

**MINUTES**  
**Workshop Meeting**  
**Sanbornton Planning Board**

**Meeting Date and Time:** Thursday August 3rd at 7:00 PM

**Meeting Place:** Meeting Room, Sanbornton Town Offices

The meeting was called to order by Chair Evelyn Auger at 7:00 PM

**Roll Call**

Regular Members present: Chair Evelyn Auger, Dick Gardner, Selectman Karen Ober

Regular Members absent: Will Ellis, Don Bormes

Alternate Members present: Jody Slack, Justin Barriault (both seated as voting members)

Alternate Members absent: Gail Morrison

**Others present at the meeting:** Contract Town Planner, David Jeffers, Town Administrator, Katie Ambrose, Municipal Assessor/Zoning Administrator, Robb Jutton

**Approval of draft Planning Board minutes from 7/20** – Jody Slack made a **motion** to approve the draft minutes of 7/20 with some corrections. Justin Barriault **seconded** the motion and the motion passed unanimously.

**Non-Public Session under RSA 91-A:32:** Chair Evelyn Auger made a motion to go into non-public session at 7:10pm to discuss applicants for the Town Planner position. Roll call vote: Auger/Ober/Gardner/Barriault/Slack: Yes. Regular session resumed at 8:20pm. Chair Auger announced that decisions were made as to who the Planning Board would like to interview for the position of Town Planner. Dick Gardner made a motion to seal the minutes of the non-public session. Justin Barriault seconded the motion and the motion passed unanimously.

**New Business**

- a. **Giguere Auto future site plan** – Municipal Assessor/Zoning Administrator Robb Jutton explained that he observed Giguere Auto from outside its boundary lines, and stated that he saw some crushed stone that would probably would not be classified as “impervious” and DES may have an issue with this. He also stated that he is not qualified to be assessing the Giguere site plan and is just reporting what he has seen to the Board. He suggested the Board meets with Jeff Isabelle of Giguere Auto to ask questions about the current site plan and revisions.

**Old Business**

- a. **Drainage complaint update** – Robb Jutton explained that he has the documents he needs to pursue the complaint from Joanne Rotonelli regarding a neighboring home’s drainage onto her property, discussed by the Planning Board at its last meeting.

**Other Business**

- a. **Update on future NH Solar Garden project** – Robb Jutton explained that, as the Town’s Municipal Assessor, he has discussed the proposed PILOT (Payment In Lieu of Taxes) component of the NH Solar Garden project with the Board of Selectmen. Both he and Selectman Karen Ober stated that they have received many inquiries about this and that a public hearing is set for August 23<sup>rd</sup> at 5:30 at the Old Town Hall.

- b. Planning Board work priorities** – Chair Evelyn Auger explained that the list of priorities for the Planning Board may need to be adjusted. She asked if the Board agreed that the Site Plan Regulation review should still be the main priority, and all members agreed. The secretary will type the changes that have been made so far to the regulations and distribute. The Board agreed to keep revisions to the Zoning Ordinance as the second priority. Chair Auger stated that she would like to amend the Zoning Ordinance so that it prohibits water bottling in the Town, which could be detrimental to residents’ private wells. David Jeffers said that he will investigate this.
- c. Planner’s update** – David Jeffers suggested adjusting some of his work hours to times that the Town Offices are open, and the Board agreed. He also stated that he will be sending out information about upcoming workshops and conferences that members may be interested in.

**Meeting adjourned at 9:20pm. The next meeting is scheduled for Thursday, August 17<sup>th</sup> at 7:00pm.**

Respectfully submitted,

Audry Barriault