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of the ten monthly PRLAC meetings that were held in 2020 are available on our link at: <https://www.lakesrpc.org/prlac/prlacmeetings.asp>.

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

William Bolton, Chair  
PRLAC



## Town of Sanbornton - Proposed FY22 Budget

<b>Executive Administration</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4130.110 Town Administrator	65,642	77,818	83,165	68,561	71,760	70,034	70,034
4130.115 Part-Time Positions	11,034	11,799	10,644	34,683	17,831	17,378	17,378
4130.130 Elected Officials	19,374	19,521	16,524	20,693	20,782	20,782	20,782
4130.135 Deputy Treasurer	169	658	507	500	-	-	1
4130.220 FICA (Social Security)	5,963	6,807	5,240	6,401	6,843	6,708	6,708
4130.225 Medicare	1,394	1,592	1,225	1,497	1,600	1,569	1,569
<b>Total Payroll &amp; Benefits</b>	103,576	118,195	117,306	132,335	118,816	116,471	116,472
4130.150 Website Mgmt/IT Support	-	3,532	3,504	-	1	1	1
4130.201 Town Website Hosting	100	100	100	100	120	120	120
4130.314 IT Equipment	65	960	200	6,600	1,600	1,600	1,600
4130.315 Consulting - Info Tech	4,932	614	1,512	5,000	20,000	20,000	20,000
4130.316 Consulting - Planning	-	-	-	1	1	1	1
4130.317 Consulting - Engineering	-	-	-	1	1	1	1
4130.318 Consulting - Grant Writing	-	-	-	1	1	1	-
4130.341 Telephone (Cell/Pager)	361	335	383	480	1	1	1
4130.353 Advertising	2,224	930	889	1,000	1,000	1,000	1,000
4130.560 Dues & Subscriptions	3,180	3,593	3,284	3,670	3,670	3,670	3,670
4130.565 Software Purchase-Upgrade	-	-	-	1	1	1	1
4130.610 General Supplies	480	474	198	500	300	300	300
4130.620 Office Supplies	78	207	44	250	200	200	200
4130.628 Office Equipment	-	-	-	300	300	300	300
4130.629 Election Equipment	-	-	-	1	1	1	1
4130.635 Gasoline Fuel	32	175	51	200	200	200	200
4130.660 Vehicle repairs	297	325	40	300	300	300	300
4130.670 Books & Periodicals	1,284	1,673	1,393	1,700	700	700	700
4130.690 Miscellaneous	180	220	1,266	500	500	500	500
4130.691 Employee Appreciation	106	232	162	500	300	300	300
4130.825 Mileage & Travel	-	-	-	500	300	300	300
4130.830 Training	60	429	550	1,500	1,000	1,000	1,000
4130.902 Audio Recording - Town Mtg	300	300	350	350	1,000	1,000	1,000
<b>Total Expenses</b>	13,679	14,098	13,926	23,455	31,497	31,497	31,496
<b>Total Executive Administration</b>	117,255	132,293	131,231	155,790	150,313	147,968	147,968
<b>NH Retirement System</b>					10,089	9,847	9,847
<b>FY22 Executive Administration</b>					160,403	157,815	157,815

<b>Election &amp; Registration</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4140.115 Permanent Part-Time	400	1,650	1,175	2,400	1,400	1,400	1,400
4140.130 Elected Officials	1,025	2,750	2,160	2,025	900	900	900
4140.220 FICA (Social Security)	88	273	207	274	143	143	143
4140.225 Medicare	21	64	48	64	33	33	33
<b>Total Payroll &amp; Benefits</b>	1,534	4,737	3,590	4,763	2,476	2,476	2,476
4140.353 Advertising	-	-	153	300	300	300	300
4140.550 Printing & Coding	909	2,864	1,558	3,800	1,200	1,200	1,200
4140.566 Software Maint Contracts	225	368	188	350	350	350	350
4140.610 General Supplies	-	105	46	30	100	100	100
4140.625 Postage	-	38	9	30	300	300	300
4140.628 Office Equipment	-	-	-	1	1	1	1
4140.810 Meals	180	735	513	864	300	300	300
<b>Total Expenses</b>	1,314	4,110	2,466	5,375	2,551	2,551	2,551
<b>Total Election &amp; Registration</b>	2,848	8,846	6,056	10,138	5,027	5,027	5,027

<b>Financial Administration</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
					<b>Actual Expenditures</b>	<b>Budget</b>	<b>Dept</b>
4150.110 Finance Ofcr (18 Incl. Asst.)	85,502	38,185	38,904	41,857	43,796	42,748	42,748
4150.220 FICA (Social Security)	5,007	2,367	2,412	2,595	2,715	2,650	2,650
4150.225 Medicare	1,171	553	564	607	635	620	620
<b>Total Payroll &amp; Benefits</b>	<b>91,680</b>	<b>41,105</b>	<b>41,881</b>	<b>45,059</b>	<b>47,147</b>	<b>46,018</b>	<b>46,018</b>
4150.301 Auditing Services	12,000	14,000	16,500	12,500	14,450	14,450	14,450
4150.314 IT Equipment	1,698	-	870	1	1	1	1
4150.315 IT (Labor/Consulting)	-	420	500	500	500	500	500
4150.341 Telephone	2,251	2,226	1,777	2,300	2,400	2,400	2,400
4150.353 Advertising	-	-	-	1	1	1	1
4150.391 Registry of Deeds	119	-	-	1	1	1	1
4150.392 Bank Charges	-	-	-	1	1	1	1
4150.550 Printing	1,673	1,156	1,051	1,800	1,200	1,200	1,200
4150.560 Dues & Subscriptions	55	35	35	55	45	45	45
4150.565 Software Purchase-Upgrade	-	-	-	1,175	1	1	1
4150.566 Software Maint Contracts	4,784	2,241	3,631	6,750	2,700	2,700	2,700
4150.590 Purchased Services	-	-	-	1	1	1	1
4150.610 General Supplies	67	-	22	1	1	1	1
4150.620 Office Supplies	4,132	3,968	4,299	5,000	5,000	5,000	5,000
4150.625 Postage	2,458	2,336	4,359	3,400	4,400	4,400	4,400
4150.628 Office Equipment	-	-	-	1	1	1	1
4150.630 Equip Maint/Repair	567	978	1,389	1,000	1,000	1,000	1,000
4150.690 Miscellaneous	-	10	-	1	1	1	1
4150.695 Rented Equipment	-	-	-	1	1	1	1
4150.750 Furniture/Fixtures	-	-	-	1	1	1	1
4150.825 Mileage/Travel Expenses	191	-	-	50	50	50	50
4150.830 Training	90	260	-	100	100	100	100
<b>Total Expenses</b>	<b>30,085</b>	<b>27,631</b>	<b>34,433</b>	<b>34,640</b>	<b>31,856</b>	<b>31,856</b>	<b>31,856</b>
<b>Total Financial Administration</b>	<b>121,765</b>	<b>68,737</b>	<b>76,314</b>	<b>79,699</b>	<b>79,003</b>	<b>77,874</b>	<b>77,874</b>

<b>Town Clerk - Tax Collector</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
					<b>Actual Expenditures</b>	<b>Budget</b>	<b>Dept</b>
4151.110 FT - Assistant TC / TC	30,087	33,289	37,040	35,699	36,327	35,417	35,417
4151.115 Permanent Part-Time	-	-	-	1	-	-	-
4151.130 Elected - TC / TC Salary	58,357	46,197	58,612	53,276	54,434	53,061	53,061
4151.140 Overtime	-	-	-	1	-	-	-
4151.220 FICA (Social Security)	5,483	4,928	5,736	5,259	5,627	5,486	5,486
4151.225 Medicare	1,282	1,153	1,341	1,230	1,316	1,283	1,283
<b>Total Payroll &amp; Benefits</b>	95,209	85,566	102,728	95,466	97,704	95,247	95,247
4151.315 IT	-	219	1,282	400	500	500	500
4151.341 Telephone	713	664	722	780	840	840	840
4151.390 Professional Services	4,527	4,707	4,427	5,600	2,250	2,250	2,250
4151.391 Registry of Deeds	110	259	217	400	300	300	300
4151.392 Vital Records	-	-	-	-	1,300	1,300	1,300
4151.395 Dogs	-	-	-	-	2,550	2,550	2,550
4151.550 Printing	210	-	250	1,800	1,800	1,800	1,800
4151.560 Dues & Subscriptions	57	297	305	300	305	305	305
4151.566 Software Maint Contracts	5,676	3,569	6,721	8,500	7,500	7,500	7,500
4151.610 General Supplies	1,394	703	1,977	200	200	200	200
4151.620 Office Supplies	1,066	1,366	1,038	1,400	1,400	1,400	1,400
4151.625 Postage	3,161	2,596	3,308	4,000	4,250	4,250	4,250
4151.628 Office Equipment	-	105	-	1	1	1	1
4151.629 Equipment Purchase	816	208	1,268	600	800	800	800
4151.630 Equip/Maint/Repair	719	-	225	300	1	1	1
4151.825 Mileage Reimbursement	339	499	863	600	200	200	200
4151.830 Training	291	1,075	840	1,200	1,000	1,000	1,000
4151.990 Miscellaneous	-	-	81	50	1	1	1
<b>Total Expenses</b>	19,079	16,267	23,525	26,131	25,198	25,198	25,198
<b>Total Town Clerk - Tax Collector</b>	114,288	101,833	126,253	121,597	122,902	120,445	120,445
<b>NH Retirement System</b>					12,761	12,440	12,440
<b>FY22 Town Clerk - Tax Collector</b>					135,663	132,885	132,885

