

FULL-TIME

TRANSFER STATION MANAGER

The Town of Sanbornton has a vacancy for a full-time Transfer Station on-site Manager.

The position will be 32 hours per week with benefits. Duties will primarily include managing day-to-day operations of the Transfer Station including: overseeing the operation of the Transfer Station; supervising two attendants; operating a loader, forklift, and backhoe at this facility; prepare yearly budget and oversee expenses with DPW Director; work directly with the DPW Director on preparing yearly reports to the State; coordinate annual testing of groundwater/methane; understanding applicable rules and regulations according to DES and OSHA; assisting the public; housekeeping and grounds maintenance. Must be able to lift heavy loads up to 50 pounds and be able to stand for long periods of time. A complete job description is available on the Sanbornton web-site: www.Sanborntonnh.org. Work on Saturdays is required. Successful candidate will be required to attend training for attendant certification. Applications will be accepted at the Town Office until the position is filled.

The Town of Sanbornton conducts a thorough background check on all employees, including criminal background check and DMV driver's record check.

Applications and/or resume to: Town of Sanbornton, Transfer Station Manager recruitment, P.O. Box 124, Sanbornton, NH 03269.

For further information contact Brian Bordeau, DPW Director at 286-8252. EOE