

# Sanbornton Fire Department

## EMT Job Description

### **JOB SUMMARY**

Protects lives and property through activities associated with prevention, rescue, hazardous materials and emergency medical incidents and participates in the training and maintenance activities necessary to achieve these goals, following the SOG's and directives of the department.

### **JOB SCOPE**

### **WORK ENVIRONMENT**

EMT's are expected to perform highly technical duties in a variety of conditions, including hazardous environments where exposures to extreme heat, weather, toxins, and biohazards can result in personal injury, illness or death.

### **ESSENTIAL JOB FUNCTIONS**

- Responds to fire alarms and other emergent and non-emergent calls when available.
- Positions and climbs ladders to gain access or to accomplish rescue.
- Climbs, crawls and moves as necessary to accomplish rescue and personal safety.
- Carries or moves heavy equipment and/or objects necessary to accomplish rescue or any other operational task.
- Effectively communicates verbally by means of two-way radio as well as person-to-person and in writing through completion of various records, reports, memos and letters.
- Operates a variety of equipment such as lighting units, generators, and hydraulic rescue tools.
- Assists in the cleanup and return to service of all department equipment post incident.
- Provides first aid to fire or accident victims as necessary.
- EMT's shall follow the department chain of command.
- Maintains apparatus, equipment, buildings and grounds.
- Participates in all phases of training necessary to acquire and maintain the knowledge and skills required of the position.
- Attends the minimum requirement of department activities.
- Assists Company Officer in maintaining records and submitting reports.
- Serves in supervisory capacity when so designated.
- Ability to establish and maintain effective working relationships with coworkers, other town employees, and the general public.
- Must have the ability to possess a New Hampshire driver's license.
- Performs all other duties as required.

## **PHYSICAL REQUIREMENTS**

- Remain Drug and Alcohol free while engaging in department operations.
- Must be able to lift, move and climb ladders.
- Must have agility to climb on roofs and crawl through confined spaces.
- Must be able to carry heavy loads.
- Must be able to hear alarms, radio communications and other alerting signals and respond appropriately.
- Must be able to grasp and safely use hand tools such as axe, pike pole, rope, chain saw, shovel, etc.
- Must be at least 18 years of age.

## **OTHER ASPECTS OF THE JOB**

A knowledge of street and hydrant locations; a knowledge of dispatch procedures; a general knowledge of a variety of subjects and skills related to fire fighting, rescue, emergency medical service and hazardous material; the ability to respond quickly with good judgment under stress in hazardous situations; and the human relations skills necessary to deal effectively with the public and follow department chain of command. Applicants must be able to pass a full criminal and motor vehicle background check.

\*\*This is intended to describe the general nature and level of work being performed by employees assigned to this job title. It is not intended to be construed as an exhaustive list of all responsibilities, duties, skills and behaviors of employees in this job.\*\*

I have read and understood the above-stated job description for an EMT in the Town of Sanbornton. By signing below I am attesting that I am willing and able to perform in this capacity.

Name (Print) \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Rev. 10/16 SFD  
Approved BOS