<b>Revaluation of Property</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
					<b>Actual Expenditures</b>	<b>Budget</b>	<b>Dept</b>
4152.110 Assessing Assistant	-	36,584	37,794	40,662	42,536	41,517	41,517
4152.200 Revaluation of Property	-	33,000	-	1	-	1	1
4152.220 FICA (Social Security)	-	2,268	2,343	2,521	2,637	2,574	2,574
4152.225 Medicare	-	530	548	590	617	602	602
<b>Total Payroll &amp; Benefits</b>	-	72,383	40,685	43,774	45,790	44,694	44,694
4152.305 Tax Maps	2,207	2,208	2,300	2,250	2,250	2,250	2,250
4152.306 Hosting Assessing Data	-	-	-	2,250	2,250	2,250	2,250
4152.312 Assessing	15,194	25,392	25,215	25,000	25,000	25,000	25,000
4152.315 IT (Labor/Consulting)	-	493	500	500	500	500	500
4152.391 Registry of Deeds	-	62	58	100	75	75	75
4152.560 Dues & Subscriptions	-	20	20	20	20	20	20
4152.565 Software Purchase-Upgrade	-	24,700	-	1	1	1	1
4152.566 Software Maint Contracts	5,670	-	7,029	7,131	4,500	4,500	4,500
4152.830 Training/Education	-	-	417	1,000	700	700	700
<b>Total Expenses</b>	23,071	52,874	35,539	38,252	35,296	35,296	35,296
<b>Total Revaluation of Property</b>	23,071	125,256	76,224	82,026	81,086	79,990	79,990
<b>NH Retirement System</b>					5,981	5,837	5,837
<b>FY22 Revaluation of Property</b>					87,067	85,827	85,827

<b>Legal Expense</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4153.000 Legal Services	17,522	21,261	29,127	40,000	40,000	40,000	40,000
4153.300 Claims, Jdgmnts, Settlmnts	-	-	-	1	1	1	1
4153.391 Record Deeds/Easements	-	-	-	1	1	1	1
<b>Total Legal Expense</b>	<b>17,522</b>	<b>21,261</b>	<b>29,127</b>	<b>40,002</b>	<b>40,002</b>	<b>40,002</b>	<b>40,002</b>

<b>Personnel Administration</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4155.210 Medical Insurance	351,390	370,575	389,437	321,150	333,988	333,988	333,988
4155.212 Pmnts in Lieu of Med Ins	1,000	13,650	9,150	13,950	13,650	13,650	13,650
4155.217 Dental	28,253	29,319	28,756	32,000	29,450	29,450	29,450
4155.218 Life/Disability	6,663	7,146	7,070	6,634	7,875	7,875	7,875
4155.220 FICA (Social Security)	93	846	567	200	200	200	200
4155.225 Medicare	22	198	133	50	279	279	279
4155.300 Retirement	203,075	208,214	205,162	220,422	-	-	-
4155.800 Workers Compensation	37,837	28,807	43,275	46,062	42,045	42,045	42,045
4155.900 Unemployment Comp	3,301	2,727	1,145	2,081	2,081	2,081	2,081
4155.950 Tuition Reimbursement	-	-	-	5,000	5,000	5,000	5,000
4155.975 Empl Assistance Program	728	1,747	1,310	1	1	1	1
<b>Total Personnel Administration</b>	<b>632,362</b>	<b>663,229</b>	<b>686,005</b>	<b>647,550</b>	<b>434,569</b>	<b>434,569</b>	<b>434,569</b>

<b>Planning Board</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4191.110 Part-Time Planner	23,144	25,829	30,111	30,952	31,063	30,351	30,351
4191.115 Recording Secretary	2,037	2,015	1,891	2,700	2,874	2,805	2,805
4191.120 Administrative Support	-	-	-	1	-	-	-
4191.220 FICA (Social Security)	902	1,726	1,984	2,086	2,104	2,056	2,056
4191.225 Medicare	211	404	464	488	492	481	481
<b>Total Payroll &amp; Benefits</b>	<b>26,294</b>	<b>29,975</b>	<b>34,450</b>	<b>36,227</b>	<b>36,533</b>	<b>35,693</b>	<b>35,693</b>
4191.000 Legal Services	-	10,327	-	10,000	10,000	10,000	10,000
4191.325 Planning Board Postage	71	-	149	100	100	100	100
4191.353 Advertising	895	294	-	600	600	600	600
4191.550 Printing	-	93	128	200	200	200	200
4191.560 Dues & Subscriptions	-	-	-	125	100	100	100
4191.610 General Supplies	148	27	133	200	1	1	1
4191.825 Mileage & Travel	-	45	171	125	50	50	50
4191.830 Planning Board Training	165	130	130	300	300	300	300
4191.900 L.R.P.C. Membership	2,793	2,854	2,953	3,141	2,953	2,953	2,953
4191.910 Mstr Pln Update (Map, Print)	-	-	-	100	1	1	1
<b>Total Expenses</b>	<b>4,072</b>	<b>13,770</b>	<b>3,662</b>	<b>14,891</b>	<b>14,305</b>	<b>14,305</b>	<b>14,305</b>
<b>Total Planning Board</b>	<b>30,366</b>	<b>43,745</b>	<b>38,113</b>	<b>51,118</b>	<b>50,838</b>	<b>49,998</b>	<b>49,998</b>

<b>Zoning Board</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4192.115 Recrdng Secr/Clerk - Zoning	345	851	681	1,325	1,379	1,346	1,346
4192.220 FICA (Social Security)	21	53	42	82	86	83	83
4192.225 Medicare	5	12	10	19	20	20	20
<b>Total Payroll &amp; Benefits</b>	<b>371</b>	<b>916</b>	<b>733</b>	<b>1,426</b>	<b>1,485</b>	<b>1,449</b>	<b>1,449</b>
4192.353 Advertising	-	574	330	1,000	500	500	500
4192.620 Office Supplies	-	-	-	125	125	125	125
4192.625 Postage	54	40	40	40	40	40	40
4192.670 Books & Periodicals	30	65	88	150	150	150	150
4192.820 Meetings/Conferences	-	-	65	200	200	200	200
<b>Total Expenses</b>	<b>84</b>	<b>678</b>	<b>523</b>	<b>1,515</b>	<b>1,015</b>	<b>1,015</b>	<b>1,015</b>
<b>Total Zoning Board</b>	<b>455</b>	<b>1,594</b>	<b>1,256</b>	<b>2,941</b>	<b>2,500</b>	<b>2,464</b>	<b>2,464</b>

<b>General Government Buildings</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4194.115 Custodial Services	3,240	3,530	3,635	3,300	4,600	4,600	4,600
4194.390 Professional Services	1,976	1,737	721	2,000	2,000	2,000	2,000
4194.392 Bottled Water	1,711	1,829	1,554	2,000	1,200	1,200	1,200
4194.393 Fire Ext Insp & Replace	710	835	802	1,000	800	800	800
4194.396 Grounds Maint Services	11,068	8,663	12,193	11,200	11,200	11,200	11,200
4194.410 Electricity	18,678	20,474	18,948	20,000	20,000	20,000	20,000
4194.411 Heating Fuel Oil	32,298	35,324	19,893	35,000	30,000	30,000	30,000
4194.430 Repairs & Maintenance	53,445	12,979	9,741	30,000	10,000	10,000	10,000
4194.610 General Supplies	184	-	77	200	150	150	150
4194.629 Equipment Purchase	4,219	291	5,948	2,000	1,000	1,000	1,000
4194.630 Equip. Maint/Repair	-	907	5,113	1,000	1,000	1,000	1,000
4194.640 Custodial Supplies	113	296	556	500	500	500	500
4194.690 Miscellaneous	-	-	-	50	1	1	1
<b>Total General Government Buildings</b>	<b>127,642</b>	<b>86,866</b>	<b>79,182</b>	<b>108,250</b>	<b>82,451</b>	<b>82,451</b>	<b>82,451</b>

<b>Cemeteries</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4195.396 Grounds Maint Services	3,465	5,340	3,345	4,000	4,000	4,000	4,000
4195.610 General Supplies	94	35	-	3,200	500	500	500
4195.625 Postage & Copying	-	-	-	100	100	100	100
<b>Total Cemeteries</b>	<b>3,559</b>	<b>5,375</b>	<b>3,345</b>	<b>7,300</b>	<b>4,600</b>	<b>4,600</b>	<b>4,600</b>

<b>Insurance</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4196.000 Insurance - Casualty	56,869	50,257	47,068	53,106	55,890	55,890	55,890
4196.900 Insurance Deductible	1,000	-	-	2,000	2,000	2,000	2,000
<b>Total Insurance</b>	<b>57,869</b>	<b>50,257</b>	<b>47,068</b>	<b>55,106</b>	<b>57,890</b>	<b>57,890</b>	<b>57,890</b>

<b>Other General Government</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4199 All Cmtes & Commissions	1,478	1,902	3,203	7,835	7,503	7,941	7,941



