

Town of Sanbornton  
Space Needs Study Committee  
Meeting Date: Monday July 7, 2015

Present: Nina Gardner, Karen Ober, Craig Davis, Tracy Wood, Don Bormes  
Absent: Earl Leighton, Doug Rollins

Meeting opened at 7:05

Pledge of Allegiance

Minutes of June 8, motion to accept by Craig Davis 2<sup>nd</sup> by Don Bormes motion passed unan.

- a. Craig met with PD to prepare press release - see attached  
Karen take to select board for approval (update spoke to no decision)
- b. Tracy Wood met in June (nothing in July) Joel took original design to come up with combined plan, working on that for Aug and then obtain pricing after that, Sept. target
- c. Nina will contact Sandwich - Gilmanton highway/police complex Alexandria, Canterbury info coming

Karen follow up on Bill Tobin report

Town Hall - LCHIP submitted and accepted (update LCHIP was in Sanbornton Tuesday 9/22 to look at project no answer until Nov/Dec.

Structural Engineer, need to know now to move forward, should be put on FY'16 budget or warrent article

Don Bormes will check with Trust Funds to see what might be available for this purpose

Need to know maintenance list and integrity of buildings

Do we pursue maintenance fund with language for warrent articles, yes

attendance at meetings a must, should we look for replacements?

Needs to be brought to the attention of Selectmen and decide how to proceed (no decision fyi)

Next Meeting Thursday September 24, 2015 @ 7 pm Town Office

Adjourn 8:00 motion by Craig Davis , 2nd Don Bormes unan.

Respectfully,  
Karen Ober

# SANBORNTON POLICE DEPARTMENT



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**STEPHEN HANKARD**  
Chief of Police

JULY 1, 2015

\*\*\*PRESS RELEASE\*\*\*

IN RESPONSE TO THE LOSS OF THE SANBORNTON RECREATION DEPARTMENT'S BUILDING IN 2014, THE BOARD OF SELECTMEN REQUESTED THAT ALL TOWN DEPARTMENTS CHECK THE NEEDS OF THEIR BUILDINGS. IN REVIEWING A FACILITY RISK ASSESSMENT ON THE POLICE DEPARTMENT BY PRIMEX INSURANCE, IT WAS FOUND THAT NUMEROUS CONCERNS EXIST WITHIN THE POLICE DEPARTMENT FACILITY. WHAT WORKED AS A POLICE STATION 30 YEARS AGO, NO LONGER IS SUFFICIENT IN TODAY'S ENVIRONMENT. OUR CURRENT FACILITY WAS BUILT AS AN OFFICE SPACE ADDED TO THE FIRE STATION WHICH CANNOT FILL THE ROLE NEEDED BY A MODERN LAW ENFORCEMENT AGENCY.

THE MOST GLARING DEFICIENCIES THAT WERE IDENTIFIED DEAL DIRECTLY WITH SAFETY. THIS REFERS TO THE SAFETY OF OFFICERS, CIVILIAN EMPLOYEES, PRISONERS, AND THE GENERAL PUBLIC. A POLICE FACILITY NEEDS A SECURE PRISONER PROCESSING AREA, WHICH NOT ONLY KEEPS THE PRISONER FROM ESCAPING CUSTODY, BUT IT KEEPS ITEMS WHICH CAN BE USED AS WEAPONS OUT OF REACH. IT WILL ALSO KEEP THE PRISONERS SEPARATED FROM CIVILIAN EMPLOYEES, THE GENERAL PUBLIC, AND POTENTIAL VICTIMS. IN THE CURRENT FACILITY, THERE IS NO SECURE SEPARATION.

PART OF THE SAFETY CONCERN IS THE LACK OF A SECURE GARAGE AREA. THOUGH STORAGE OF CRUISERS IS A USE OF THE GARAGE, THE PRIMARY NEED IS FOR SECURELY BRINGING PRISONERS INTO THE FACILITY. WHEN A CRUISER PULLS INTO THE GARAGE, THE DOOR CLOSES BEHIND IT. THEN THE PRISONER IS BROUGHT DIRECTLY INTO THE SECURE PROCESSING AREA, OR BOOKING ROOM, WITHOUT ANY CONTACT WITH OTHER PEOPLE IN THE FACILITY. OFFICERS ARE VERY VULNERABLE WHEN THIS PROCESS IS DONE OUT IN THE OPEN, AS IS THE PRISONER FROM A POTENTIALLY ANGRY PUBLIC.

SOME OF THE OTHER ISSUES WITH THE CURRENT POLICE FACILITY INVOLVE INSUFFICIENT STORAGE FOR EQUIPMENT AND EVIDENCE, LACK OF PROPER VENTILATION FOR SUCH STORAGE AREAS, LACK OF VIDEO AND AUDIO MONITORING SYSTEMS, AND INSUFFICIENT INTERVIEW AND EVIDENCE PROCESSING AREAS. THE ACTUAL REPORT IS 9 PAGES LONG, SO ALL OF THE ISSUES CANNOT BE BROUGHT UP IN ONE SHORT PRESS RELEASE.

IN RESPONSE TO FACILITY ISSUES WITHIN THE TOWN OF SANBORNTON, THE BOARD OF SELECTMEN ESTABLISHED A SPACE NEEDS COMMITTEE TO INVESTIGATE. THIS COMMITTEE HAS DETERMINED THAT THE NEEDS OF THE SANBORNTON POLICE DEPARTMENT ARE OF THE HIGHEST PRIORITY. WORK HAS BEEN STARTED TO REVIEW POSSIBLE OPTIONS FOR PLACEMENT OF THE POLICE FACILITY, IN A WAY THAT ADDRESSES ALL CRITICAL ISSUES, WHILE KEEPING COSTS TO THE TAXPAYERS IN MIND.

AT THE ~~2015~~ TOWN MEETING, THERE WILL BE A WARRANT ARTICLE TO DO AN ARCHITECTURAL STUDY TO ESTABLISH THE NEEDS OF THE DEPARTMENT AND POTENTIAL COSTS. THE PRIMEX FACILITY RISK ASSESSMENT DOCUMENT WILL BE POSTED ON THE TOWN WEB SITE AND THE SANBORNTON POLICE DEPARTMENT WEB SITE FOR PUBLIC REVIEW. ALSO, FEEL FREE TO CONTACT CHIEF STEVE HANKARD WITH ANY QUESTIONS OR CONCERNS AND STOP BY AND SEE OUR CURRENT FACILITY AT THE ~~SANBORNTON OLD HOME DAY ON JULY 25<sup>TH</sup>, 2015.~~

\* future