<i>Fire Department</i>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4220.110 Salary - Fire Chief	62,483	64,043	65,333	70,300	73,590	71,760	71,760
4220.111 Per Diem Firefighters/EMT	76,638	86,320	90,023	84,467	96,271	94,021	94,021
4220.112 Full-Time Firefighters/EMT	78,757	71,517	73,240	92,240	94,305	92,012	92,012
4220.115 Night Shift Stipend	11,177	24,328	25,955	26,606	29,286	29,122	29,122
4220.116 PT Admin Assistant	-	-	-	17,389	18,084	17,672	17,672
4220.140 Overtime	11,745	14,365	11,827	15,000	15,375	15,375	15,375
4220.190 Firefighter/EMT Training	25,610	31,573	27,704	33,778	29,286	29,122	29,122
4220.192 Holiday Pay	6,372	6,942	6,787	7,500	7,713	7,713	7,713
4220.195 On-call & Per Diem Callback	28,710	23,634	33,753	34,604	34,850	34,850	34,850
4220.220 FICA (Social Security)	8,797	10,244	11,506	12,670	12,333	12,168	12,168
4220.225 Medicare	4,372	4,679	5,117	5,537	5,782	5,679	5,679
<b>Total Payroll &amp; Benefits</b>	<b>314,661</b>	<b>337,646</b>	<b>351,243</b>	<b>400,091</b>	<b>416,875</b>	<b>409,494</b>	<b>409,494</b>
4220.330 Professional Services	190	240	120	300	200	200	200
4220.331 Prof Services - EMS Billing	5,723	442	(301)	1	1	1	1
4220.332 LRFMA dispatch	30,895	31,773	31,546	34,868	35,660	35,660	35,660
4220.341 Telephone (Cell/Pager)	3,617	3,601	4,829	4,300	4,600	4,600	4,600
4220.350 Medical Services	3,920	4,353	432	3,000	2,000	2,000	2,000
4220.357 Radio Maint & Repair	2,931	2,063	6,491	3,000	4,000	4,000	4,000
4220.396 Computer Service	918	625	797	700	700	700	700
4220.560 Dues and Subscriptions	384	699	960	900	900	900	900
4220.566 Software Purch-Contract	1,615	4,266	4,461	4,500	4,500	4,500	4,500
4220.610 General Supplies	2,204	1,658	2,331	2,100	2,100	2,100	2,100
4220.620 Office Supplies	978	592	1,124	1,000	1,000	1,000	1,000
4220.621 Office Equipment	6,285	990	261	1,500	1,000	1,000	1,000
4220.622 Computer Equipment	816	1,068	1,070	1,100	1,100	1,100	1,100
4220.625 Postage	159	72	76	300	200	200	200
4220.627 Rescue Supplies	1,311	959	2,659	1,800	1,800	1,800	1,800
4220.628 Emrg Medical Supplies	5,661	6,840	7,283	6,500	7,500	7,500	7,500
4220.629 Fire Fighting Supplies	8,423	21,164	13,964	14,000	14,000	14,000	14,000
4220.630 Equip Maint & Repair	7,016	5,194	3,606	5,500	4,800	4,800	4,800
4220.631 Tire Repair & Replace	1,248	-	476	1,200	2,000	2,000	2,000
4220.635 Gasoline Fuel	2,755	1,642	1,490	2,000	1,600	1,600	1,600
4220.636 Diesel Fuel	5,774	5,991	4,735	5,500	5,500	5,500	5,500
4220.660 Vehicle Maint. & Repair	14,489	22,752	15,222	19,000	18,000	18,000	18,000
4220.665 Hydrant Maint. & Repair	817	-	2,439	2,000	3,000	3,000	3,000
4220.680 Emrg Med Maint & Repair	3,423	4,303	3,863	5,700	5,700	5,700	5,700
4220.684 Uniform Purchase/Clean	2,808	2,499	2,302	3,000	3,000	3,000	3,000
4220.691 Incident Scene Provisions	-	88	88	200	200	200	200
4220.830 Employee Training (Fire)	2,844	3,038	944	4,000	3,000	3,000	3,000
4220.831 Employee Training (EMS)	-	-	-	-	-	-	-
4220.835 Fire Prevention & Education	1,161	1,251	1,826	1,200	1,200	1,200	1,200
<b>Total Expenses</b>	<b>118,365</b>	<b>128,164</b>	<b>115,092</b>	<b>129,169</b>	<b>129,261</b>	<b>129,261</b>	<b>129,261</b>
<b>Total Fire Department</b>	<b>433,026</b>	<b>465,810</b>	<b>466,335</b>	<b>529,260</b>	<b>546,136</b>	<b>538,755</b>	<b>538,755</b>

<b>NH Retirement System</b>	65,928	64,460	64,460
<b>FY22 Fire Department</b>	<b>612,064</b>	<b>603,215</b>	<b>603,215</b>

<i>Other Fire/Emergency</i>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4290 Forest Fire Control	228	396	-	503	500	500	500
4291 Emergency Management	466	475	451	517	514	514	514
4292 E911	927	878	712	1,003	1,000	1,000	1,000
<b>Total Other Fire/Emergency</b>	<b>1,621</b>	<b>1,750</b>	<b>1,164</b>	<b>2,023</b>	<b>2,014</b>	<b>2,014</b>	<b>2,014</b>

<b>Highway Department</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4312.110 Permanent Full-Time	225,520	238,347	255,437	274,732	284,981	279,094	279,094
4312.120 Temp Labor	1,022	88	-	1	1	1	1
4312.140 Overtime	40,806	27,233	18,446	30,000	30,000	30,000	30,000
4312.220 FICA (Social Security)	16,477	16,471	16,981	17,033	19,529	19,164	19,164
4312.225 Medicare	3,854	3,852	3,971	3,984	4,567	4,482	4,482
<b>Total Payroll &amp; Benefits</b>	<b>287,679</b>	<b>285,991</b>	<b>294,834</b>	<b>325,750</b>	<b>339,078</b>	<b>332,741</b>	<b>332,741</b>
4312.100 Highway Block Grant	136,000	135,999	136,000	143,000	136,000	136,000	136,000
4312.101 Hwy Block Lump Payment	-	-	116,167	-	-	-	-
4312.315 IT Services	-	-	-	375	375	375	375
4312.341 Telephone (Cell/Pager)	1,656	1,150	1,473	1,700	1,700	1,700	1,700
4312.350 Medical Services	402	356	384	400	400	400	400
4312.353 Advertising	507	410	692	1,000	1,000	1,000	1,000
4312.357 Radio/Radar Maintenance	2,345	49	2,197	2,500	2,500	2,500	2,500
4312.380 Hired Equipment/Trucking	18,370	31,182	23,907	40,000	40,000	40,000	40,000
4312.398 Hired Snow Removal	56,382	32,090	8,115	34,000	34,000	34,000	34,000
4312.430 Repairs & Maintenance	1,248	2,299	1,428	2,200	2,100	2,100	2,100
4312.610 General Supplies	1,224	392	1,009	1,200	1,200	1,200	1,200
4312.620 Office Supplies	227	48	282	300	300	300	300
4312.625 Postage	-	31	50	50	50	50	50
4312.628 Office Equipment	-	-	-	250	250	250	250
4312.629 Equipment Purchase	1,851	9,757	2,048	2,500	2,500	2,500	2,500
4312.630 Equip. Maint/Repair (Winter)	16,479	15,165	17,524	15,000	15,000	15,000	15,000
4312.635 Gasoline	2,541	196	570	500	500	500	500
4312.636 Diesel Fuel	32,861	43,595	38,353	40,000	40,000	40,000	40,000
4312.637 Oil	2,143	2,680	1,201	2,500	2,500	2,500	2,500
4312.660 Vehicle Repairs	58,275	32,019	41,284	40,000	40,000	40,000	40,000
4312.661 Tires	1,262	7,454	6,401	10,000	7,000	7,000	7,000
4312.670 Books & Periodicals	25	55	25	50	1	1	1
4312.680 Protective Clothing	1,167	1,020	2,266	2,000	2,000	2,000	2,000
4312.681 Hardware/Nuts/Bolts	100	976	1,520	1,300	1,300	1,300	1,300
4312.682 Small Tools	1,145	1,332	1,687	2,300	2,300	2,300	2,300
4312.683 Medical Supplies	-	-	-	250	250	250	250
4312.684 Uniform Purchase/Clean	1,896	3,207	3,489	3,300	3,300	3,300	3,300
4312.685 Crack Sealing	21,000	11,300	-	10,500	10,500	10,500	10,500
4312.686 Oil/Grits/Shimming	2,559	3,162	1,192	4,500	4,500	4,500	4,500
4312.687 Welding Supplies	672	59	452	750	750	750	750
4312.689 Signs	3,296	3,984	4,250	4,000	4,000	4,000	4,000
4312.690 Miscellaneous	10,463	344	-	400	400	400	400
4312.691 Sand (Formerly Sand/Salt)	140,472	150,082	26,921	40,000	40,000	40,000	40,000
4312.692 Line Striping	-	362	274	500	500	500	500
4312.693 Salt	-	-	85,060	100,000	100,000	100,000	100,000
4312.694 Construction Material	67,640	91,392	55,500	70,000	70,000	70,000	70,000
4312.695 Rental Equipment	465	330	-	1,000	600	600	600
4312.700 Catch Basin Cleaning	5,170	2,310	2,828	3,500	3,500	3,500	3,500
4312.710 Catch Basin Clean/Test	-	-	-	1	1	1	1
4312.810 Meals	-	-	-	500	500	500	500
4312.820 Meetings/Conferences	-	-	-	1	1	1	1
4312.830 Training	650	150	95	1,000	1,000	1,000	1,000
4312.835 Culvert Pipe	(1,549)	744	1,937	5,000	5,000	5,000	5,000
4312.840 Dust Control	504	446	11,300	12,000	12,000	12,000	12,000
4312.841 Tree Removal	5,965	17,950	4,250	20,000	10,000	10,000	10,000
<b>Total Expenses</b>	<b>595,413</b>	<b>604,077</b>	<b>602,127</b>	<b>620,327</b>	<b>599,778</b>	<b>599,778</b>	<b>599,778</b>
<b>Total Highway Department</b>	<b>883,092</b>	<b>890,068</b>	<b>896,962</b>	<b>946,077</b>	<b>938,856</b>	<b>932,519</b>	<b>932,519</b>
<b>NH Retirement System</b>					<b>44,286</b>	<b>43,459</b>	<b>43,459</b>
<b>FY22 Highway Department</b>					<b>983,142</b>	<b>975,978</b>	<b>975,978</b>

<b>Town Bridges &amp; Street Lighting</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4313 Town Bridges	-	-	66	1,100	1,100	1,100	1,100
4316 Street Lighting	2,651	2,493	2,710	3,000	3,000	3,000	3,000
<b>Total Town Bridges &amp; Street Lighting</b>	<b>2,651</b>	<b>2,493</b>	<b>2,777</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>

<b>Transfer Station</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4324.110 Transfer Station Manager	28,806	36,147	47,727	46,279	49,587	48,381	48,381
4324.115 Permanent Part-Time	13,583	20,595	24,376	21,696	27,402	26,753	26,753
4324.140 Overtime	-	469	3,287	4,630	2,766	2,766	2,766
4324.190 Holiday Pay	-	165	-	653	653	653	653
4324.220 FICA (Social Security)	2,623	3,558	4,674	4,214	4,985	4,870	4,870
4324.225 Medicare	613	832	1,093	986	1,166	1,139	1,139
<b>Total Payroll &amp; Benefits</b>	<b>45,625</b>	<b>61,765</b>	<b>81,157</b>	<b>78,458</b>	<b>86,560</b>	<b>84,563</b>	<b>84,563</b>
4324.341 Telephone	946	1,120	1,274	1,022	1,275	1,275	1,275
4324.353 Advertising	338	-	530	220	265	265	265
4324.380 Hired Equipment/Trucking	24,734	25,031	24,065	38,656	43,294	43,294	43,294
4324.390 Contract Services	84,504	93,722	79,774	111,200	142,336	142,336	142,336
4324.500 Hazardous Waste Day	2,493	2,581	2,727	2,727	2,727	2,727	2,727
4324.560 Dues and Subscriptions	208	-	209	250	230	230	230
4324.580 Software Upgrade	63	-	-	1	1	1	1
4324.590 Purch. Srvcs (Tire Removal)	232	643	1,608	2,630	4,630	4,630	4,630
4324.610 General Supplies	438	612	797	600	800	800	800
4324.620 Office Supplies	351	380	490	450	450	450	450
4324.625 Postage	-	-	-	1	1	1	1
4324.628 Office Equipment	70	-	27	1	600	600	600
4324.629 Equipment Purchase	66	-	465	250	1,150	1,150	1,150
4324.630 Equipment Maint & Repair	3,956	1,399	3,383	2,200	6,800	6,800	6,800
4324.635 Propane/Vehicle Fuel	597	722	819	600	820	820	820
4324.636 Diesel	891	1,244	798	1,300	1,100	1,100	1,100
4324.660 Vehicle Maint. & Repairs	-	2,581	2,041	3,600	3,600	3,600	3,600
4324.682 Small Tools	27	106	359	200	360	360	360
4324.684 Uniform purchase	180	465	240	500	1,100	1,100	1,100
4324.685 Materials (Trash Bags)	2,396	3,892	4,530	3,892	3,892	3,892	3,892
4324.690 Miscellaneous	-	-	-	2,800	2,800	2,800	2,800
4324.694 Construction/Material/Elec	513	424	876	2,000	2,000	2,000	2,000
4324.695 Rented Equipment	-	-	-	1	1	1	1
4324.696 Safety Equipment	53	512	200	500	500	500	500
4324.825 Mileage/Travel Expenses	-	-	-	1	1	1	1
4324.830 Training	275	150	200	500	400	400	400
<b>Total Expenses</b>	<b>123,331</b>	<b>135,584</b>	<b>125,411</b>	<b>176,102</b>	<b>221,133</b>	<b>221,133</b>	<b>221,133</b>
<b>Total Transfer Station</b>	<b>168,956</b>	<b>197,350</b>	<b>206,568</b>	<b>254,560</b>	<b>307,693</b>	<b>305,696</b>	<b>305,696</b>

<b>NH Retirement System</b>	6,972	6,802	6,802
<b>FY22 Transfer Station</b>	<b>314,665</b>	<b>312,498</b>	<b>312,498</b>

<b>Landfill</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4325.310 Architects & Engineers	-	-	-	1	1	1	1
4325.692 Monitoring (Gas)	5,132	3,998	-	4,600	4,600	4,600	4,600
4325.693 Monitoring (Groundwater)	2,110	4,353	4,270	5,000	4,300	4,300	4,300
4325.835 Landfill Mowing	650	-	650	700	700	700	700
<b>Total Landfill</b>	<b>7,892</b>	<b>8,351</b>	<b>4,920</b>	<b>10,301</b>	<b>9,601</b>	<b>9,601</b>	<b>9,601</b>

<b>Wastewater</b> (Winnepesaukee River Basin)	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4326.100 WRBP Capital Charges	15,882	11,779	-	12,752	10,356	10,356	10,356
4326.200 WRBP O & M Charges	17,940	21,430	-	23,345	23,570	23,570	23,570
4326.300 WRBP Admin Charges	8,244	8,727	-	10,150	11,640	11,640	11,640
4326.400 WRBP Replacement Charges	798	798	-	2,282	2,604	2,604	2,604
<b>Total Wastewater</b>	<b>42,864</b>	<b>42,734</b>	<b>-</b>	<b>48,529</b>	<b>48,170</b>	<b>48,170</b>	<b>48,170</b>

<b>Health Enforcement</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4411.115 Permanent Part-time	2,374	5,883	5,440	6,401	6,818	6,652	6,652
4411.220 FICA (Social Security)	147	365	337	397	423	412	412
4411.225 Medicare	34	85	79	93	99	96	96
<b>Total Payroll &amp; Benefits</b>	<b>2,555</b>	<b>6,333</b>	<b>5,856</b>	<b>6,891</b>	<b>7,340</b>	<b>7,161</b>	<b>7,161</b>
4411.315 Consulting Services	-	-	-	1	1	1	1
4411.341 Telephone (Cell/Pager)	-	-	-	1	1	1	1
4411.390 Professional Services	-	-	-	1	1	1	1
4411.590 Other Purchased Services	27	109	23	100	75	75	75
4411.620 Office Supplies	-	-	-	1	1	1	1
4411.825 Mileage Reimbursement	-	-	63	100	100	100	100
4411.830 Training	90	-	-	50	50	50	50
<b>Total Expenses</b>	<b>117</b>	<b>109</b>	<b>86</b>	<b>254</b>	<b>229</b>	<b>229</b>	<b>229</b>
<b>Total Health Enforcement</b>	<b>2,672</b>	<b>6,442</b>	<b>5,941</b>	<b>7,145</b>	<b>7,569</b>	<b>7,390</b>	<b>7,390</b>

<b>Health &amp; Community Orgs</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Request	BoS	Bdgt Cmte
4415.200 Central NH VNA & Hospice	1,000	1,500	1,000	-	-	-	-
4415.300 Child and Family Services	1,000	750	750	-	-	-	-
4415.500 New Beginnings	-	-	-	-	-	-	-
4415.600 Community Action Program	1,700	2,000	2,000	2,200	2,200	2,200	2,200
4415.900 First Fruits Food Pantry	4,000	4,000	4,000	4,000	4,000	4,000	4,000
4415.901 Franklin VNA	1,000	1,500	1,000	2,000	4,000	2,000	2,000
4415.TBD1 Lakes Rgn Mental Health Ctr	-	-	-	-	5,000	3,000	3,000
4415.TBD2 Twn of Tilton Sr Ctr Bus Srvc	-	-	-	-	500	500	500
<b>Total Health &amp; Community Orgs</b>	<b>8,700</b>	<b>9,750</b>	<b>8,750</b>	<b>8,200</b>	<b>15,700</b>	<b>11,700</b>	<b>11,700</b>

<b>General Assistance</b>	FY18	FY19	FY20	FY21	Proposed FY22 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4441.115 Part Time coverage	-	-	-	100	-	-	-
4441.130 Elected Official - Welfare	26,026	26,676	27,209	28,706	29,108	29,108	29,108
4441.220 FICA (Social Security)	1,614	1,654	1,687	1,780	1,805	1,805	1,805
4441.225 Welfare Medicare	378	387	395	416	422	422	422
<b>Total Payroll &amp; Benefits</b>	<b>28,018</b>	<b>28,717</b>	<b>29,291</b>	<b>31,002</b>	<b>31,335</b>	<b>31,335</b>	<b>31,335</b>
4441.341 Telephone (Cell/Pager)	384	681	763	865	900	900	900
4441.560 Dues & Subscriptions	-	-	-	1	60	60	60
4441.620 Office Supplies	-	90	-	90	1	1	1
4441.625 Postage	7	5	10	10	10	10	10
4441.628 Office Equipment	-	-	-	1	1	1	1
4441.820 Mileage/Travel Expenses	1,184	900	1,306	1,500	1,500	1,500	1,500
4441.825 Training	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>1,575</b>	<b>1,676</b>	<b>2,078</b>	<b>2,467</b>	<b>2,472</b>	<b>2,472</b>	<b>2,472</b>
<b>Vendor Payments</b>							
4445.000 Welfare Fuel Assistance	19,918	15,825	10,564	14,000	14,000	14,000	14,000
4445.100 Gnrl Assistance Vendor Pmts	56,453	43,117	27,394	45,500	45,500	45,500	45,500
<b>Total Vendor Payments</b>	<b>76,371</b>	<b>58,942</b>	<b>37,959</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>
<b>Total General Assistance</b>	<b>105,964</b>	<b>89,335</b>	<b>69,328</b>	<b>92,969</b>	<b>93,307</b>	<b>93,307</b>	<b>93,307</b>

<b>Recreation Department</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
					<b>Actual Expenditures</b>	<b>Budget</b>	<b>Dept</b>
4520.110 Recreation Coordinator	37,142	40,352	34,930	43,248	45,219	44,179	44,179
4520.115 Permanent PT Salaries	36,107	49,266	51,113	56,163	55,976	55,976	55,976
4520.120 Temporary Help	9,496	2,770	3,820	3,302	1,485	1,485	1,485
4520.220 FICA (Social Security)	5,130	5,728	5,572	6,506	6,366	6,302	6,302
4520.225 Medicare	1,200	1,340	1,303	1,522	1,489	1,474	1,474
<b>Total Payroll &amp; Benefits</b>	<b>89,075</b>	<b>99,456</b>	<b>96,737</b>	<b>110,741</b>	<b>110,535</b>	<b>109,416</b>	<b>109,416</b>
4520.315 IT Services	-	81	190	300	150	150	150
4520.341 Telephone	1,327	1,076	1,400	1,200	1,350	1,350	1,350
4520.390 Professional Services	1,510	849	997	940	985	985	985
4520.395 Alarm Monitoring	-	-	-	1	1	1	1
4520.430 Repairs & Maintenance	713	1,256	1,365	3,100	2,000	2,000	2,000
4520.560 Membership Dues	120	120	55	115	115	115	115
4520.610 General Supplies	6,030	285	348	300	400	400	400
4520.612 T-Shirts	1,995	269	-	300	300	300	300
4520.613 Basketball Equipment	501	-	-	1	1	1	1
4520.614 Soccer Equipment	834	-	-	2,100	1	1	1
4520.619 Transportation (Buses)	3,631	-	-	1	1	1	1
4520.620 Office Supplies	278	402	492	520	550	550	550
4520.625 Postage	22	38	62	30	40	40	40
4520.628 Office Equipment	-	220	238	300	300	300	300
4520.651 Portable Toilets	1,745	1,195	1,540	1,800	1,800	1,800	1,800
4520.689 Signs	-	485	141	300	150	150	150
4520.825 Mileage	496	491	389	600	200	200	200
4520.830 Training	795	475	-	400	400	400	400
<b>Total Expenses</b>	<b>19,997</b>	<b>7,242</b>	<b>7,217</b>	<b>12,308</b>	<b>8,744</b>	<b>8,744</b>	<b>8,744</b>
<b>Total Recreation Department</b>	<b>109,072</b>	<b>106,698</b>	<b>103,953</b>	<b>123,049</b>	<b>119,279</b>	<b>118,160</b>	<b>118,160</b>
					<b>6,358</b>	<b>6,212</b>	<b>6,212</b>
					<b>125,637</b>	<b>124,371</b>	<b>124,371</b>

<b>Library</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4550.110 Full-Time Staff	69,049	72,714	78,731	87,252	86,884	86,884	86,884
4550.115 Part-Time Staff	16,920	19,305	19,221	25,336	25,255	25,255	25,255
4550.140 Overtime	-	-	-	1	1	1	1
4550.220 FICA (Social Security)	5,330	5,705	6,073	6,980	6,953	6,953	6,953
4550.225 Medicare	1,247	1,334	1,420	1,633	1,626	1,626	1,626
4550.310 Retirement	7,850	8,275	8,794	9,746	12,216	12,216	12,216
4550.800 Worker's Compensation	-	-	-	1	1	1	1
<b>Total Payroll &amp; Benefits</b>	<b>100,396</b>	<b>107,333</b>	<b>114,239</b>	<b>130,949</b>	<b>132,936</b>	<b>132,936</b>	<b>132,936</b>
4550.315 Computer Services	1,982	1,800	1,818	1,910	1,910	1,910	1,910
4550.330 Bookkeeping & Accounting	1,111	1,036	858	1,236	1,228	1,228	1,228
4550.341 Telephone	560	568	590	590	638	638	638
4550.353 Advertising & Marketing	245	175	315	200	200	200	200
4550.360 Custodial Services	3,802	3,802	4,212	4,062	4,062	4,062	4,062
4550.392 Bank Service Charges	-	-	-	1	1	1	1
4550.393 Fire extinguishers	86	15	75	75	250	250	250
4550.395 Security System	180	952	336	850	850	850	850
4550.396 Lawn & Grounds Maint.	86	50	35	50	50	50	50
4550.410 Electricity	2,939	2,888	2,645	2,975	2,800	2,800	2,800
4550.430 Equipment Repair	248	-	571	500	500	500	500
4550.431 Repairs, Bldg and Facility	1,606	1,876	564	1,000	1,000	1,000	1,000
4550.432 Elevator	882	100	738	300	823	823	823
4550.560 Dues & Subscriptions	270	330	295	350	350	350	350
4550.565 Computer Software	50	166	230	200	200	200	200
4550.620 Office supplies	713	205	813	575	575	575	575
4550.621 Computer hardware	1,470	1,596	2,041	1,150	1,150	1,150	1,150
4550.625 Shipping and mailing costs	148	199	172	200	200	200	200
4550.6701 Books/Periodicals(admin)	130	158	158	200	200	200	200
4550.690 Prprty. Svcs (Bldg Supplies)	517	697	971	600	600	600	600
4550.825 Travel/Training	423	433	175	450	450	450	450
4550.390 Programming/Spcl Events	1,627	1,875	2,014	2,000	2,000	2,000	2,000
4550.612 Program Supplies	1,621	1,784	1,770	2,000	2,000	2,000	2,000
4550.6702 Books	9,118	9,305	8,943	9,390	9,390	9,390	9,390
<b>Total Expenses</b>	<b>29,814</b>	<b>30,010</b>	<b>30,339</b>	<b>30,864</b>	<b>31,427</b>	<b>31,427</b>	<b>31,427</b>
<b>Total Library</b>	<b>130,210</b>	<b>137,343</b>	<b>144,578</b>	<b>161,813</b>	<b>164,363</b>	<b>164,363</b>	<b>164,363</b>

<b>Patriotic/Othr Culture &amp; Rec.</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4583.000 Patriotic Purposes	1,127	450	-	1,000	600	600	600
4589.100 Moulton's Band	2,250	2,250	2,250	2,250	2,250	2,250	2,250
4589.200 Old Home Day	-	-	-	20,000	1	1	1
<b>Total Patriotic/Othr Culture &amp; Rec.</b>	<b>3,377</b>	<b>2,700</b>	<b>2,250</b>	<b>23,250</b>	<b>2,851</b>	<b>2,851</b>	<b>2,851</b>

<b>Conservation (Administration)</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4611.115 Recording Secretary	1,035	1,035	837	1,036	1,035	1,010	1,010
4611.220 FICA (Social Security)	64	64	52	64	64	63	63
4611.225 Medicare	15	15	12	15	15	15	15
<b>Total Payroll &amp; Benefits</b>	<b>1,114</b>	<b>1,114</b>	<b>901</b>	<b>1,115</b>	<b>1,114</b>	<b>1,087</b>	<b>1,087</b>
4611.560 Dues & Subscriptions	172	300	300	300	300	300	300
4611.620 Office Supplies	-	-	-	-	50	50	50
4611.625 Postage	27	10	10	10	10	10	10
4611.690 Miscellaneous	-	-	14	-	-	-	-
4611.820 Meetings/Conferences	411	300	-	300	200	200	200
4611.825 Travel & Milage	100	100	136	200	200	200	200
4611.830 Community Outreach & Ed	-	-	-	500	500	500	500
<b>Total Expenses</b>	<b>710</b>	<b>710</b>	<b>460</b>	<b>1,310</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>
<b>Total Conservation (Administration)</b>	<b>1,824</b>	<b>1,824</b>	<b>1,361</b>	<b>2,425</b>	<b>2,374</b>	<b>2,347</b>	<b>2,347</b>

<b>Debt Service</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
<b>Principal - LT Bonds &amp; Notes</b>							
4711.100 Transition Bond	109,373	-	-	-	-	-	-
4711.110 Y Project	-	-	-	-	-	-	-
4711.120 ARRA Funds	47,269	48,072	48,889	49,720	50,566	50,566	50,566
4711.200 Lower Bay Road	-	-	35,500	35,000	35,000	35,000	35,000
4711.310 Highway Garage	115,962	120,451	125,194	129,921	-	-	-
<b>Total Principal</b>	<b>272,604</b>	<b>168,523</b>	<b>209,584</b>	<b>214,641</b>	<b>85,566</b>	<b>85,566</b>	<b>85,566</b>
<b>Interest - LT Bonds &amp; Notes</b>							
4721.100 Transition Bond	2,817	-	-	-	-	-	-
4721.110 Y Project	-	-	-	-	-	-	-
4721.120 ARRA Funds	5,031	4,227	3,410	2,579	1,734	1,734	1,734
4721.200 Lower Bay Rd	-	21,597	16,904	15,000	13,215	13,215	13,215
4721.310 Highway Garage	19,197	14,709	9,965	5,118	-	-	-
<b>Total Interest</b>	<b>27,045</b>	<b>40,533</b>	<b>30,279</b>	<b>22,697</b>	<b>14,949</b>	<b>14,949</b>	<b>14,949</b>
<b>Tax Anticipation Notes - Interest</b>							
4723.000 Tax Anticipation Notes - Int.	-	-	-	1	1	1	1
<b>Total Debt Service</b>	<b>299,649</b>	<b>209,056</b>	<b>239,863</b>	<b>237,339</b>	<b>100,516</b>	<b>100,516</b>	<b>100,516</b>

	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
<b>Grand Total Operating Budget</b>	<b>3,858,756</b>	<b>3,917,834</b>	<b>3,898,456</b>	<b>4,326,294</b>	<b>4,295,875</b>	<b>4,255,101</b>	<b>4,255,101</b>

<b>Capital Outlay</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
<b>Machinery, Vehicles &amp; Equip.</b>							
4902.100 Police Cruiser	33,000	34,316	35,000	40,000	-	-	-
4902.101 Police - F150 Truck: Lease	5,944	5,944	-	-	-	-	-
4902.122 Self Cont. Breathing Apparatus	-	-	38,924	39,000	39,000	39,000	39,000
4902.125 Ambulance Purchase	259,629	-	-	-	-	-	-
4902.130 Life Safety Bldg Upgrades	-	-	-	175,000	-	-	-
4902.304 DPW Truck 5 Lease	21,051	21,049	21,051	21,051	21,051	21,051	21,051
4902.309 DPW Dump Truck Lease	28,524	-	-	-	-	-	-
4902.310 DPW Truck 3 Lease	-	33,726	33,726	33,725	33,725	33,725	33,725
4902.312 DPW Truck 4 Lease	-	14,030	16,176	16,175	16,175	16,175	16,175
4902.315 DPW Truck 1 Lease	-	-	30,050	-	38,702	38,702	38,702
<b>Total Machinery, Vehicles &amp; Equip.</b>	<b>348,148</b>	<b>109,064</b>	<b>174,927</b>	<b>324,951</b>	<b>148,653</b>	<b>148,653</b>	<b>148,653</b>
<b>Improvements Othr Than Bldgs</b>							
4909.000 Town Roads	642,667	465,729	527,349	600,000	1	1	1
4909.100 Engineering Lower Bay Rd.	105,726	-	-	-	-	-	-
4909.150 Reconstruct Lower Bay Rd.	-	1,610,415	-	-	-	-	-
<b>Total Improvements Othr Than Bldgs</b>	<b>748,393</b>	<b>2,076,144</b>	<b>527,349</b>	<b>600,000</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Capital Outlay</b>	<b>1,096,541</b>	<b>2,185,208</b>	<b>702,275</b>	<b>924,951</b>	<b>148,654</b>	<b>148,654</b>	<b>148,654</b>

<b>Oper. Transfers - Capital Resrv Fnds</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4915.100 Twn Bldg Imprvmnt & Design	25,000	25,000	25,000	25,000	160,000	160,000	160,000
4915.110 Twn Facilities Maint. & Oper.	40,000	100,000	65,000	90,000	50,000	50,000	50,000
4915.120 Milfoil/Phosp. Reduction	5,000	5,000	5,000	5,000	-	-	-
4915.130 [Old] Twn Hall Rep./Restore	25,000	25,000	-	25,000	-	-	-
4915.300 Fire Truck	70,000	90,041	80,000	80,000	90,000	90,000	90,000
4915.400 Hwy Heavy Equip (& Road Eval)	75,000	-	-	35,000	35,000	35,000	35,000
4915.500 Fire Truck Repair & Refurb	10,000	10,000	10,000	10,000	10,000	10,000	10,000
4915.800 Road & Bridge Reconstruct	100,000	415,000	100,000	150,000	700,000	700,000	700,000
4915.TBD Transfer Station Equip.	-	-	-	-	45,000	45,000	45,000
<b>Total Oper. Transfers - Capital Resrv Fnds</b>	<b>350,000</b>	<b>670,041</b>	<b>285,000</b>	<b>420,000</b>	<b>1,090,000</b>	<b>1,090,000</b>	<b>1,090,000</b>

<b>Oper. Transfers - Expndble Trst Fnds</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
4916.TBD Employee Severance Benefits	-	-	-	30,000	20,000	20,000	20,000
<b>Total Oper. Transfers - Expndble Trst Fnds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>Warrant Articles Having Appropriations</b>		<b>Proposed FY22 Budget</b>		
<b>Article #</b>	<b>Basic Descriptor (See Text of Article)</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
Article 1	Build New Town Office; Convert Existing Town Office to Police Department	2,981,152	2,981,152	2,981,152
Article 2	Pre-Payment of NH Water Pollution Control Revolving Fund (ARRA Funds)	52,000	52,000	52,000
Article 3	Operating Budget (Acct 4130-4799)	4,295,875	4,255,101	4,255,101
Article 4	Capital Outlay (Acct 4902-4909)	148,654	148,654	148,654
Article 5	Police Cruiser - 4WD Pickup (Replacement)	48,000	48,000	48,000
Article 6	Highway Truck #1 May 2021 Lease Payment	38,702	38,702	38,702
Article 7	Operating Transfers Out - To Capital Reserves (Acct 4915)	1,090,000	1,090,000	1,090,000
Article 8	Operating Transfers Out - To Expendable Trust Fuds (Acct 4916)	20,000	20,000	20,000
Article 9	Creation of FT Deputy Fire Chief/EMS Coordinator Position	99,000	99,000	99,000
<b>Grand Total Warrant Articles</b>		<b>8,773,383</b>	<b>8,732,609</b>	<b>8,732,609</b>

	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Proposed FY22 Budget</b>		
	<b>Actual Expenditures</b>			<b>Budget</b>	<b>Dept</b>	<b>BoS</b>	<b>Bdgt Cmte</b>
<b>Grand Total Appropriations</b>	<b>5,305,297</b>	<b>6,773,083</b>	<b>4,885,731</b>	<b>5,701,245</b>	<b>8,773,383</b>	<b>8,732,609</b>	<b>8,732,609</b>

<b>Grand Total Appropriations (w/o Article 1)</b>	5,792,231	5,751,457	5,751,457
<b>\$ Incr/(Decr) vs FY21</b>	90,986	50,212	50,212
<b>% Incr/(Decr) vs FY21</b>	1.6%	0.9%	0.9%

<b>Grand Total Appropriations (w/o Articles 1 &amp; 9)</b>	5,693,231	5,652,457	5,652,457
<b>\$ Incr/(Decr) vs FY21</b>	(8,014)	(48,788)	(48,788)
<b>% Incr/(Decr) vs FY21</b>	-0.1%	-0.9%	-0.9%

**Town of Sanbornton  
New Hampshire  
2021 Warrant and Budget**

**The polls will be open from 7:00 AM to 7:00 PM.**

**To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs:**

**You are hereby notified to meet at the Town Hall in said Sanbornton on Tuesday, the Ninth day of March, in the year Two Thousand Twenty-One, to act on the following subjects:**

**To choose all necessary Town Officers for the ensuing year**

**To vote on the following amendments to the Town Zoning Ordinance:**

**Amendment #1**

Are you in favor of the adoption of Amendment #1 as proposed by the Sanbornton Planning Board for the existing Town of Sanbornton Zoning Ordinance as follows:

Amend Article 3.2, Definitions

Amend Article 3.2, by replacing the title of “Accessory Apartment” with “Accessory Dwelling Unit (ADU)” and replace the existing language of the definition to read as follows:

2. Accessory Dwelling Unit (ADU) means a residential living unit located on an owner-occupied lot which is secondary, subordinate and is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. A detached accessory dwelling unit is also permitted (RSA 674:73).

**Amendment #2**

Are you in favor of the adoption of Amendment #2 as proposed by the Sanbornton Planning Board for the existing Town of Sanbornton Zoning Ordinance as follows:

Amend Article 4.X, Accessory Apartments

Amend Article 4.X, by renaming the Article to “Accessory Dwelling Units (ADU)”, and to replace the existing language for the purpose of expanding opportunities for the construction of accessory dwellings throughout all Zoning Districts, to read as follows:

## X. ACCESSORY DWELLING UNITS (ADU'S)

### 1) Purpose

For the purpose of providing expanded housing opportunities and flexibility in household arrangements, accessory dwelling units shall be permitted within or attached to an existing single family home (primary dwelling) or as a separate housing unit on the single family home's lot.

### 2) Definition

"Accessory Dwelling Unit" (ADU) as defined in RSA 674:71, as amended, means a residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. A "detached" accessory dwelling unit is also permitted (RSA 674:73), subject to the limitations below. A detached ADU means any ADU that is not physically part of the single family dwelling.

### 3) Requirements/Limitations:

- a) Accessory Dwelling Units are intended to be secondary and accessory to a principal single-family dwelling unit. Only one accessory dwelling unit shall be allowed per principal dwelling unit and/or lot. The accessory dwelling unit shall have a separate house number from the principal dwelling;
- b) The property-owner shall occupy either the primary dwelling or the accessory dwelling as his or her principal place of residence;
- c) An attached ADU is permitted in all zoning districts;
- d) A detached ADU that is part of a garage, barn, or other such structure is permitted in all zoning districts;
- e) A stand-alone ADU is permitted in the General Agricultural, General Residence, Forest Conservation, Recreational, and Historical Preservation zoning districts. Stand-alone ADU's shall be allowed only on a lot which complies with the current minimum lot size, frontage and setback requirements of the applicable zoning district, except that in no case shall the lot comprise less than two acres;
- f) The ADU shall contain no more than two (2) bedrooms, with a maximum floor area of 850 sq. ft. excluding dedicated areas for heating equipment, and shall meet all applicable state and local building and fire codes and environmental regulations;
- g) A New Hampshire licensed septic designer shall certify the capacity of the existing septic system to meet the increased demand of the ADU, as approved by the Sanbornton Health Officer in accordance with RSA 485-A:38.
- h) Internal doorway access to the principal dwelling shall be maintained or constructed, and the attached ADU shall be designed to allow for re-incorporation into the principal dwelling;

- i) An ADU shall not be considered to be an additional principal dwelling for the purposes of satisfying the provisions of Section 4. F. of the Zoning Ordinance (otherwise referred to as the “one dwelling per lot” requirement) and shall not be deeded or sold separately from the principal dwelling;
- j) There shall be no exterior alteration or enlargement of the principal dwelling which will alter its character or appearance as a single-family residence. ADU entrances or exits should be located to the side or rear of the principal dwelling unless the access to the ADU is through a common entry area;
- k) Adequate space for parking for the ADU shall be provided on the lot in addition to those parking spaces provided for the principal dwelling;
- l) Both dwelling units shall be served by a single driveway entrance onto a public or private road;
- m) RVs, campers or manufactured homes are not allowed for use as an ADU.

**To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs, you are hereby notified and warned that the Annual Town Meeting will be held as follows:**

Date: 5/15/2021

Time: 10:00 AM

Location: Sanbornton Town Field Behind Old Town Hall (Tax Map 26, Lot 45)

**Article 1: Long-Term Borrowing for Construction of New Town Office Building, Construction of an Access Drive, and Renovation of the Current Town Office Building to Become the Sanbornton Police Station**

To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred Eighty-One Thousand One Hundred Fifty-Two Dollars (\$2,981,152) (gross budget) for the construction and equipping of a new town office building on the Town-owned land behind Old Town Hall (Tax Map 26 Lots 45 and/or 47), construction of a new access drive through the Town-owned property in Tax Map 26 Lot 67, and the conversion and equipping of the current Town Office building as a police station; Two Million Two Hundred Eight Thousand Five Hundred Seventeen Dollars (\$2,208,517) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon for a 10-year maturity and other terms thereof; and to authorize the Selectmen to take any other action necessary to carry out this vote or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of Six Hundred Thousand Dollars (\$600,000) from the Town's Unassigned Fund Balance for use on this project and to authorize the withdrawal of One Hundred Seventy-Two Thousand Six Hundred Thirty-Five Dollars (\$172,635) from the Town Building Improvement & Design Capital Reserve Fund for use on this project.

(3/5 majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

**Article 2 – Pre-payment of Promissory Note**

To see if the Town will vote to raise and appropriate the sum of Fifty-Two Thousand Dollars (\$52,000) to pay the outstanding Fiscal Year 2023 balance (principal and interest) on the promissory note held by the State of New Hampshire Water Pollution Control Revolving Fund, with said amount to come from the Town's Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget to be voted upon under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

**Article 3 - Operating Budget – Town**

To see if the Town will vote to raise and appropriate the sum of Four Million Two Hundred Fifty-Five Thousand One Hundred One Dollars (\$4,255,101) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

<b>DRA Account</b>	<b>Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen's Recommendation</b>
4130 - 4199	General Government	\$1,139,343	\$1,139,343
4210	Police Department	\$653,338	\$653,338
4220 - 4299	Fire Department & Emergency Mgmt	\$605,229	\$605,229
4311 - 4319	Highways & Streets	\$980,078	\$980,078
4321 - 4329	Sanitation	\$370,269	\$370,269
4411 - 4449	Health & Welfare	\$112,397	\$112,397
4520	Recreation	\$124,371	\$124,371
4550	Library	\$164,363	\$164,363
4583 - 4589	Patriotic Purposes & Other Culture	\$2,851	\$2,851
4611 - 4659	Conservation	\$2,347	\$2,347
4711 - 4799	Debt Service	\$100,516	\$100,516
<b>Total Operating Budget</b>		<b>\$4,255,101</b>	<b>\$4,255,101</b>

**Article 4 – Capital Outlay**

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty-Eight Thousand Six Hundred Fifty-Four Dollars (\$148,654) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

<b>DRA Account</b>	<b>Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen's Recommendation</b>
<u>4902</u>	<u>Machinery, Vehicles &amp; Equipment</u>		
4902.122	Fire SCBA (Self Contained Breathing Apparatus)	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease	\$21,051	\$21,051
4902.310	DPW Truck 3 Lease	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease	\$16,175	\$16,175
4902.315	DPW Truck 1 Lease	<u>\$38,702</u>	<u>\$38,702</u>
	<b>Subtotal</b>	\$148,653	\$148,653
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
<b>Total Capital Outlays</b>		<b>\$148,654</b>	<b>\$148,654</b>

**Article 5 - Police Pickup Truck**

To see if the Town will vote to raise and appropriate the sum of Forty-Eight Thousand Dollars (\$48,000) for the purchase and set up of a Police Pickup Truck. This cost includes purchase of the vehicle, purchase/updating/installing any equipment needed, installation of existing equipment, decommissioning a truck in order to send it to auction or for trade, with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

**Article 6 – Highway Truck Lease Payment**

To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Seven Hundred Two Dollars (\$38,702) to make the Fiscal Year 21 payment on the lease for the truck designated as Highway Department Truck #1, with said amount to come from the Town’s Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget previously voted upon under Article 3 or the Capital Outlay total voted upon under Article 4.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

**Article 7 – Transfer to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of One Million Ninety Thousand Dollars (\$1,090,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

<b>DRA Account</b>	<b>Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen's Recommendation</b>
4915.100	Town Building Improvements	\$160,000	\$160,000
4915.110	Town Facilities Repair & Refurbish	\$50,000	\$50,000
4915.120	Milfoil/Phosphorous Reduction	\$0	\$0
4915.130	Old Town Hall Repair & Restoration	\$0	\$0
4915.300	Fire Truck	\$90,000	\$90,000
4915.400	Heavy Equip - Hwy (Incl Road Eval)	\$35,000	\$35,000
4915.500	Fire Truck Repair & Refurbish	\$10,000	\$10,000
4915.800	Road/Bridge Construction	\$700,000	\$700,000
4915.TBD	Transfer Station	\$45,000	\$45,000
<b>Total Transfer To Capital Reserve Funds</b>		<b>\$1,090,000</b>	<b>\$1,090,000</b>

**Article 8 – Transfer to Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

<b>DRA Account</b>	<b>Account Name</b>	<b>Budget Committee Recommendation</b>	<b>Selectmen's Recommendation</b>
4916.TBD	Employee Severance Benefits	\$20,000	\$20,000
<b>Total Transfer To Expendable Trust Funds</b>		<b>\$20,000</b>	<b>\$20,000</b>

### **Article 9 – Creation of Full-time Deputy Fire Chief Position**

To see if the town will vote to raise and appropriate the sum of Ninety-Nine Thousand dollars (\$99,000) for all salary and benefits for a Full Time Deputy Fire Chief/EMS Coordinator for the Town of Sanbornton. This will be a transition from a part time position to full time salaried (exempt) position due to the retirement of the current part time Deputy Fire Chief/EMS Coordinator. Appropriations under this warrant article are not included in the Operating Budget total previously voted under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (4 - Yes, 3 - No)

### **Article 10 – Amendments to the Transfer Station Ordinance**

To see if the Town will vote to approve the amendments proposed to the Town's Transfer Station Ordinance, dated June 1, 1988. Copies of the entire ordinance are available for review at the Town Office or on the Town website, and at the Town Meeting.

(Majority vote required)

Recommended by the Selectmen

### **Article 11 – Petitioned Warrant Article**

New Hampshire Resolution For Nonpartisan Fair Redistricting

By petition of 25 or more eligible voters of the town of Sanbornton to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Sanbornton to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from town officials to Sanbornton's state legislators, informing them of the demands from their constituents within 30 days of the vote.

### **Article 12 – Other Business**

To transact such other business that may legally come before the Town Meeting.

## Guide to 2021 Warrant Articles

### **Article 1: Long-Term Borrowing for Construction of New Town Office Building, Construction of an Access Drive, and Renovation of the Current Town Office Building to Become the Sanbornton Police Station**

The Town has discussed the facilities shortcomings and needs of the Police Department and the Town Office for more than 20 years. In 2019 there was a comprehensive plan put forward to deal with the Town Office, Police Department, Life-Safety Building, and Old Town Hall all at once. That project was viewed by many as too expensive and more than the Town needed, and it did not pass.

In October 2019, the Building Construction Committee was formed to review the 2019 plan and look for alternatives. Over the course of 14 months, they held more than 50 meetings to consider all the available alternatives. They reviewed the past studies of space needs, inspected the current facilities, and evaluated 8 different options for addressing the shortfalls. The safety and security issues at the Police Station were the primary concerns, but compliance and quality of life issues with the Town Office building were also taken into account. The Committee also considered the future needs of the Town and planned spaces that would be adequate for the next 20 years but could also be expanded in the future if needs change.

Working with Bonnette, Page & Stone Corp (at no cost to the Town), the original firm for the design of the 2019 project, the Committee reviewed all of the identified options and their estimated costs. They narrowed down the options to two choices and presented them to the Board of Selectmen in August 2020. Detailed layouts were developed by the architects at H.L. Turner and used to develop detailed cost estimates. The Committee presented those plans and estimates to the public in a series of eight meetings (4 in-person, 4 virtual) to get feedback, comments, questions, and concerns. Some very good feedback was received, including a recommendation for alternate access to the property behind Old Town Hall. Based on the comments received, the Committee ultimately recommended that the Town construct a new Town Office on the property behind Old Town Hall and convert the current Town Office building into the new police station. It addresses all of the safety, security, and compliance issues that exist with the current facilities. The Committee's input to the Town report provides details on the design and proposed layouts, and the full final report is available on the Town website at: <https://www.sanborntonnh.org/building-construction-committee/files/bcc-final-recommendation-report-dec-2020>

The total estimated cost for the project, as shown in Article 1, is \$2,981,152. This is a "Not to Exceed" number and can come down through the bidding process for various goods and services. This number also is based on the cost of materials when they were at their peak during the pandemic. The Committee proposed using \$600,000 from the Town's Unassigned Fund Balance (UFB) to reduce the amount that needs to be bonded. That money is a portion of a refund (\$780,000) that the Town received from the State for the cost sharing on the Lower Bay Rd project in 2019-2020. By using the UFB, it reduces the tax burden of the project by about 12¢ per thousand of assessed value. The Committee also recommended using \$172,635 from the Town Building Improvement & Design Capital Reserve Fund to pay the architectural design fees. That reduces the tax burden another 2¢.

## *Guide to 2021 Warrant Articles (cont'd)*

The Town is required by the State to maintain a reserve of 5-17% of its total obligation (Municipal, School, County, and State) in what is essentially a “rainy day fund” called the Unassigned Fund Balance (UFB). Any money raised by taxes for the operating budget that isn’t spent, or any extra revenue that is received during the year, goes into the UFB at the end of the fiscal year (June 30th). There is never a guarantee of any funds going to the UFB in any particular fiscal year. The Town has adopted a policy to maintain 10% of the total obligation in the UFB.

For FY21, our obligation was \$12,326,916 – which means a retained UFB balance of \$1,232,692. Any balance above that can be spent two ways: the Board can vote to use it to reduce the tax rate when setting taxes, or it can be voted upon at Town Meeting to spend on something designated by the voters. In 2020, the Board used \$350,000 to reduce taxes, leaving a balance of \$1,685,056. That leaves roughly \$450,000 this year to apply for future tax rates.

Ultimately, the proposal is to bond \$2,208,517 for a period of ten years. The most recent interest rate for a 10-yr municipal bond was 0.81%. Based on the assumption that current interest rates will increase slightly in the next few months (the bond would be obtained in July), that would result in a bond payment of roughly \$246,000 per year (decreasing over time as the principal gets paid off). A 10-yr bond creates a higher tax rate impact, but it saves nearly \$250,000 in interest payments and it doesn’t saddle the Town with a 20-yr debt. There is currently \$135,000 that is already in the budget (and therefore already in the tax rate) that came from the Highway Garage bond that was paid off this year. As a final financing measure, the Committee recommended paying off another promissory note early with money from the UFB, which will reduce the tax burden another 10¢. (That proposal is Article 2 and is separate from the bond vote).

In the end, the tax rate increase for the entire project will only be 11¢. To put it in perspective, the average homeowner with a property valued at \$300,000 will see their taxes go up just \$33 per year, or \$16.50 per tax bill. That’s a change of less than \$3 per month. If the interest rate remains steady, then the tax rate impact would come down to 10¢.

### **Article 2 - Pre-payment of Promissory Note**

In 2013, the Town took a loan from the State to perform a water quality project for Lake Winnisquam under the American Recovery & Reinvestment Act (ARRA). The total project cost \$918,280 and the State waived half the cost after the Town entered into a promissory note (loan) for the remainder. The promissory note was for a period of 10 years and required an annual payment of roughly \$52,000. That translates into \$0.10 on the current property tax rate. In order to reduce the tax burden, the Selectmen recommend using the Unassigned Fund Balance to pay off the remaining 2023 balance on the note. This money is part of the same \$780,000 the Town received from the State as its reimbursement for the Lower Bay Rd project and will not have a negative impact on the UFB. If the \$600,000 of UFB funds recommended in Article 1 and this \$52,000 are approved, the UFB will still increase by \$120,000. If Article 1 passes, this payoff will reduce the tax rate impact of that project by 10¢ in FY23.

### **Article 3 - Operating Budget – Town**

The operating budget was reviewed in detail by both the Board of Selectmen and the Budget Committee. Overall, it represents a 1.65% decrease over the operating budget for Fiscal Year 2021.

### **Article 4 – Capital Outlay**

The proposed Capital Outlays for Line 4902 (Machinery, Vehicles, & Equip) reflect the Town's actual obligations under lease/purchase agreements previously approved at Town Meeting.

Traditionally, the funds for annual road projects throughout Town were proposed in Line 4909 (Town Roads). This year, those funds have been shifted the Road and Bridge Reconstruction Capital Reserve Fund, in Article 6. Because of variations in price, weather events, and contractor availability, not all of the funds appropriated for roads are spent every year. Because they were appropriated in the operating budget, the unspent funds lapsed at the end of each year and went into the Unassigned Fund Balance. By placing the appropriation for road work into the Roads & Bridge Reconstruction CRF, any unexpended money will remain in the fund and be available for future road work as outlined in the Underwood Engineering Road Study that was completed in 2020. The Board of Selectmen, the Budget Committee, and the Highway Director all agreed that spending those funds on their intended purpose made more sense and will improve our ability to manage road repair.

### **Article 5 - Police Pickup Truck**

This Article provides approval to purchase a new pickup truck in FY22. The current truck is 7 years old and is approaching 115,000 miles. In keeping with best practices in law enforcement, vehicles are typically retired at around 100,000 miles of use. This is done to ensure the reliability and the safety of the vehicles for law enforcement work, as well as to obtain the maximum trade-in or auction value when the vehicle is decommissioned. The truck gets daily use, including backroads/off-road travel. The replacement will be a pursuit-rated model designed for law enforcement, which the current pickup is not.

### **Article 6 – Highway Truck Lease Payment**

The Town voted to approve a lease/purchase agreement for a new truck for the Highway Department at the 2019 Town Meeting. Through an oversight, the payment for the truck was left out of the FY21 budget. Because we can only use the operating budget to pay for things that were approved, we can't just spend other budget money on the payment. This article would take the money for the FY21 payment (\$38,702) out of the Unassigned Fund Balance, which will not add to the tax rate. There will still be over \$1.6 million left in the fund balance and using it to make this payment will impact it significantly. There is an FY22 payment in this year's budget in Article 4 for the same amount, but Article 6 is for FY21.

### **Article 7 – Transfer to Capital Reserve Funds**

The Capital Improvements Planning Committee took a hard look at CRF funding this year and identified a few places to reduce investments to help relieve some of the pressure on the budget. While the total CIPC recommendation was down \$19,000 over last year, there were two significant increases in the Town Building Improvement & Design CRF and the Transfer Station Equipment CRF. The increase in the Building CRF reflects the amount previously being applied to the Highway Garage bond, which was paid off in 2020. That amount would be transferred to the CRF to support either the building project if it is approved, or to add to the funds available for a future project. Either way, that money did not increase the tax rate because it was already in the budget.

The new investment is in the Transfer Station Equipment CRF. The CRF has been in existence for nearly 20 years, but it has not been funded. Transfer Station Manager Nate Douglass put together a comprehensive plan to deal with maintenance, repairs, and replacement for the Station equipment, including the two compactors, backhoe, forklift, bailers, and truck. The work is necessary to keep the equipment operating and avoid any reduction in service at the Station. It will fund refurbishment and eventual replacement of the critical items over a 20-year period, without the need for entering into a lease which costs more than buying the replacements outright.

### **Article 8 – Transfer to Expendable Trust Funds**

A new trust fund was created in 2020 to cover the payouts for unused sick time and vacation time to Town employees when they leave employment. Because this is designated as an Expendable Trust Fund, it has its own line in the budget and gets approved separately. The fund currently has \$35,000 and the recommendation is to add \$20,000 this year. The Town's total obligation in unpaid time is currently at \$161,000. The goal is to have enough to cover any large, unexpected expenditures caused by someone leaving – but not to have 100% of the obligated amount in the trust fund.

### **Article 9 – Creation of Full-time Deputy Fire Chief Position**

For many years the Sanbornton Fire & Rescue operated with two On Call (part time) Deputy Fire Chiefs (Operations and EMS). Eight years ago upon the retirement of Operations Deputy Chief Steven Surowiec, it was decided to combine Operations and Emergency Management Service (EMS) into one Deputy Chief's position and EMS Deputy Chief Scott Taylor was tasked with the job to cover both. DC Taylor has done an exceptional job in the role and helped take the department in a direction that is professional, proficient, and well-staffed with the ability to meet the ever-changing needs of the community.

After 30 years with the department and over 40 years in the Fire & EMS field, DC Taylor has decided that it is time to retire. Chief Dexter and Deputy Taylor have been working on succession planning for the last three years. The full range of options was considered, including trying to use existing staff or finding another part time member. The challenge is that a part time position is not likely to attract someone with the right experience and abilities to fill this

### *Guide to 2021 Warrant Articles (cont'd)*

important leadership position within the Department. In order to find the right quality of candidates, converting the position become Full Time is in the best interest of both the Town and the Department.

The total cost (salary, taxes, retirement, and health care) is \$99,000, which is an increase of about \$60,000 above what DC Taylor receives. With that increase comes a full-time member to cover two call shifts per week, which cuts down on per diem costs. It also provides more dedicated administrative time to handle the ever-increasing workload for managing both operations and the EMS portion of the Department. Emergency calls for the Department are up 25% since 2016.

Approval of this article would result in four full-time members (Chief, Deputy Chief, Lieutenant, and one Firefighter/EMT). The vast majority of the Department (17 out of 21) will remain on call and per diem members.

#### **Article 10 – Amendments to the Transfer Station Ordinance**

The Town's Transfer station ordinance has not been updated since it was adopted at Town Meeting in 1988. The Solid Waste Disposal Committee and Transfer Station Manager have worked to update the ordinance to reflect the way business is done there today. The revised ordinance brings us into compliance with NH Department of Environmental Services requirements, and it more accurately reflects the way the Station operates. It consolidates some of the guidance in the Operating Plan, which will be a living document that gets updated periodically with things like disposal prices, recycling requirements, etc. The update also includes some changes to prohibited materials and clarification on the use of the facility by commercial haulers.



## Business Hours

### Selectboard Office - 603.286.8303

Monday	8am-4pm
Tuesday	8am-4pm
Wednesday	8am-4pm
Thursday	8am-4pm
Friday	8am-4pm

### Town Clerk/Tax Collector - 603.286.4034

Monday	Closed
Tuesday	8am-4pm
Wednesday	8am-6.30pm
Thursday	8am-4pm
Friday	8am-4pm

### Transfer/Recycling Center - 603.934.7173

Thursday, Friday & Saturday (April 1-Sept 30)	7am-5pm
Friday & Saturday (Oct 1- March 31)	7am-5pm

### Sanbornton Public Library - 603.286.8288

Tuesday	9am-5pm
Wednesday	1pm-8pm
Thursday	1pm-8pm
Friday	9am-5pm
Saturday	9am-2pm

### Meeting Schedules

Selecboard	Every Other Wednesday	5pm
Budget Committee	As Posted	7pm
Conservation Commission	2nd Thursday	7pm
Historical District Commission	2nd Tuesday	7pm
Library Trustees (at Library)	3rd Tuesday	6pm
Planning Board	1st & 3rd Thursday	7pm
Recreation Commission ( at Highway Garage)	2nd Tuesday	7pm
Solid Waste Disposal Committee	3rd Monday	5.30pm
Trustees of the Trust Funds	3rd Thursday	3.30pm
Zoning Board of Adjustments	4th Tuesday, as needed	7pm